

## NOTIFICATION

The undersigned is directed to convey that the Upacharya has been pleased to constitute a Committee consisting of the following members in order to finalize holidays / normal work suspended days etc. to be observed by the University in the ensuing calendar year 2017 in compliance with the communication made by the Ministry of Personnel, Public Grievances and Pensions, Department of Personnel and Training, DoPT.Govt,of India vide its F. No. 12/08/2016-JCA-2 dated 24th June, 2016:

## Members:

- 1. Vice-Chancellor
- 2. Pro-Vice-Chancellor
- 3. Director of Studies, Educational Innovations and Rural Reconstruction
- 4. Director of Culture & Cultural Relations
- 5. Director of Physical Education, Sports, National Service and Students' Welfare.
- 6. Adhyaksha, Siksha-Bhavana
- 7. Adhyaksha, Vidya-Bhavana
- 8. Adhyaksha, Bhasha-Bhavana
- 9. Adhyaksha, Sangit-Bhavana
- 10.Adhyaksha, Kala-Bhavana
- 11.Adhyaksha, Palli Siksha-Bhavana
- 12.Adhyaksha, Palli Samgathana Vibhaga
- 13.Adhyaksha, Patha-Bhavana
- 14. Adhyaksha, Siksha-Satra
- 15.Registrar
- 16. Professor Sudhendu Mondal, Dept. of Botany, Siksha-Bhavana
- 17. Chief Medical Officer, Pearson Memorial Hospital, Visva-Bharati
- 18.Proctor
- 19. Joint Registrar (Examinations)
- 20. Joint Registrar (Development)

Contd.....P/2

- 21. Joint Registrar (Establishment)
- 22. Joint Registrar (Estate & Legal Cell)
- 23. Joint Registrar (Administration)
- 24. Joint Registrar (SC/ST Cell)
- 25. Deputy Registrar (Academic & Research)
- 26.Smt. Shyamala Roy, C.S. to the Upacharya
- 27. Smt. Sutapa Basu, Assistant Registrar, office of the Pro Vice Chancellor

Further, the undersigned is to convey that a meeting of the aforesaid Committee will be held on 13<sup>th</sup> September, 2016 at 3:30 P.M. in the Conference Room, Central Administrative Building, Visva-Bharati.

All members are requested to kindly make it convenient to attend the meeting.

Memo No. Admn./G/H.6/182 Date 08.09.2016 Joint Registrar(Administration)

Visva-Bharati

To:-

1. All Members concerned

2. C.S. to the Upacharya

- 3. Assistant Registrar, office of the Pro Vice Chancellor
- 4. Assistant Registrar, (Administration)
- 5. Assistant Registrar & In-Charge Public Relations
- 6. P.A. to the Registrar
- 7. University Webmaster:- With a request to upload it in the University Website.
- 8. Section Officer (Meeting)-With a request to arrange for providing tea / coffee and snacks to the members of the Committee on 13.09.2016
- 9. Section Officer (General)