



**Office of the Proctor  
VISVA-BHARATI**

Memo No.

Date: 04.05.2020

**MTS Staff Posting During Covid-19 Lockdown w.e.f. 05.05.2020 till further orders**

<b>Sl</b>	<b>NAME</b>	<b>DUTY AT From 10:00 am to 06:00 pm</b>
1	Sri Tarun Bhattacharya	<b>Elmhirst Boys' Hostel</b>
2	Sri Bimalendu Das	<b>Pearson Pally (Research Scholar) Boys' Hostel</b>
3	Sk Khokan	<b>Palli Siksha Bhavana Boys' Hostel</b>
4	Sri Biswadev Chatterjee	<b>Santishree Boys' Hostel</b>
5	Sri Gangadhar Roy	<b>International Boys' Hostel</b>
6	Sri Subodh Hazra	<b>Kala Bhavana (Amtala) Boys' Hostel</b>
7	Sri Krishnachandra Das	<b>Kala Sangit (Aurosree) Boys' Hostel</b>
8	Sri Sukumar Hazra	<b>Nichu Bungalow Boys' Hostel</b>

1. The MTS staff of the Proctor's Office will report for duty as per the above table on and from 05.05.2020, Tuesday, till further orders.
2. They will maintain proper physical distancing and other safety measures regarding COVID-19 situation including wearing of proper masks.
3. Report any requirement or problem of students staying back in the above-mentioned hostels to the Teacher Wardens and Deputy Manager (Production) over telephone.
4. Help in maintaining a secure and healthy environment at the Boys' Hostels in collaboration with the security staff posted at the hostels.

This is to be treated as an office order.

Sankar Majumdar  
Proctor  
Visva-Bharati