## VISVA-BHARATI SANTINIKETAN

## **OFFICE ORDER**

The undersigned is directed to convey that the competent authority is pleased to extend the tenure of Sri Hitanshu Bikash Saha as Internal Audit Officer on contract basis w.e.f. 03-04-2017 until further order or upto attainment of the age of 60 years whichever is earlier, as per existing terms and conditions.

Memo. No. Estab / E-I /appoint / 2016-17 Dated 28-03-2017 Joint Registrar (Estab.)

Visva-Bharati

01. Shri Hitanshu Bikash Saha, Internal Audit Officer, Visva-Bharati

Copy forwarded for information and necessary action to :-

- 01. Pro-Vice Chancellor / All Directors / All Adhyakshas of Bhavanas / Vibhagas
- 02. All Heads of Departments/ Centres
- 03. Proctor / Dean / Deputy Dean of Students' Welfare
- 04. Finance Officer / I.A.O./ Accounts Officer
- 05. All Joint Registrars / JFO / Deputy Registrars / Assistant Registrars
- 06. Chief Medical Officer / University Engineer / Chief Security Officer
- 07. C.S. to Upacharya
- 08. Assistant Registrar (M)-with a request to place it before the E.C.
- 09.P.A. to Registrar
- 10. University Webmaster-to upload the Office Order in the University Website
- 11. Personal file