

VISVA BHARATI SANTINIKETAN

NOTIFICATION SUMMER VACATION (2015)

The Academic Departments of the University except Patha Bhavana and Siksha Satra will remain closed for the Summer Vacation from 16th May, Saturday, 2015 to 31st May, Sunday, 2015.

Patha Bhavana, & Siksha Satra (the school sections) will remain closed for the Summer Vacation from 11th May, Monday, 2015 to 9th June Tuesday, 2015.

Provosts/ Directors/ Adhyakshas of Bhavanas and Vibhagas and the Heads of the Academic Departments are requested to make necessary arrangements for engagement only one Academic Staff member for detention, if required during Summer Vacation 2015.

Faculty members who will be detained during vacation period under order of the Vice - Chancellor are eligible for Earned Leave to the extent of $1/3^{rd}$ of the period of detention.

Heads of the Academic Departments are requested to send detention proposals through proper channel with appropriate justification for such detention.

Proposal for detention in prescribed proforma (attached) should reach this office immediately for prior approval of the Vice – Chancellor.

Memo No EST/E-II/V.7 Santiniketan dt.09/05/ 2015 Joint Registrar Establishment

Copy to:

- Pro Vice Chancellor /All. Provosts / Directors/ Adhyakshas of Bhavana / Sadana /Vibhaga.
- 2) All Heads of the Department /Centre.
- 3) Finance Officer.
- 4) Internal Audit Officer.
- 5) Controller of Examination.
- 6) C.S to Vice Chancellor.
- 7) P.A to the Registrar
- 8) University Webmaster to upload it, on the University Website

PROFORMA FOR DETENTION OF TEACHERS DURING SUMMER VACATION, 2015

Department,	Brief description of the work to be performed		of Detailed justification for such inevitable detention.
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Head of the Department with seal