

विश्वभारती
VISVA-BHARATI



The undersigned is directed to convey that the Upacharya, subject to ratification by the Karma-Samiti (Executive Council), is pleased to appoint Prof. Sabita Pradhan, as the Head of the Department of Odia, Bhasha Bhavana from the date of joining upto 31.07.2026 i.e the date of her retirement of Visva-Bharati Service or until further order whichever is earlier.

Prof. Sabita Pradhan is requested to takeover the charge of Headship of the Department of Odia, Bhasha Bhavana, Visva-Bharati accordingly with an intimation to the undersigned through proper channel.

Memo No. Estab./E-I/AOH&IC/2025-26
Date: 16.09.2025

Registrar
Visva-Bharati

16/09/2025
विश्वभारती
Registrar
Visva-Bharati

To,

- 1) Prof. Sabita Pradhan, Department of Odia, Bhasha Bhavana, Visva-Bharati.

Copy forwarded for information & necessary action to:

01. All Directors/ All Principals of Bhavana / Vibhaga
02. All Heads of Departments / Centres / Sections.
03. Finance Officer/Joint Registrar(Accounts)/JFO-IA
04. Proctor / Dean / Deputy Dean of Student Welfare.
05. Chief Medical Officer / Professor-In-charge of Security / Professor-In-charge University Engineer Section.
06. All Joint Registrar / Deputy Registrar / All Assistant Registrar
07. Joint Registrar & C.S to Upacharya
08. Assistant Registrar (Meeting)- for placing it for ratification of the E.C.
09. In-Charge, Hindi Cell- with a request to translate it into Hindi and arrange to upload in the University Website
10. PA to Registrar / Section Officer (E-I, E-II, E-III & File)
11. In-Charge Computer Centre –with a request to upload it in the University Website
12. Personal File.