



VISVA-BHARATI
SANTINIKETAN

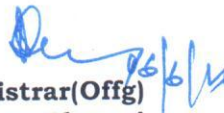
NOTIFICATION

The undersigned is to convey the approval of the Upacharya that the following procedural changes be effected in respect of pre-audit and financial scrutiny of financial transactions in the nature of purchase of goods, hiring of services (including manpower) :-

- (a) That all financial transactions over the value of ₹1 lacs [(whether the same be in the nature of purchase of goods, hiring of services (including manpower))] be compulsorily pre-audited by the Internal Audit Section and financially scrutinized by the Finance Section before the same is processed for placing procurement/ hiring orders, issuance of administrative approval or processing for payments.
- (b) That it would be appreciated if all financial transactions from the value of ₹15 thousand to ₹1 lacs are also subject to pre-audit and financial scrutiny as a measure of prudent administrative practice and financial safeguard.

In all cases relevant provisions of the rules under the updated GFR, Govt of India rules must be complied with strictly.

The above procedural changes would come into force with immediate effect.


Registrar(Offg)
Visva-Bharati

Memo No : Estab/DR/O.O/
Dated : 02.06.2016

Copy forwarded for information and necessary action to :

1. All Directors/ Adhyakshas of all Bhavanas/ Vibhagas
2. Heads of all Academic and Administrative Departments/Centers/ Offices/ Sections/ Units
3. Finance Officer
4. Internal Audit Officer
5. Librarian
6. Dean of Students Welfare
7. Proctor
8. Chief Medical Officer
9. University Engineer
10. All Joint Registrars/ Deputy Registrars/ Assistant Registrars
11. Chief Security Officer
12. C.S. to Vice Chancellor
13. Assistant Registrar – Office of the Pro-Vice Chancellor
14. P.A. to Registrar
15. University Webmaster – to upload it on the University Website