

URGENT



**VISVA-BHARATI
CENTRAL LIBRARY
(Visva-Bharati Library Network)**

Memo No. CL/ 207 /2022-23/(36)

Date: 23 August 2022

'NO DUES CERTIFICATE' - Library

It is to inform all concerned that many students in the final year/semester (B.A./B.Sc./BFA/B.Des 6th/8th Semester and M.A./M.Sc. 4th semester, Certificate, Diploma, Advance Diploma and also M.Phil. courses) have not yet obtained '**No Dues Certificate**' from the University Librarian. As per library record, many valuable books are still lying with them. Before issuing a hard copy of the mark sheets to the students, special care may be taken to save/recover the valuable resources of the Visva-Bharati Library.

In this context, the revised Visva-Bharati library rules as approved by Hon'ble Upacharya, VB (available through library webpage - http://visva-bharati-library.in/images/pdf/VB_LIB_RULES_07122021.pdf) clause no. 22.d. may please be considered: "**Students will have to produce a clearance certificate from the University Librarian before obtaining admit card for the University final (semester) examination. However, on urgency, Principals/HODs may issue admit cards to the students on the condition that they shall obtain the said clearance certificate soon after the final examination is over; else final mark sheet will not be issued. Principal's office / HOD's office will issue final mark sheet to the students only after verifying the clearance certificate issued by the office of the University Librarian**".

Principal of the Bhavana / Head of the Dept./ In-charge of the Bhavana Library (all transactions both issue and return may please be reflected through LibSys the ILMS, only) are requested to do the needful in this regard.

Cooperation from all concerned in saving the valuable resources of the Visva-Bharati Library is highly solicited.

**University Librarian (Acting)
Visva-Bharati, Santiniketan**