



**VISVA-BHARATI  
SANTINIKETAN**

**OFFICE ORDER**

The undersigned is to convey that the following re-arrangement of official duties is made in the interest of the University with immediate effect and this will be valid until further order.

Sl. No.	Name & Designation	From	To
1.	Shri Shyam Sundar Das Senior Assistant	Vinaya-Bhavana	Retirement Benefit Section

Head of the Department/Office concerned is requested to release the above incumbent immediately to enable him to join the new place of posting. The joining report may be sent to the undersigned through the Head of the Department concerned.

No. Estab/E-III/O.2  
Date: 21/02/2023

Registrar (Acting)  
Visva-Bharati

To,  
Officials concerned Through Head of the  
Department concerned

**Copy forwarded for information and necessary action to:**

1. Principal, Vinaya-Bhavana
2. Finance Officer
3. Joint Registrar (Accounts)
4. Deputy Registrar (Establishment)
5. Internal Audit Officer
6. Joint Registrar & C.S. to Upacharya
7. In-Charge, Hindi Cell – to translate into Hindi and arrange to upload in the University website
8. University Web Master – To upload in the University Web site
9. P.A. to Registrar
10. File