

## Visva-Bharati Santiniketan

## NOTICE

A review meeting on Pous Utsava, 2019, will be held with the following officials, on 06/01/2020 (Monday) at 3.30 p.m. in the Conference Hall of Central Library, Visva-Bharati.

Hon'ble Vice-Chancellor will chair the meeting.

All are requested to kindly make it convenient to attend the meeting.

## Officials:

- 1. All Directors
- 2. All Principals of the Bhavanas / Vibhaga, VB
- Registrar, VB
- 4. Finance Officer, VB
- 5. Proctor, V.B.
- 6. All HOD's
- Chief Medical Officer, Pearson Memorial Hospital, VB
- 8. In-Charge, Computer Centre, VB
- 9. All Joint Registrars
- 10. Special Officer, Rabindra Bhavana
- 11. All Deputy Registrars
- 12. University Engineer, VB
- 13. Prof.-In-charge, Security, VB
- 14. Deputy Registrar & C.S. to Vice-Chancellor, VB
- 15. Librarian, Central Library
- 16. All Assistant Registrars
- 17. Chief Security Officer (Offg.)
- 18. All members of Karmi-Parishad, Santiniketan, VB
- 19. All Members of Pous Meal Sub-Committees, Santiniketan
- 20. Honorary Secretary and all members of Santiniketan Trust

Memo No. REG/Notice/93/1299 Date: 02nd Jan., 2020

To: All Officials as stated above

Registrar (Acting) Visva-Bharati

## Copy to:

- 1. Dy. Registrar and C.S. to Vice-Chancellor
- Assistant Registrar (Meetings) With a request to arrange for Tea & Snacks.
  Section Officer, Development Section To render secretarial assistance.
- 4. P.A. to Registrar
- 5. University Webmaster To upload it in the University Website.