

VISVA-BHARATI



Siksha Bhavana
(Institute of Science)
Santiniketan 731 235

INTEGRATED SCIENCE EDUCATION AND RESEARCH CENTRE (ISERC)

NOTICE INVITING TENDER

Ref. No.: Q/XII-Plan-Fur-01/ISERC/2016-17

Date: 07.03.2017

Quotations are invited from vendors having service support center in the region, for Purchase and Installation of the following item at ISERC, Visva-Bharati by In-Charge, Integrated Science Education and Research Centre, Siksha Bhavana, Visva-Bharati, Santiniketan 731 235.

LAST DATE OF SUBMISSION OF QUOTATIONS: 17.03.2017 (Friday), TIME- 1:00 PM

Serial No.	Items	Technical Specifications	Number of units
1.	Plain steel almirah with four shelves and five compartments (Branded item from reputed maker)	916 mm (W) × 1981 mm (H) × 486 mm (D) Welded construction with 0.8 mm thick CRCA for back and shelves and 0.9 mm thick CRCA for all other components. Full height steel hinged door, Mazak handle with 3 way locking mechanism with shooting bolt arrangement. Height-wise adjustable shelf mounting, uniformly distributed load capacity per each full shelf should be around 80 Kg. There should be 4 nos. of adjustable full shelves and M10 screw type leveler with hex plastic base. Finishing should be Epoxy polyester powder coated to the thickness of 50 microns (± 10)	1
2.	Four Drawer Steel Storage Cabinet (Branded item from reputed maker)	470 mm (W) × 1320 mm (H) × 620 mm (D) with rigid knock down construction. CRCA material: 0.7 mm thick (top, side and drawer front), 0.6 mm thick (Frames, drawer inside cover and side back side), 0.5 mm thick (Back, bottom and drawer bottom). Easy to grip full length handle recess integrated into metal drawer fronts. Plastic label holder on drawer fronts. Centralized lock with 10 lever CAM lock and having anti-tipping arrangement to ensure that when one drawer is opened for use, it does not allow other drawers to be opened. High quality precision ball slide. Drawer	1

		load: 40 Kg. Plain Triangular Plate pop riveted at the bottom corner for rigidity. Finishing should be Epoxy polyester powder coated to the thickness of 50 microns (± 10)	
3.	Two-seater desk cum bench for classroom (Branded item from reputed maker)	1048 mm (W) \times 895 mm (D) \times 750 mm (HD-Desk Height) \times 440 mm (Seat Height) with desk panel seat and back. Panels made of 18 mm tick Pre-laminated Boards with PVC edge binding on all sides. Understructure should be made of 25.4 mm \times 25.4 mm \times 1.2 mm thick powder coated ERW tubes at base which are welded to the desk and seat supports that are made of 1.0 mm thick powder coated MS 'C' sections. Stiffeners should be provided between the 2 vertical frames at base and back of the seat and should be made from 25.4 mm \times 25.4 mm \times 1.2 mm thick powder coated ERW tubes and closed with plastic caps. To add rigidity to the structure additional horizontal supports of 1.5 mm thick powder coated MS 'C' sections should be placed below the desk and seat. The storage shelf should be made of 0.8 mm thick powder coated MS sheet which should be affixed below the desktop. Hooks should be provided on either sides of the vertical frame of the desk for hanging bags/bottles which should be made of 6.0 mm diameter MS rods. Level adjustors should be provided to take care of unevenness of the floor.	1

Terms and Conditions of Purchase

1. The offers addressed to In-Charge, Integrated Science Education and Research Centre, Siksha Bhavana, Visva-Bharati, Santiniketan 731 235, **MUST be sealed and marked as “Enquiry No.: Ref. No.: Q/XII-Plan-Fur-01/ISERC/2016-17 dated: 07.03.2017” on the face of the envelope.**

2. Apart from other applications in respect of quality, standard, terms *etc.*, the offer should specially clarify the points noted below, in the following order.

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|-----------------------------------|---|---|
| (i) <i>Validity of offer</i> | (v) <i>Excise Duty</i> | (viii) <i>Other incidental charges. The rates and terms should be noted on F.O.R./F.O.B. basis or delivery at V.B. site</i> |
| (ii) <i>Period of Delivery</i> | (vi) <i>Insurance</i> | <i>Sales Tax/Service Tax</i> |
| (iii) <i>Place of Delivery</i> | (vii) <i>Packing and forwarding Charges and Freight</i> | |
| (iv) <i>Central Sales Tax/VAT</i> | | |

3. Below are the details of the above points.

(i) *Validity of the offer*: Here please mention the time (From _____ to _____) up to which your quotations shall be valid. The vendor shall have no right to revise them within the period given here on the plea of fluctuations in the marker rate. Normally the validity of the offer should be for a specified period of 90 days.

(ii) *Time of Delivery*: State the period during which the supplies will be effected by you in full.

(iii) *Place of Delivery*: Mention clearly the name of destination, and mode of transit by which the supplies will be effected without any extra charges. The University will prefer F.O.R. Santiniketan prices in case of outstation suppliers, and delivery at our site in case of local suppliers.

(iv) *Central Sales Tax*: State the present rates leviable. In case the same is not applicable, mention 'Not Applicable' and if the prices are inclusive of this sales tax, please write 'Included in the Prices'. The S.T./VAT/I.T Pan No. or Registration Number (as the case may be) should invariably be quoted in the offer, a photo copy of the latest clearance certificate of the above be enclosed with the offer, failing which the offer will not be considered.

Provincial Sales Tax: As detailed under (iv) above.

(v) *Excise Duty*: As detailed under (iv) above (V.B. can provide Excise Duty exemption certificate wherever applicable)

(vi) *Insurance*: If the rates are inclusive of insurance, please write 'Included in the prices' otherwise state "Not included". In case of local suppliers where insurance is not necessary, they may mention "Does not arise".

(vii) *Packing and forwarding charges*: If these charges are accounted for in the prices quoted by you, please mention 'Included in the prices', otherwise please give an approximate charge thereof. It may be noted that the University will pay only the actual expenses on these accounts.

(viii) *Other incidental charges*: Other charges which are not fully accounted for by the replies given above may be mentioned.

4. The successful bidder shall furnish an unconditional **Performance Bank Guarantee (PBG) for 10% of the Purchase Order Value** from a scheduled Bank of India, before release of the payment. Else 10% of the billed amount will be deducted as Security Deposit. Where the PBG is obtained from a Foreign Bank, it shall be confirmed by a scheduled Indian Bank and shall be governed by Indian Laws and will be subject to the jurisdiction of courts at Birbhum, West Bengal. The PBG shall guarantee that –

(i) The vendor guarantees satisfactory operation of the equipment and component parts thereof.

(ii) The vendor shall at his own cost, rectify the defects/replace the items supplied for defects identified during the period of guarantee.

(iii) This guarantee shall be operative from the date of installation till 60 days after the warranty period.

(iv) This warranty shall be operative from the date of successful installation.

5. University reserves the right to accept/cancel any of the tender or part thereof without assigning any reason.

6. Suppliers having Rate Contract with Central or Provincial Government should quote along with a certified copy of the current Government Rate Contract.

7. The Offer must be accompanied by the related catalogues, leaflets brochures and samples wherever possible. While every effort is made to return the samples to the suppliers, the HOD/P.I./Coordinator/Indenter cannot accept any responsibility in this respect.

8. All quotations should be net, after showing discounts etc.

9. If the terms of the quotation *etc.* are vague, incomplete, contradictory and confusing, the offer will be rejected without any explanation.

10. The suppliers will be informed of the decision in due course in case of decision in their favor and any interim enquiries about offers will not be attended to.

11. Once the offer is accepted by the HOD/P.I./Coordinator/Indenter and the order is placed on the basis, the suppliers will have to deliver the goods accordingly within the stipulated time, or meeting the compensation for loss, if any, on account of non-execution of the supply order.

12. Liquidated Damage: Visva-Bharati reserves the right to impose liquidated damage as and when required; the rate of penalty will be at par with the Govt. of India's instruction.

13. Bank commission where applicable will have to be borne by the supplier.

14. All disputes will be subject to "Bolpur, Birbhum, W.B. Jurisdiction" only.

In-Charge
Integrated Science Education and Research Centre
Siksha Bhavana
Visva-Bharati
Santiniketan 731 235

Address for sending the quotations

: In-Charge
Integrated Science Education and Research Centre,
Siksha Bhavana
Visva-Bharati, Santiniketan 731 235

