

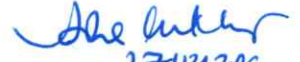


**VISVA-BHARATI
SANTINIKETAN**

NOTIFICATION

The undersigned is directed to convey that the next "**Swacchata Drive**" shall be conducted on 30th & 31st December 2019 (Monday & Tuesday). For this purpose, Faculty members, Non-academic staff, students and others who are connected with the University are requested to gather at **Pous Mela Ground**, Santiniketan at **9.00 a.m.** on the above mentioned dates. Drive is meant to clean the Mela Ground after the concluding of Pous Mela 2019.

Memo No. REG/Notify/156/1293
Date: 27.12.2019


27.12.2019
Registrar (Acting)
Visva Bharati

Copy forwarded for information and necessary action to:

1. All Directors, Principals/ of all Bhavanas/Vibhagas,
2. All Heads of Academic and Non-teaching Departments/Centres/Sections/Sadana
3. Proctor
4. Finance Officer
5. Faculty-In-Charge of Security
6. **Joint Registrar (I/C) Garden Section/Joint Registrar (Sanitation Section) with a request to make adequate arrangements in line with previous Swaccha Drive in the university. Adequate supply of hand gloves may be kept handy**
7. All Joint Registrars/JFO/Deputy Registrars/IAO/Assistant Registrars
8. **CMO - With a request to keep First Aid treatment ready**
9. UE
10. Dy. Registrar & C.S. to Vice Chancellor
11. **Assistant Registrar (I/C PRO) : Is requested to arrange for water/tea/snacks etc.**
12. P.A. to Registrar
13. Hindi Officer – To translate into Hindi and arrange to upload in the University Website
14. University Webmaster – With a request to upload in the University Website