

VISVA-BHARATI SANTINIKETAN

OFFICE ORDER

The undersigned is to convey that the following arrangement of duties is made on temporary basis in the interest of the University with immediate effect.

Shri Anup Prasad, Office Assistant, (E.C. No. 2011045) will perform duties at Legal Cell, Santiniketan for 05 (five) working days under the control of Joint Registrar & In-charge Legal Cell. He shall report to the Assistant Registrar (Legal Cell) at the earlist.

Director, Granthana Vibhaga is requested to allow him to perform duties at Legal Cell, Santiniketan w.e.f. 05/09/2022 for five days.

No- Estab/E-III/O.2 Date- 01/09/2022

To,

Shri Anup Prasad

| Through Head of the | Department Concerned

Copy forwarded for information and necessary action to:-

- 1. Joint Registrer & In-charge Legal Cell
- 2. Joint Registrar (Accounts)
- 3. Joint Registrar & C.S. to Upacharya
- 4. Deputy Registrar (Establishment)
- 5. P.A. to Registrar
- 6. University Web Master To upload in the University Web site
 - 7. In-charge, Hindi Cell To translate into Hindi and arrange to upload in the University website
 - 8. P. File