



VISVA-BHARATI
CENTRAL LIBRARY
(*Visva-Bharati Library Network*)

Memo No. CL/ 890 /2019-20/(36)

Date. 05 November 2019

NOTICE

As directed by the competent authority, let me draw the attention of all the library members (Faculty Members / Research Scholars / Students / Staff / Pensioners, etc. and temporary members too) and stakeholders on the followings;

- i) To ensure the proper use of the library reading materials like Books/ Journals/ Theses/ Newspapers by the future readers; to maintain the clarity/vicinity and also to preserve the library resources, it is expected that library members will be avoided from marking/ underlining/ highlighting/ writing note inside the library resources.
- ii) It is also expected that library members will read/consult the library reading materials without folding/cutting the page(s)/ part(s).

If it is seen that anyone doing the noted activities, then the concern member(s) will be penalized by **suspending library card and even fine** may be imposed by the library authority.

Co-operation from all concern is highly solicited to maintain the purity of the library resources.

University Librarian (Acting)
Visva-Bharati, Santiniketan