

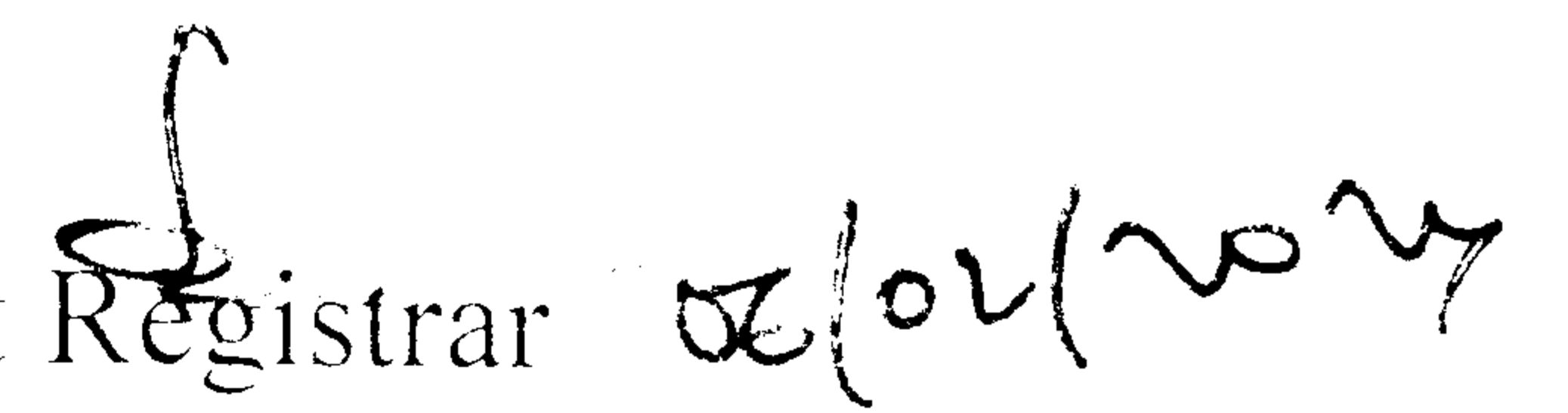
**VISVA-BHARATI  
SANTINIKETAN**



**NOTIFICATION**

This is to notify to all concerned that on the basis of UGC (Minimum Standards and Procedures of Award of Ph.D. Degree) Regulations, 2022 vide GOI Gazette Notification dated 7<sup>th</sup> November 2022, the Ph.D. Ordinance Amendment Committee constituted by the Upacharya, Visva-Bharati, has reviewed and modified the concerned existing Ph.D. Ordinance of Visva-Bharati. This Ordinance has been accepted by the Academic Council held on 18.12.2023. This Ph.D. Ordinance has come into effect from the date of UGC as well as GOI Gazette Notification i.e., from 7<sup>th</sup> November, 2022.

Memo No: Aca/R-6.7/**2755**/2023-24  
Date: 06.02.2024

Joint Registrar   
(Academic & Research)  
Visva-Bharati

**Copy to:**

1. All Directors/Adhyakshas/Heads of Bhavanas/Vibhaga/Departments/ Centres. V.B.
2. Joint Registrar (Examinations). V.B.
3. C.S. to Upacharya. V.B.
4. P.A to Registrar. V.B.
5. University Web Master- to upload in the University website

# **Visva-Bharati**

## **Santiniketan**



### **Ph.D. Ordinance 2022**

**Visva-Bharati**

**Santiniketan**



**Doctor of Philosophy**

**(Ph.D. Ordinance)**

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**1A. Short title, Application, and Commencement. –**

- 1) These Regulations may be called the Ordinance governing the Ph.D. programme of Visva-Bharati guided by the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2022.

**1B. Preamble**

- 1) Visva-Bharati offers degree of Doctor of Philosophy (Ph.D.) through its Departments/Centres. The award of Ph.D. degree is in recognition of high academic achievements, independent research and application of knowledge to the solution of problems in Science, Technology, Humanities, Fine Arts, Music, Agriculture and Social Sciences. Creative and productive enquiry is the basic concept underlying the research work. The procedure and requirements spelt out in these Ordinances and Regulations embody the philosophy to ensure high standards of performance in research at Visva-Bharati.
- 2) The Degree of Doctor of Philosophy (Ph.D.) shall be conferred on a candidate on the basis of an original research work incorporated in a thesis, recommended by a board of examiners and successfully defended in a viva-voce examination.
- 3) The thesis shall be an original piece of research work and demonstrate that the student is capable of doing scholarly work. The results of research embodied in the thesis shall be a contribution to the existing knowledge either by discovery of new facts or by enunciation of a new theory or by discovery of some new relations between facts already known or by fresh interpretation of known facts or theories.
- 4) English shall ordinarily be the medium of instruction as well as the language for writing the theses in Ph.D. programmes except in the following cases: in the departments engaged in the study and research of creative and/or performing arts or Cultural Studies & Comparative Literature, either English or Bengali or Hindi may be considered as the medium of instruction as well as the language for writing a thesis, if recommended by the concerned Patha-Samiti (Board of Studies).
- 5) In the language departments, the medium of instruction as well as the language for writing a thesis shall be the concerned language of the department. In the departments where classical languages such as Sanskrit, Pali, Prakrit, Arabic, etc. are taught, permission may be granted for writing a thesis in English or in a non-classical language in which the University has expertise for evaluation. Such permission shall be granted by the Research Board on the recommendation of the concerned Patha-Samiti (Board of Studies).
- 6) There shall be a Departmental Research Committee (DRC) for each Department for the selection of students for the Ph.D. programme with the Head of the Department as the convener consisting of all the faculty members eligible to act as a supervisor in that Department.

**2. Definitions. - (1) In these Regulations, unless the context otherwise requires, -**

- a) “Act” means the University Grants Commission Act, 1956 (3 of 1956);
- b) “Adjunct Faculty” means a part-time or contingent instructor, but not full-time faculty member hired to teach by a Higher Educational Institution;
- c) “Cumulative Grade Point Average (CGPA)” means a measure of the overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all semesters. It is expressed up to two decimal places;
- d) “Credit” means the number of hours of instruction required per week over the duration of a semester. A three-credit course in a semester means three one-hour lectures per week, with each one-hour lecture counted as one credit;
- e) “College” means an institution engaged in higher education and/or research, either established by a university as its constituent unit or is affiliated with it;
- f) “Commission” means the University Grants Commission established under Section 4 of the UGC Act 1956;
- g) “Course” means one of the specified units which go to comprise a programme of study;
- h) “Course Work” means courses of study prescribed by the School/Department/ Centre to be undertaken by a student registered for the Ph.D. Degree;
- i) “Degree” means a degree awarded by a Higher Educational Institution in accordance with the provisions of section 22 (3) of the Act;
- j) “External examiner” means an academician/researcher with published research work who is not part of the Higher Educational Institution where the Ph.D. scholar has registered for the Ph.D. programme;
- k) “Foreign Educational Institution” means—(i) an institution duly established or incorporated in its home country and offering educational programmes at the undergraduate, postgraduate and higher levels in its home country and (ii) which offers programme(s) of study leading to the award of a degree through conventional face-to-face mode, but excluding distance, online, ODL mode;
- l) “Grade Point” means a numerical weight allotted to each letter grade on a 10-point scale;
- m) “Guide/Research Supervisor” means an academician/researcher recognized by Higher Educational Institution to supervise the Ph.D. scholar for his/her research;
- n) “Research Board” means a statutory body of the University to oversee all Research activities of the University and to take relevant and appropriate decisions;



- o) “Interdisciplinary Research” means research conducted by a Ph.D. scholar in two or more academic disciplines;
  - p) “Open and Distance Learning Mode” shall have the same meaning as defined under the UGC (Open and Distance Learning Programmes and Online Programmes) Regulations 2020;
  - q) “Online Mode” shall have the same meaning as defined under the UGC (Open and Distance Learning Programmes and Online Programmes) Regulations 2020;
  - r) “Plagiarism” means the practice of taking someone else’s work or idea and passing them as one’s own;
  - s) “Programme” means a higher education programme pursued for a degree specified by the Commission under sub-section (3) of section 22 of the Act;
  - t) “Prospectus” means any document, whether in print or otherwise, issued for providing fair and transparent information relating to Visva-Bharati and programmes, to the general public (including to those seeking admission to Visva-Bharati) by the University.
  - u) “Research Proposal” means a brief write-up giving an outline of the proposed research work which the Ph.D. scholar shall submit along with the application for registration for Ph.D. programme;
  - v) “University” means a Higher Educational Institution established or incorporated by or under a Central Act, a Provincial Act, or a State Act, and shall include any institution for higher education deemed to be a University under Section 3 of the Act.
  - w) Research Advisory Committee (RAC) means a committee of three faculty members of a Department constituted to oversee the research work of each Ph.D. scholar. The supervisor of the Ph.D. scholar will be the convener of the committee.
- (2) Words and expressions used and not defined in these Regulations but defined in Act and not consistent with these Regulations shall have the meanings assigned to them in that Act.

### **3. Eligibility Criteria for admission to the Ph.D. Programme:**

The following are eligible to seek admission to the Ph.D. programme:

(1) Candidates who have completed:

I. A 1-year/2-semester master's degree programme after a 4-year/8-semester bachelor's degree programme or a 2-year/4-semester master's degree programme after a 3-year bachelor's degree programme or qualifications declared equivalent to the master's degree by the corresponding statutory regulatory body, with at least 55% marks in aggregate or its equivalent grade in a point scale wherever grading system is followed

or equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of the educational institution.

A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.

Provided that a candidate seeking admission after a 4-year/8-semester bachelor's degree programme should have a minimum of 75% marks in aggregate or its equivalent grade on a point scale wherever the grading system is followed. A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.

(2) Candidates who have completed the M.Phil. programme with at least 55% marks in aggregate or its equivalent grade in a point scale wherever grading system is followed or equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of educational institutions, shall be eligible for admission to the Ph.D. programme. A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.

#### **4. Duration of the Programme**

(1) Ph.D. Programme shall be for a minimum duration of three (3) years, including course work, and a maximum duration of six (6) years from the date of admission to the Ph.D. programme.

(2) A maximum of an additional two (2) years can be given through a process of re-registration as per the Statute/Ordinance of Visva-Bharati; provided, however, that the total period for completion of a Ph.D. programme should not exceed eight (8) years from the date of admission in the Ph.D. programme.

Provided further that, female Ph.D. scholars and Persons with Disabilities (having more than 40% disability) may be allowed an additional relaxation of two (2) years; however, the total period for completion of a Ph.D. programme in such cases should not exceed ten (10) years from the date of admission in the Ph.D. programme.



- (3) Female Ph.D. Scholars may be provided Maternity Leave/Child Care Leave for up to 240 days in the entire duration of the Ph.D. programme.

**5. Procedure for admission. -**

- (1) The admission shall be based on the criteria notified by Visva-Bharati in its prospectus, keeping in view the guidelines/norms in this regard issued by the UGC and other statutory/regulatory bodies concerned, and taking into account the reservation policy of the Central/State Government from time to time.

- (2) Admission to the Ph.D. programme shall be made using the following methods:

- i. The University may admit students who qualify for fellowship/scholarship in UGC-NET/UGC- CSIR NET/GATE/CEED and similar National level tests based on an interview.

And/or

- ii. The University may admit students through an Entrance Test conducted at the level of the individual department. The Entrance Test syllabus shall consist of 50% of research methodology, and 50% shall be subject- specific.

- iii. Students who have secured 50 % marks in the entrance test are eligible to be called for the interview.

- iv. A relaxation of 5 % marks will be allowed in the entrance examination for the candidates belonging to SC/ST/OBC/differently-abled category, Economically Weaker Section (EWS), and other categories of candidates as per the decision of the Commission from time to time.

- v. The University may decide the number of eligible students to be called for an interview based on the number of Ph.D. seats available.

- vi. Provided that for the selection of candidates based on the entrance test conducted by Visva-Bharati a weightage of 70 % for the entrance test and 30 % for the performance in the interview/viva- voce shall be given.

- (3) Visva-Bharati, shall:

- i. Notify a prospectus well in advance on the institution's website specifying the number of seats for admission, subject/discipline-wise distribution of available seats, criteria for admission, the procedure for admission, and all other relevant information for the candidates;

- ii. Adhere to the National/State-level reservation policy, as applicable.

- (4) Visva-Bharati shall maintain a list of Ph.D. supervisors (specifying the name of the supervisor, his or her designation, and the department/school/centre), along with the details of Ph.D. scholars (specifying the name of the registered Ph.D. scholar, the topic



of his/her research and the date of admission) admitted under them on the website of the institution and update this list every academic year.

**6. Allocation of Research Supervisor.** - Eligibility criteria to be a Research Supervisor, Co-Supervisor, Number of Ph.D. scholars permissible per supervisor, etc.

- (1) Permanent faculty members working as Professor/Associate Professor of Visva-Bharati with a Ph.D., and at least five research publications in peer-reviewed or refereed journals and permanent faculty members working as Assistant Professors in Visva-Bharati with a Ph.D., and at least three research publications in peer-reviewed or refereed journals may be recognized as a Research Supervisor. Such recognized research supervisors cannot supervise research scholars in other institutions, where they can only act as co-supervisors. Ph.D. awarded by Visva-Bharati under the supervision of a faculty member who is not an employee of Visva-Bharati would be in violation of these Regulations.

Provided that in areas/disciplines where there is no, or only a limited number of peer-reviewed or refereed journals, Visva-Bharati may relax the above condition for recognition of a person as Research Supervisor with reasons recorded in writing.

Co-Supervisors from within the same department or other departments of the University or other institutions may be permitted with the approval of the concerned Board of Studies (B.O.S).

Adjunct Faculty members shall not act as Research Supervisors and can only act as co-supervisors.

- (2) In case of interdisciplinary/multidisciplinary research work, if required, a Co-Supervisor from outside the Department/School/Centre/College/University may be appointed.
- (3) An eligible Professor/Associate Professor/Assistant Professor can guide up to eight (8) / six (6) / four (4) Ph.D. scholars, respectively, at any given time.
- (4) In case of relocation of a female Ph.D. scholar due to marriage or otherwise, the research data shall be allowed to be transferred to the Higher Educational Institution to which the scholar intends to relocate, provided all the other conditions in these Regulations are followed, and the research work does not pertain to a project sanctioned to the parent Institution/Supervisor by any funding agency. Such scholar shall, however, give due credit to the parent institution and the supervisor for the part of research already undertaken.
- (5) Faculty members with less than three years of service before superannuation shall not be allowed to take new research scholars under their supervision. However, such faculty members can continue to supervise Ph.D. scholars who are already registered until superannuation and as a co-supervisor after superannuation, but not after attaining the age of 70 years.

**7. Admission of International students in Ph.D. programme. -**

- (1) Each supervisor can guide up to two international research scholars on a supernumerary basis over and above the permitted number of Ph.D. scholars as specified in clause 6.3 above.
- (2) The University may decide their own selection procedure for Ph.D. admission of international students keeping in view the guidelines/norms in this regard issued by statutory/regulatory bodies concerned from time to time.

**8. Total number of Ph.D. Scholars under a faculty member. -**

**At any point, the total number of Ph.D. scholars under a faculty member, either as a supervisor or a co-supervisor, shall not exceed the number prescribed in clause 6.3 and clause 7.1.**

**9. Course Work. - Credit requirements, number, duration, syllabus, minimum standards for completion, etc.**

- (1) The Credit requirement for the Ph.D. coursework is a minimum of 12 credits, including a “Research and Publication Ethics” course as notified by UGC vide D.O. No. F.1-1/2018(Journal/CARE) in 2019 and a research methodology course. The Research Advisory Committee can also recommend UGC recognized online courses as part of the credit requirements for the Ph.D. programme.
- (2) All Ph.D. scholars, irrespective of discipline, shall be required to train in teaching /education /pedagogy/writing related to their chosen Ph.D. subject during their doctoral period. Ph.D. scholars may also be assigned 4-6 hours per week of teaching/research assistantship for conducting tutorial or laboratory work and evaluations.
- (3) The nature of the courses and the procedure for evaluation/examination will be according to the relevant (Ph.D.) examination ordinance of Visva-Bharati.
- (4) A Ph.D. scholar must obtain a minimum of 55% marks or its equivalent grade in the UGC 10-point scale in the course work to be eligible to continue in the programme and submit his or her thesis.
- (5) All candidates admitted to the Ph.D. programme shall be required to complete the course work during the first two semesters. In case a candidate fails to complete the course work (s) he may be permitted by the Departmental Research Committee (DRS) on the recommendation of the RAC to complete the course work in an additional semester. No further extension shall be permissible.

**10. Research Advisory Committee and its Functions. -**

- (1) There shall be a Research Advisory Committee (RAC) of the University for each Ph.D. scholar. The Research Supervisor of the Ph.D. scholar concerned shall be the Convener of this committee, and this committee shall have the following responsibilities:
  - i. To review the research proposal and finalize the topic of research.



- ii. To guide the Ph.D. scholar in developing the study design and methodology of research and identify the course(s) that he/she may have to do.
  - iii. To periodically review and assist in the progress of the research work of the Ph.D. Scholar.
- (2) Each semester, a Ph.D. scholar shall appear before the Research Advisory Committee to make a presentation and submit a brief report on the progress of his/her work for evaluation and further guidance. The Research Advisory Committee shall submit its recommendations along with a copy of Ph.D. scholar's progress report to the Higher Educational Institution concerned. A copy of such recommendations shall also be provided to the Ph.D. scholar.
  - (3) In case the progress of the Ph.D. scholar is unsatisfactory, the Research Advisory Committee shall record the reasons for the same and suggest corrective measures. If the Ph.D. scholar fails to implement these corrective measures, the Research Advisory Committee may recommend, with specific reasons, the cancellation of the registration of the Ph.D. scholar from the Ph.D. programme.

**11. Evaluation and Assessment Methods, minimum standards/credits for award of the degree, etc.-**

- (1) Upon satisfactory completion of course work and obtaining the marks/grade prescribed in clause (4) of Regulation 9 above, the Ph.D. scholar shall be required to undertake research work and produce a draft dissertation/thesis.
- (2) Before submitting the dissertation/thesis, the Ph.D. scholar shall make a presentation before the Research Advisory Committee of the Higher Educational Institution concerned, which shall also be open to all faculty members and other research scholars/students.
- (3) The University shall have a mechanism using well-developed software applications to detect Plagiarism in research work and the research integrity shall be an integral part of all the research activities leading to the award of a Ph.D. degree.
- (4) A Ph.D. scholar shall submit the thesis for evaluation, along with (a) an undertaking from the Ph.D. scholar that there is no plagiarism and (b) a certificate from the Research Supervisor attesting to the originality of the thesis and that the thesis has not been submitted for the award of any other degree/diploma to any other University.
- (5) The Ph.D. thesis submitted by a Ph.D. scholar shall be evaluated by his/her Research Supervisor and at least two external examiners who are experts in the field and not in employment of the University concerned. Such examiner(s) should be academics with a good record of scholarly publications in the field. Wherever possible, one of the external examiners should be chosen from outside India. The viva-voce board shall consist of the Research Supervisor and at least one of the two external examiners and may be conducted online. The viva-voce shall be open to the members of the Research Advisory

Committee/faculty members/research scholars, and students. University will abide by the rules/ordinances to effect the provisions of this Regulations.

- (6) The viva-voce of the Ph.D. scholar to defend the thesis shall be conducted if both the external examiners recommend acceptance of the thesis after incorporating any corrections suggested by them. If one of the external examiners recommends rejection, the University concerned will send the thesis to an alternate external examiner from the approved panel of examiners, and the viva-voce examination shall be held only if the alternate examiner recommends acceptance of the thesis. If the alternate examiner does not recommend acceptance of the thesis, the thesis shall be rejected, and the Ph.D. scholar shall be declared ineligible for the award of a Ph.D.
- (7) The University shall complete the entire process of evaluating a Ph. D. thesis, including the declaration of the viva-voce result, within a period of six (6) months from the date of submission of the thesis.

**12. Academic, research, administrative, and infrastructure requirements to be fulfilled by colleges for getting recognition for offering Ph.D. programmes. -**

- (1) Post-graduate Departments offering 4-year Undergraduate Programmes and/or Post-graduate Programmes, may offer Ph.D. programmes, provided they satisfy the availability of eligible Research Supervisors, required infrastructure, and supporting administrative and research facilities as per these Regulations.
- (2) Departments and Centres established by the central government or a State government whose degrees are awarded by the University shall offer Ph.D. programmes provided they have:
  - i. At least two faculty members in a college or two Ph.D.-qualified scientists in the research institution.
  - ii. Adequate infrastructure, administrative support, research facilities and library resources as specified by the University.

**13. Ph.D. through Part-time Mode-**

- (1) Ph.D. programmes through part-time mode will be permitted, provided all the conditions stipulated in these Regulations are fulfilled.
- (2) The University shall obtain a “No Objection Certificate” through the candidate for a part-time Ph.D. programme from the appropriate authority in the organization where the candidate is employed, clearly stating that:
  - i. The candidate is permitted to pursue studies on a part-time basis.
  - ii. His/her official duties permit him/her to devote sufficient time for research.
  - iii. If required, he/she will be relieved from the duty to complete the course work.



(3) Notwithstanding anything contained in these Regulations or any other law, for the time being in force, no Higher Educational Institution or research institution of the Central government or a State Government shall conduct Ph.D. programmes through distance and/or online mode.

**14. Grant of M.Phil Degree – Visva-Bharati shall not offer the M.Phil (Master of Philosophy) programme.**

**15. Issuing a Provisional certificate.** - Prior to the actual award of the Ph.D. degree, the degree-awarding University shall issue a provisional certificate to the effect that the Ph.D. is being awarded in accordance with the provisions of these Regulations.

**16. Award of Ph.D. degrees prior to Notification of these Regulations.** - Award of degrees to candidates registered for the Ph.D. programme on or after July 11, 2009, till the date of Notification of these Regulations shall be governed by the provisions of the UGC (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or the UGC (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degrees) Regulations, 2016 as the case may be. Further, the award of degrees to candidates already registered and pursuing Ph.D. shall be governed by these Regulations or UGC (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2016. Nothing in these Regulations shall impact the M.Phil. degree programmes commencing prior to the enactment of these Regulations.

**17. Depository with INFLIBNET.** - Following the successful completion of the evaluation process and before the announcement of the award of the Ph.D. degree(s), the Higher Educational Institution concerned shall submit an electronic copy of the Ph.D. thesis to INFLIBNET, for hosting the same so as to make it accessible to all the Higher Educational Institutions and research institutions.

#### **18. General Guidelines**

Where this document does not spell out any specific rule, the University Ordinance/UGC guidelines/ Gazette notification from time to time will be applicable.

The Research Board of the University shall decide on the required action or actions to be taken in respect of any situation which has not been covered under any of the provisions of this ordinance. In case of an emergency Vice-Chancellor may decide steps to be taken in this regard which shall however be subject to the ratification by the Research Board.

Eligibility Criteria, Fee Structure, Academic Calendar, Examination schedule, for the academic year shall be given in the University website.

All academic problems of the students other than those affecting the University rules and regulations framed from time to time may be looked into by the Head of the Department/ Faculty-In-Charge/ or Principal of the Bhavana.

**ANNEXURE – I**

**Proforma for forwarding the names of the Ph.D. students and the allotted Supervisors immediately after admission/ registration.**

[As per new Ph.D. Ordinance under the light of “UGC (Minimum Standard and Procedure for Award of Ph.D. Degree) Regulations, 2022 with effect from 07.11.2022]

Ref. No. date of the notification of the Bhavana Admission Committee for Ph.D. Admission No.:- .....

**Bhavana / Vibhaga :**

**Department :**

Sl. No.	Name of student with Qualification	Department	Date of Admission/ registration	Status (Full time/ Part time)	Name of Supervisor and age on the date of new registration	Number of Ph.D. scholars under the supervisor before this new registration	Date of approval by B.o.S
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1.							
2.							
3.							
4.							
5.							
6.							

\_\_\_\_\_  
Signature of the Head of the Department



**Annexure- II**

**Proforma for forwarding the name and research topic of Ph.D. students after completion of coursework, for reporting before the Research Board**

[As per new Ph.D. Ordinance under the light of “UGC (Minimum Standards and Procedure for award of Ph.D. degree) Regulations, 2022” with effect from 07.11.2022]

Ref. No. & date of the notification of the Bhavana Admission Committee for Ph.D. Admission No.:- .....

**Bhavana/Vibhaga:**

**Department:**

Sl. No.	Name of student with qualification	Date of Admission	Status (Full time/ Part time)	Name of Supervisor and age on the date of new registration	Number of Ph.D. scholars under the supervisor before this new registration	Title of Thesis in English	Title of the Thesis in the language (other than English) in which the thesis to be written	Language in which to be written	Date of approval by B.o.S
1.									
2.									
3.									
4.									
5.									
6.									

\_\_\_\_\_  
Signature of the Head of the Department

Department of .....

Visva-Bharati,

Sub: Appointment as member of Research Advisory Committee (RAC)

To,

\_\_\_\_\_  
\_\_\_\_\_.

Dear Madam/Sir,

It is a pleasure to inform you that you have been nominated as a member of the RAC of the following scholars in the Department of....., Visva-Bharati, .....(Bhavana) vide Board of Studies (B.o.S) resolution taken on .....

We look forward to your cooperation and necessary guidance to the scholars.

Thanking you,

\_\_\_\_\_  
(Ph.D. Supervisor)

Names of scholars:

1

2

...



Department of .....

Visva-Bharati

Sub: Invitation to be present in Research Advisory Committee (RAC) meeting

To,

\_\_\_\_\_,  
\_\_\_\_\_.

Dear Madam/Sir,

It is to inform you that you are requested to be present as a member of the RAC, of the following scholar, in a meeting to be held in the Department of....., Visva-Bharati, on \_\_\_\_\_ at \_\_\_\_\_ am/pm.

Looking forward to your cooperation and necessary guidance to the scholar,

Thanking you,

\_\_\_\_\_

(Ph.D. Supervisor & Convenor)

Name of scholar:

\_\_\_\_\_

**Format for Submission of Academic Details of Faculty Members**

<b>S.No</b>	<b>Name of the Faculty Member</b>	<b>Designation</b>	<b>Year of Award of Ph.D.</b>	<b>Number of Publication in peer reviewed/ UGC care journals and Books</b>	<b>No of Scholars under supervision</b>

**Faculty Members are to submit a copy of their publication details at the beginning of Academic Year (July of every year) to the Academic & Research Section for uploading in the University Website.**



**No Objection Certificate for full/part-time students who are in full/part-time employments**

This is to certify that Sri/Smt. -----.

Son/daughter of -----, residing at -----

-----is a full/part-time employee of -----(name

of the institution/organisation/project). This institution/organisation/project has no objection in

allowing Sri/Smt.-----to carry out his/her

Ph.D. research work in Visva-Bharati, Santiniketan. It is also stated that;

- i) The candidate is permitted to pursue studies on a part-time basis.
- ii) His/Her official duties permit him/her to devote sufficient time for research.
- iii) If required, he/she will be relieved from the duty to complete the course work.

(Strikeout whichever is not applicable)

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Signature and seal of competent authority