

# TENDER ENQUIRY FORM

**Visva-Bharati**

**Santiniketan**

**Reference – SERB-DST/EMR/Physics/2015-2016/001037/Server\_UPS&Printer**

**Last date of Submission: 25/04/2017**

**Dated : 10/04/2017**

**Date of Opening: After 25/04/2017**

Sealed tender offers are invited in two separate sealed covers (Technical and Commercial offers) from eligible manufacturers/suppliers or their direct Indian agents for the supply of the following equipments. The suppliers may offer tenders for some of the equipments or a composite tender for all the equipments. The validity of the bid should be at least four months (120 days) or more from the date of the opening of this tender.

Please send offers, ALONG WITH DESCRIPTIVE CATALOGUE/ BROCHURE at the following address:

**Dr. Biswajit Pandey**

**Assistant Professor, Department of Physics**

**Visva-Bharati, Santiniketan, 731235**

Serial Number	Items	Specifications	Nos.
1.	SMP Server	<b>Processor:</b> 2 x 12-core latest generation 64 bit Intel server processors of 2.40 GHz (or nearest) with 30 MB (or nearest) L3 Cache and 8.0 GT/s <b>Chipset:</b> Latest OEM chipset supporting and optimized for the above processor <b>Memory:</b> RAM: 192 GB DDR-3 ECC RDIMMS <b>Hard Disk Drives:</b> 1 TB ENT SATA 7.2 K RPM 3.5" Hot Swappable <b>Optical Drive:</b> Slim DVD RW Drive Internal <b>RAID Support:</b> Support for RAID 0,1, 5 <b>Graphics:</b> Integrated graphics <b>Ports:</b> 4 USB, 2 x Network, 1 x Management, 1 x Video, 1x Infiniband <b>Management:</b> Integrated IPMI 2.0 with KVM and Dedicated LAN <b>Power Supplies:</b> High-efficiency Gold Level Redundant Power Supplies to sustain the above configuration. <b>Cooling:</b> Redundant hot plug fans <b>Chassis:</b> Rack-mountable with rail-kit (with complete rack mounting accessories) <b>Operating System:</b> CentOS Enterprise Linux	1(One)

2.	Online UPS	1.5 KVA online UPS including battery, 1 hour battery backup facility to support the server	1(One)
3.	Laser Printer	Multifunction (print, copy, scan, fax) laser printer, 30 ppm, 600 dpi, USB interface, Linux supported	1(One)

## TERMS & CONDITIONS FOR SUBMISSION OF QUOTATION AND PURCHASE

1. (a) **Rate:** The rate quoted must be exclusive of Excise Duty, Packing & Forwarding charges, Sales Tax, Freight charges and Insurance charges. All the charges like Excise Duty, Sales Tax, Freight, Insurance, Handling charges etc. as applicable must be shown separately. The stores are required to be dispatched by passenger train F. O. R. Bolpur or by Road Transport or delivered at this University under the Suppliers' own arrangement, free of additional charges. The risk of damage or loss in transit if any will be that of the suppliers. Manufacturer's price list, Technical leaflet, samples, catalogue, whenever applicable, should invariably be submitted.
  - (i) **Excise Duty:** It may please be noted that the University is exempted from the payment of excise duty for scientific instruments/equipments for which necessary certificate shall be provided by the University, on request.
  - (ii) **Sales Tax/ Vat:** Extra as applicable.
  - (iii) **Way Bill:** This is issued against Consignment Note in and a copy of invoice. University does not issue any C or D form.
  - (iv) **EMD:** No EMD is required.
  - (v) **PBG:** A performance bank guarantee of 10% of the total cost has to be declared by the suppliers.
  
2. (a) **Consignee:** All stores are to be consigned in the name of Principal Investigator Dr. Biswajit Pandey, Department of Physics, Siksha-Bhavana, Visva-Bharati, Santiniketan , West Bengal, PIN: 731235.
  - (b) **Disposal of Dispatch Documents:** The Railway Receipt/PWB/Consignment Note along with the relevant bill and three priced challan each in triplicate, should be dispatched to Dr. Biswajit Pandey, Dept. of Physics, Siksha Bhavana, Visva-Bharati immediately on completion of dispatch. If these documents do not reach the principal investigator Dr. Biswajit Pandey.

Dept. of Physics, Siksha Bhavana, Visva-Bharati in time all wharfage/demurrage incurred, if any, will be recoverable from the suppliers.

3. **Delivery Period:** The stores are required to be delivered/dispatched within the delivery period mentioned in the order. All offers of delivery should be made ex-stock, and a clear note should be inserted in case ex-stock delivery is not possible. No mobilization advance is payable against the Purchase Order. University does not bind itself to accept any ordered material after expiry of delivery period if the same has not been extended on the written request of the supplier before the delivery after expiry of the delivery date.
4. **Quality & Specification of Stores:** The stores offered should be of the best quality available, unless otherwise specified, confirming strictly to the National/International specification. The Institute reserves the right to reject such stores if found unacceptable on these grounds. The guarantee and warranty offered be specifically mentioned.
5. **Liquidated Damages:** If a firm accepts an order and fails to execute the same, in full or part, as per the terms and conditions stipulated therein, it will be open to this Institute to recover liquidated damages from the firm at the rate of 1% of the value of the undelivered stores per month or part thereof, subject to a maximum of 5% of the value of the undelivered stores. It will also be open to this Institute alternatively, to arrange procurement of the required stores from any other source at the risk and expense of the firm which accepted and then failed to execute order according to stipulation agreed upon.
6. **Submission of Quotation:** All quotations must be forwarded in sealed cover addressed to the sender of this Enquiry so as to reach within the specified period. The reference to the Enquiry No. and the last date of submission must clearly be superscribed on the sealed envelop. If no counter offer is made in the quotation, it will be taken for granted the offer is strictly in accordance with the specification and terms and conditions laid down in the tender notice.
7. **Opening of the Quotation:** Every quotation will be opened at the concerned Department/Centre/School/Section of this Institute at the time and on the date indicated on the tender form. Unless otherwise specified, quotation will not be opened in Public and in presence of representative of bidders.
8. **Period of Validity:** A quotation shall remain valid for acceptance at least for a period of 120 days from the date of opening.
9. **Income Tax Clearance:** Current Income Tax and Sales Tax clearance certificates or returns must be submitted to the principal investigator Dr. Biswajit Pandey, Dept. of Physics, Siksha Bhavana, Visva-Bharati as per existing guidelines in vogue, before submission of final bill for

payment, if not supplied earlier. Submission of PAN and Photocopy of the PAN card is must.

10. **Payment:** Payment will be made after successful supply by a crossed a/c payee cheque on the S.B.I. Santiniketan, normally within 30 days from the date of receipt of bill or of the stores in good order and condition, whichever is later. Payments will however be made electronically by e-transfer, for which the supplier must provide their bank account number, bank address/branch details/branch code and IFSC code. Payment is made only on receipt of supply of all ordered materials. No short supply is acceptable unless specifically approved and agreed upon by the competent authority of the university in writing in advance.
11. **Rejection of Offer:** The University reserves the right to ignore or reject any offer including the lowest without assigning any reason. The University does not bind itself to accept the lowest offer.
12. **Dispute:** In case of dispute, the matter shall be settled mutually, failing which the decision of the Vice-Chancellor, Visva-Bharati shall be final and binding on the bidders.



**PI of the SERB Project (Ref. No.: EMR/2015/001037)**  
**Dr. Biswajit Pandey**  
**Department of Physics**  
**Siksha Bhavana**  
**Visva-Bharati**  
**Santiniketan, 731235**