

VISVA-BHARATI
SANTINIKETAN

Aca./R-6.3/1539/2016-2017

Dated: 13/03/2017

Prof. Sukanta Sen
Co-ordinator
UGC SAP DRS Programme.
Ref. F. No. 5/2015/DRS-II (SAP-II)
Department of Botany,
Siksha-Bhavana, V.B.

Subject: Administrative approval of TA/DA (including car hiring) for field visit.

This is to inform you, that your proposal for administrative approval of TA/DA (including car hiring) for field visit in the districts of Birbhum and Bankura from February and March, 2017 as and when required in connection with the said programme has been approved by the competent authority.

As proposed by you, the above said expenditure may be met out of the budget head "travel/field facilities" of the said programme, subject to availability of fund.

Sd/-
Deputy Registrar
(Academic & Research)
Visva-Bharati

No. Aca.R-6.3/1539/2016-2017

Dated: 13/03/2017

Copy forwarded for information and necessary action to:

1. The Principal, Siksha-Bhavana, V.B.
2. The Head, Department of Botany, V.B.
3. The Accounts Officer, V.B.
4. The Internal Audit Officer, V.B.
5. The University Webmaster- With a request to upload it on the University website.
5. Guard file

Deputy Registrar
(Academic & Research)
Visva-Bharati
13/3/17