

VISVA-BHARATI **SANTINIKETAN**



IMPORTANT & URGENT

NOTICE

All concerned are hereby requested to please comply with and assist in implementing the following measures including security, in order to avoid any untoward incident during Vasantotsava on 22nd & 23rd March, 2016 at Santiniketan.

1. Apex Committee for controlling overall Activities. Arising out of the discussion in the meeting dated 16th March, 2016, an Apex Committee shall be constituted comprising of Directors and Principals to observe the overall activities to ensure smooth conduct of the Vasantotsava on 22nd and 23rd March 2016 at Santiniketan. If needed, Apex body shall take proactive measures, befitting to the occasion to maintain peace and tranquility during the Vasantotsava including crisis management. Apex Committee shall be consisting of:-

- a) Prof. Tapati Mukhopadhyay, Chairperson.
- b) Prof. Sabujkoli Sen.
- c) Prof. V C Jha.
- d) Prof. Kailash Chandra Pattanaik.
- e) Prof. Dulal Pal.
- f) Prof. Dilip Mitra.
- g) Prof. Madhabi Ruj.
- h) Prof. Sarthak Chowdhury.
- i) Dy. Registrar, Ashok Kr. Mahato. - Secretary cum convener of the Apex Committee.

Note :- Secretary is requested to create a WhatsApp Group. All above members are requested not to leave station on 22nd & 23rd March, 2016.

2. Drop Gates: Drop Gates shall be erected at following places to regulate traffic:-

- (a) Near Nisha Hotel.
- (b) Near Transport Office, Visva-Bharati on VB Road.
- (c) Main Gate of Administrative Building.
- (d) Behind Central Library on the road coming from P.M. Hospital to Ananda Pathsala.
- (e) On the Road leading to P.M. Hospital (Opposite Tin Pahar).
- (f) In front of Jibak Medical Store.
- (g) On the Santiniketan-Sriniketan Road near Kalisayar More.
- (h) On the road junction of Simanta Palli and Sriniketan road, near Old Swimming Pool Area.

- (i) Near Hati Pukur Aurosree Gate.
- (j) On the Road Junctions near Duryodhan's Vegetable shop.
- (k) On the road junction near Durga Mandir, Guru Palli.
- (l) Barricade along with drop gate near Cheena Bhavana towards the West.
- (m) Barricade on the road leading from Patha-Bhavana kitchen area to Ashrama area.
- (n) Northern side of Ratan Kuthi Guest House.
- (o) On the road junction Siksha Bhavana and Sriniketan Road near Computer Science Department.

3. Car / Motorcycle parking for General Public

- a) Purba Palli Mela ground. Exit and Entry point to be made by Estate Office.
- b) Chatak Parking Area
- c) Ratan Palli Ground.
- d) Parking ground at Mango Grove behind Andrews Hospital. University Engineer is requested to open the exit point.

Note :- (i) Exact location shall be shown on ground by IC Security Officer / Security Officer
(ii) Number of Drop Gates may increase on recommendation of Police.

4. Car Parking for Staff / Students of Visva-Bharati.

- a) **Inside the Central Administrative Building.** Staff coming from Bolpur via Fire Brigade- Purbapalli side.
- b) **Old Swimming Pool area.** Staff coming from Simanta Palli and Sriniketan Area.
- c) **Ratan Palli Ground.** Staff coming from Shyambati, Ratan Palli and Aban Palli.

5. Two Wheelers' Parking for Staff/Students of Visva-Bharati.

- a) In front of Dean of Students Welfare Office.
- b) Eastern side of Rabindra Bhavana area.
- c) Cycle stand behind Granthana Vibhaga book counter near Rabindra Bhavana.
- d) Western Side of Natyaghar.
- e) Inside the Administrative Building.

Note :- 1. All Staff/Students/Invitees coming with their Car/Two-Wheeler are requested to carry Visva-Bharati ID Card/ Participant Card/Invitee Card.
2. All vehicles of Visva-Bharati should have Visva-Bharati logo pasted on the wind shield.
3. Police is requested to allow the Car/Two-Wheeler up to their designated Car Park as stated in Para 4 & 5.

6. Car parking for all Invitees / VVIP is western side of Sangit Bhavana, if no space is available, in that case cars will be parked at Old Swimming Pool Area.

Note:- All above Car Parking / Cycle Parking shall be manned by Security Personnel / Parking Licensee.

7. General Public Entry points On Foot

- a) By the side Gate of Nisha Hotel, along the Bandh- Ashram Ground.
- b) Nichu Banglow Gate- Uttar Siksha- Ashram Ground.
- c) Aurosree Market Gate- Via Hati Pukur - Ashram Ground.
- d) Nepal Gate – University Canteen- Cheena Bhavana- Uttar Siksha-Ashram Ground.

8. Staff / Students / Invitee of Visva-Bharati Entry Points On Foot.

- a) Entry Point for All Staff and with upto two Guests, Students with upto two Guests, Participants of Dance Procession will be through opposite of Uttarayan Gate.
- b) Entry Point for Participants of Visva-Bharati on the Stage, Invitees of Visva-Bharati and Visva-Bharati Press Card holders shall be through Sangit Bhavana Gate.

Note:- i. No entry through gate located on southern side, near Dasachakra and Ananda Sadan Hostel for Participants and staff and students.

ii. All staff and students should be in possession of Visva-Bharati Identity Card / Participant's Card / Invitee Card.

9. No Vehicle Parking Area on the Road side 23rd March, 2016

- a) On the Road side of Nisha Hotel to Sangit Bhavana Gate.
- b) Inner Road Sangit Bhavana and Road leading to core Ashrama Area
- c) Imaginary line joining along the Road Sangit Bhavana – Road Aurosree Gate – Hati Pukur, along the Road northern boundary of Guru Palli – Dwijabiram, along the road SBI Gate – Post Office More, along the Road Post Office to Sangit Bhavana Gate.

Note:- 1. Only Fire Tender, Ambulance, OB Van of Doordarshan, Vehicle carrying musical instruments and Participants/Staffs/Students/Invitees on Wheel Chair shall be allowed up to main Stage area in the Ashrama Ground.

2. Visva-Bharati bus will be plying from Sriniketan to Central Library Crossing and Fire Brigade to Central Library junction (PRO shall ensure this and fix up the timings in consultation with Karmi Parishad)

10. General Traffic Movement on 23rd March, 2016 (6:00 a.m. to 11:00 a.m.)

- a) General Traffic coming from Shyambati Area for going to Bolpur shall be diverted from Jibak Medical Area through Ratan Palli – Jora Bari – N.C.C Office – Fire Brigade – Super Market and beyond. The diversion for traffic coming from Bolpur for going to Shyambati shall be vice-versa.

General Instructions 22nd March 2016 and 23rd March 2016

1. Security

- i. Patrolling of Ashram Area shall be carried out by university security personnel along with police from 6:00 p.m. to 10:00 p.m. on 22nd March and 23rd March, 2016.
- ii. Ashram Area shall be cleared of all persons from outside and Students/Staff of Visva-Bharati at 9:30 p.m. on 22nd March'16 and at 9:00p.m. on 23rd March'16.
- iii. Ashram Ground shall be patrolled between 12:00 hrs to 6:30 p.m. on 23rd March, 16 by Vigilance Team consisting of police and university security personnel to ensure that no one occupies the Ashram ground before hand.
- iv. University Security Personnel are requested to man all the gates along with the Police and Volunteers.
- v. Mrinalini Gate and Gate near Mandir shall remain closed except during Vaitalik on 22nd March and 23rd March, 2016.
- vi. For Vaitalik on 22nd March, university security personnel will provide safe passage to participants of Patha-Bhavana and Sangit Bhavana and other participants from stage area to their respective hostel area.
- vii. All small temporary stalls astride the road shall be removed by the joint operations of police and university security personnel.
- viii. CCTV shall be installed as per direction of Police.

Note :- Prof. In-Charge Security / IC Security and Security Office shall ensure all the above points. IC Security will keep all the keys of Gates of Ashram Area including Ashram Ground and toilet etc.

2. Miscellaneous Instructions :-

- i) All Signage / Route Marking shall be done by Estate Office. Route Marking shall be completed 4:00 p.m. on 22nd March, 2016.
- ii) Frescoes on Patha Bhavana Office Area and Kalobari should be protected by barricade. University Engineer is requested to ensure the same.
- iii) All toilets of Patha Bhavana Area should be kept open. Principal Patha-Bhavan is requested to ensure it.
- iv) All Pay and Use Toilets at Purba Palli Ground, Ashram Ground and Old Swimming Pool Area shall be activated by Estate Office. This office will also ensure erecting of temporary toilet (15 numbers) along eastern side of fencing of Hati Pukur and activate the existing toilet.
- v) Toilet located by the side of the Uttarayan Main Gate shall be kept open from 6:00 a.m. to 6:00 p.m. on 23rd March' 16. Adhyaksha Rabindra Bhavana is requested to ensure the same.
- vi) Six numbers of Water Points shall be established by Estate Office with help of Bolpur Municipality at Ashram Ground near Hati Pukur Area. They will also establish potable water points on payments in the same location and near stage area as well.
- vii) Karmi Parishad is requested to make 21 groups of volunteers, each group consisting of five staff. Three Teams will be formed out of the 21 Groups. Each Team will consist of seven groups. Team **A** shall be responsible for outer Gates. Team **B** shall be responsible for gates / Area inside Ashram. Team **C** shall be responsible for participant / VVIP / Visva-Bharati invitees Gates.
- viii) Dry Rehearsal shall be carried out at 11:00 p.m. on 21st March'16. All concerned persons are requested to be present. Dry rehearsal for voluntary Joint inspection with Police shall be carried out at 11:00 a.m. on 21st March, 2016. Police is requested to co-operate.
- ix) Invitee Cards shall be distributed by PRO office with proper record. Cards will be given based on written application submitted by the individual concerned to PRO Office. Issuance of card to an individual is the sole discretion of the authority. Each card shall bear the stamp and initial of PRO and name & address of the invite. "ID PROOF MAY BE NEEDED" shall be written on card.
- x) PRO will send invitation cards to all University guests as per list well in advance and also send vehicles to invitees, if needed, on demand.
- xi) Potable water for participants in dance as well as on stage shall be organized by Karmi Parishad.

- xii) Medical Crisis Management Team should be manned by CMO / Medical Officer PM Hospital.
- xiii) Public Address system shall be kept functional till 1:00 p.m. on 23rd March, 2016.
- xiv) No procession shall be taken out by the students residing in hostel or otherwise in the night of 22nd and 23rd March, 2016. Students are requested to extend all co-operation to make the festival a great success.

All are requested to extend co-operation to our organizers for celebrating Vasantotsava at Santiniketan.

Note:- Sketch of stage and peripheral area and programme schedule are attached for information of all concerned.



Memo No.REG/V-U/98/49
18th March, 2016

Registrar(Acting)
Visva-Bharati

Copy forwarded for information and taking necessary action to:

- 1) Pro-Vice-Chancellor / All Directors / Adhyakshas of all Bhavanas / Vibhagas, Visva-Bharati.
- 2) The Dean of Students' Welfare, Visva-Bharati.
- 3) The Proctor, Visva-Bharati.
- 4) The Advisor to Foreign Students, Visva-Bharati.
- 5) The Heads of all Departments / Sections / Centres / Offices, Visva-Bharati.
- 6) The Sub-Divisional Officer, Bolpur Sub-Division, Bolpur, Birbhum.
- 7) The Sub-Divisional Police Officer, Bolpur Sub-Division, Bolpur, Birbhum.
- 8) The Officer in Charge, Bolpur Police Station, Bolpur, Birbhum.
- 9) The I.C. Santiniketan Out Post, Santiniketan, Birbhum.
- 10) The Professor In-Charge, Security, Visva-Bharati
- 11) The Deputy Registrar, Estate, Visva-Bharati
- 12) The University Engineer, Visva-Bharati
- 13) Public Relations Office, Visva-Bharati
- 14) The Security Officer, Visva-Bharati.
- 15) Transport Section, Visva-Bharati
- 16) Joint Secretary of Karmi Parishad, Visva-Bharati
- 17) The C.S. to Upacharya, Visva-Bharati.
- 18) Assistant Registrar, Pro-Vice-Chancellor's Office, Visva-Bharati
- 19) The Superintendents / Matrons / Wardens of all Hostels (Boys & Girls), Visva-Bharati.
- 20) The P.A. to Registrar, Visva-Bharati.
- 21) University Web Master: to upload the notice in Visva-Bharati website.



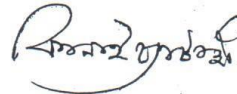

Registrar(Acting)
Visva-Bharati



বিশ্বভারতী কৰ্মপৰিষদ

আসন্ন বসন্তোৎসব উপলক্ষে নিম্নোক্ত অনুষ্ঠানগুলিৰ আয়োজন কৰা হৈছে।
বিশ্বভারতীৰ ছাত্র-ছাত্রী, অধ্যাপক-অধ্যাপিকা, শিক্ষাকৰ্মি, প্রাক্তনী এবং
আশ্রমিকসহ সকলকে এই সকল অনুষ্ঠানে উপস্থিত হতে অনুরোধ জানাই।

১৫/০৩/২০১৬
শান্তিনিকেতন

সম্পাদকমন্ডলী
বিশ্বভারতী কৰ্মপৰিষদ

অনুষ্ঠান সূচি

২২মার্চ ২০১৬ (মঙ্গলবার)

বসন্ত-বন্দনা
বৈতালিক

সন্ধ্যা ৭ : ০০

রাত্রি ৯ : ০০

আশ্রমমাঠ
গৌরপ্রসঙ্গ

২৩ মার্চ ২০১৬ (বুধবার)

বৈতালিক

শোভাযাত্রা ও অনুষ্ঠান

নৃত্যনাট্য চিত্রাঙ্গদা

ভোর ৫ : ৩০

সকাল ৭ : ০০

সন্ধ্যা ৭ : ০০

গৌরপ্রসঙ্গ
আশ্রমমাঠ
আশ্রমমাঠ

