



VISVA-BHARATI
SANTINIKETAN

OFFICE ORDER

The undersigned is directed to convey that in terms of the Resolution No. 21(i) of Executive Council (Karma Samiti) dated 05.11.2016, the Upacharya is pleased to pass the following orders for implementation with immediate effect :

Promotion from Section Officer to Assistant Registrar

Sl. No.	Name of the Employee	Present Designation	Promoted as	Authority of the Post	Pay scale on Placement
1.	Shri Rupratan Patnaik	Section Officer	Assistant Registrar	Vacant post of Assistant Registrar	Rs.15600-39100 in PB-3, GP-Rs.5400
2.	Shri Bratin Roy	Section Officer	Assistant Registrar	Vacant post of Assistant Registrar	Rs.15600-39100 in PB-3, GP-Rs.5400
3.	Shri Utpal Hazra	Section Officer	Assistant Registrar	Vacant post of Assistant Registrar	Rs.15600-39100 in PB-3, GP-Rs.5400

The pay of the incumbents will be fixed as per rules. The placement will be effective from the date of joining the higher post. The joining reports should be sent to the undersigned through proper channel.

No. Estab/E-III/P-40

Date : 10-12-2016

To :

1. Shri Rupratan Patnaik, Examination Section
2. Shri Bratin Roy, Public Relations Office
3. Shri Utpal Hazra, Meeting Section

Copy to :

1. All Directors/Principals of all Bhavanas/Vibhagas
2. All Heads of Departments/Centres
3. Finance Officer
4. Joint Registrar, Establishment
5. Accounts Officer
6. All Joint Registrars/Deputy Registrars/Assistant Registrars
7. Chief Medical Officer
8. Internal Audit Officer
9. Joint Registrar, Estate
10. C. S. to Vice-Chancellor
11. Assistant Registrar, Office of the Pro-Vice Chancellor
12. P. A. to Registrar
13. Section Officer, Meeting Section – to report it to the Executive Council
14. Section Officer (E-II/E-III & Pay Cell)
15. Personal file (3)
16. University Webmaster – to upload it on the University Website

Registrar (Acting)
Visva-Bharati

Registrar (Acting)
Visva-Bharati