

विश्वभारती  
VISVA-BHARATI



Ref. No.EST/E-II/20

Date: 17/11/2023

Sub: Administrative approval of Compensatory Leave against detention during Summer Vacation, 2023

The undersigned is directed to convey that the competent authority has been pleased to accord administrative approval of compensatory leave against the detention during the period of Summer Vacation, 2023 in favour of the following faculty member and she is entitled for the Transport Allowances for the month of June, 2023.

Sl. No.	Name, Designation, Department. I.D. No.	Brief Description of work	Period of detention	No. of Compensatory Leave
1.	Asmita Sen Gupta, Professor, Department of Physics, Siksha- Bhavana (I.D. No. 1993047)	To perform official duties of the department.	29/05/2023 to 18/06/2023 = 21 days  26/06/2023 to 30/06/2023 = 5 days  <b>Total 26 days (21+5)</b>	8 days

  
17/11/2023  
Deputy Registrar (Establishment)  
Visva-Bharati

Copy forwarded for information and necessary action to:

- 1) Principal, Siksha-Bhavana
- 2) Head, Department of Physics
- 3) JR (Accounts) – for necessary action in respect of payment of Transport Allowance for the month of June, 2023
- 4) Personal files (01)
- 5) University Webmaster- to upload it in the University Website
- 6) Guard File