

## **OFFICE ORDER**

The undersigned is directed to convey that the Upacharya is pleased to appoint Dr. Surjya Kumar Saikia, Assistant Professor, Department of Zoology, Siksha-Bhavana as Nodal Officer of Central University Chayan Portal of UGC and Dr. Viswanath Sundar, Assistant Professor, Department of Physical Education and Sport Science, Vinaya-Bhavana, Visva-Bharati as Assistant Nodal Officer of Central University Chayan Portal until further order.

Dr. Viswanath Sundar, Assistant Professor, Department of Physical Education and Sport Science, Vinaya-Bhavana, Visva-Bharati is requested to assist Dr. Surjya Kumar Saikia in respect of Central University Chayan Portal of UGC.

This comes into force with immediate effect.

Memo No. Estab./E-1/AO C PORTAL/2023-24

Date: 17.04.2023

Registrat (Acting)
Visva-Bharati

To,

1) Dr. Surjya Kumar Saikia, Assistat Professor, Department of Zoology, Siksha-Bhavana, Visva-Bharati

2) Dr. Viswanath Sundar, Department of Physical Education and Sport Science, Vinaya-Bhavana, Visva-Bharati

## Copy forwarded for information & necessary action to:

- 1. Directors/ Principals of all Bhavanas / Vibhagas
- 2. Heads of all Departments / Centres / Sections
- 3. Finance Officer
- 4. All Joint Registrars / Deputy Registrars / IAO / Assistant Registrars
- 5. In-Charge, Chief Medical Officer / In-Charge of Security / University Engineer
- 6. Joint Registrar & C.S. to Upacharya
- 7. Assistant Registrar (Meeting)-for placing it for ratification of the E.C.
- 8. In-Charge Hindi Cell -with a request to translate it into Hindi and arrange to upload in the University Website.
- 9. P. A. to Registrar
- 10. In-Charge, Computer Centre: Please upload it in the University website
- 11. Personal File