

विश्वभारती
VISVA-BHARATI



NOTIFICATION

This is for the information of all concerned that the University administration has decided to seek applications from the eligible candidates for employment under the scheme of Compassionate Appointment as per circular of GOI vide OM F. No. 14014/1/2022-Estt(D) dated 02.08.2022.

Format for application along with this notification will be made available in the University website and the candidates seeking employment under Compassionate ground may download the application format from the Visva-Bharati website and submit duly filled in application forms along with the relevant documents at the Establishment-III Section of Central Administrative Building, within the period of one month from the date of publication of this notification in the website.

This notification is issued with the approval of the competent authority.

Encl: Pro-forma (Part A)

Ref. No. Estab/Notify/compassionate/
Date: 11.08.2025

Copy forwarded for information and necessary action to:

1. All Adhyakshas/Heads of all Academic & Administrative Department/ Sections/Office
2. Finance Officer, Visva-Bharati.
3. Joint Registrar (Accounts)
4. Internal Audit Officer, Visva-Bharati.
5. Deputy Registrar (Establishment)
6. Deputy Registrar (Administration)
7. Joint Registrar & CS to VC.
8. Assistant Registrar (Meeting)- For ratification in the Executive Council Meeting.
9. P.A. to Registrar.
10. Section Officers (Admin), E-I, E-II, E-III, File Section.
11. University Webmaster- request to upload in the University Website.
12. File

12/8/2025
Registrar (Acting)
Visva-Bharati
कुलसचिव (कार्यवाहक)
विश्वभारती
Registrar (Acting)
Visva-Bharati



Dear Sir,

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**PROFORMA REGARDING EMPLOYMENT OF DEPENDENTS OF VISVA-BHARATI EMPLOYEES
DYING WHILE IN SERVICE/RETIRED ON INVALID PENSION**

(PART-A)

- 1) a) Name of the Visva-Bharati Employee
(deceased/retired on medical grounds)
- b) Designation of the Visva-Bharati Employee
(At the time of death/retirement on medical grounds)
- c) Group of the post
(At the time of death/retirement on medical grounds)
- d) Date of Birth of the Visva-Bharati Employee
- e) Date of death/retirement on medical grounds
- f) Total length of Service rendered
- g) Whether permanent or temporary
- h) Category (SC/ST/OBC)
- 2) a) Name of the candidate applying for compassionate
appointment
- b) Gender
- c) Category (SC/ST/OBC)
- d) His/her relationship with the Visva-Bharati Employee
- e) Date of Birth
- f) Educational Qualifications
- g) Whether any other dependent family member
has been appointed on Compassionate Grounds
- 3) Particulars of total assets left including amount of
 - a) Family Pension per month
 - b) D.C.R. Gratuity
 - c) G.P.F./CPF/NPS Balance
 - d) Life insurance Policies (including Postal Life Insurance)
 - e) Movable and Immovable properties & annual income
earned therefrom by the family
 - f) GSLI amount/C.G.E insurance amount
 - g) Encashment of Leave
 - h) Any other assets

Total



Brief particular of liabilities, if any

5) Particulars of all dependent family members of the Visva-Bharati Employee
(If some are employed, their income and whether they are living together or separately)

Sl. No.	Name(s)	Relationship with VB Employee	Age (Date of Birth)	Whether married, if Yes, number of children with age (Date of Birth)	Address	Employed or not if employed particulars of employment and emoluments	Whether living together or separately

6) Declaration/Undertaking

- a) I hereby declare that the facts given by me above are, to the best of my knowledge, correct. If any of the facts herein mentioned are found to be incorrect or false at a future date, my services may be terminated.
- b) I hereby also declare that I shall maintain properly the other family members who were dependent on the Visva-Bharati Employee mentioned against 1(a) of Part-A of this form and in case it is proved at any time that the said family members are being neglected or not being properly maintained by me, my appointment may be terminated.

Signature of the candidate

Place :

Date :

Name :

Address :

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Mobile No.

Email-ID.....

- * If required the candidate may attach separate page for giving detailed information.
- * Information given should be supported by valid documents duly attested by the candidate.

