



**VISVA-BHARATI
SANTINIKETAN
OFFICE ORDER**

गणित सदन / Computer Centre
विश्वभारती / Visva-Bharati
सारांश सं./Docket No. ... 28
लिपि/Date 12-1

The undersigned is to convey that the Upacharya, on the recommendation of the Departmental Promotion Committee made in the meeting dated 28/04/2022, is pleased to pass the following order of promotion subject to ratification by the Karma Samati (Executive Council).

Promotion from Office Assistant to Senior Assistant

Sl. No.	Name of the employee (s)	Present Designation	Promoted as	Authority of the post	Pay scale on Promotion	Remarks
01.	Shri Mozammel Haque Mollick (E.C. No. 2002015)	Office Assistant	Senior Assistant	Vice Shri Debkumar Jha	Level-6 of 7 th CPC (PB-2, Rs. 9300-34800/- with GP-4200/-) PR	Panel- A (Unreserved)

Promotion from Junior Assistant –cum-Typist to Office Assistant

Sl. No.	Name of the employee (s)	Present Designation	Promoted as	Authority of the post	Pay scale on Promotion	Remarks
01.	Shri Samiran Hazra (E.C. No. 2006003)	Junior Assistant-cum-Typist	Office Assistant	Vice Shri Sourav Ganguly	Level-4 of 7 th CPC (PB-1, Rs. 5200-20200/- with GP-2400/-) PR	Panel-A (Unreserved)
02.	Shri Sandip Mukherjee (E.C. No. 2001074)	Junior Assistant-cum-Typist	Office Assistant	Vice Shri Hironmoy Banerjee	Level-4 of 7 th CPC (PB-1, Rs. 5200-20200/- with GP-2400/-) PR	Panel-A (Unreserved)

The pay of the promotee(s) will be fixed as per rules. Promotion will be effective from the date of joining the promotional post. The joining report(s) should be sent to the undersigned through proper channel.

Estab/E-III/P-40

Dated 10/01/2023

Registrar (Acting)
Visva-Bharati

To,
All the above incumbents (03) | Through Head of the Department (s)

Copy forwarded for information and necessary action to:-

01. Adhyaksha, Palli Siksha Bhavana
02. Finance Officer (Offg.)
03. Professor In-charge, SC/ST Cell
04. In-charge, Chief Medical Officer
05. Joint Registrar (Accounts)
06. Internal Audit Officer
07. Joint Registrar & C.S. to Upacharya
08. Deputy Registrar (Establishment)
09. Assistant Registrar (Meeting)- for ratification by the Karma-Samati
10. P.A. to Registrar
11. Pay Fixation Cell
- ✓ 12. University Web Master – To upload in the University Web site
13. In-charge of Hindi Cell – To translate in to Hindi and arrange to upload the Hindi version in the University Website
14. P. File (03)