



VISVA-BHARATI
SANTINIKETAN

Ref.No. V.B./EST-II/33

Date:17/06/2016

The Deputy Registrar(Accounts)
Visva-Bharati

Sub: Approval towards encashment of 10 days earned leave for LTC journey

With reference to the above, the undersigned is directed to convey that the competent authority has been pleased to approve towards encashment of 10 days earned leave as admissible for availing LTC journey in favour of the following employee.

It may further be noted that 10 days leave encashment would be made to the employee who have submitted LTC final bills for adjustment.

It may be ensured that all LTC advances are to be adjusted within a maximum period of three (3) months from the date of completion of journey.

Details are given below:-

Sl.No.	Name, Designation & Department	ID No.	Place	Period of LTC journey for leave encashment
1.	Sri Abhijit Sengupta, Manager, Santiniketan Press, V.B.	1994026	H.P.	21/05/2016-03/06/2016
2.	Sri Ajit Birbanshi, Helper, E-III, V.B.	2002001	Kolkata	14/05/2016-15/05/2016
3.	Sri Amar Prasad Misra, Asstt. Professor, Deptt.of Mathematics, Siksha-Bhavana, V.B.	2005007	J&K	06/06/2016-11/06/2016
4.	Smt. Bhavna Khajuria Basumatary, Asstt. Professor, Kala-Bhavana, V.B.	2013018	J&K	31/05/2016-15/06/2016
5.	Sri Buddhadev Mukherjee, Asstt. Professor, Deptt. of Physics, Siksha-Bhavana, V.B.	2005031	Shillong	05/06/2016-09/06/2016
6.	Sri K.Premjit Singh, Acompanist, Sangit-Bhavana, V.B.	1996034	H.P.	22/12/2016-31/12/2016
7.	Sri Kartick Chandra Bhowmick, Asstt.Professor, Deptt. of Chemistry, Siksha-Bhavana, V.B.	2008011	Rajasthan	21/04/2016-27/04/2016

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Sl.No.	Name, Designation & Department	ID No.	Place	Period of LTC journey for leave encashment
8.	Lawanshaibha Kharmawlong, Asstt. Prof., Kala-Bhavana, V.B.	2012054	Meghalaya	31/05/2016-16/06/2016
9.	Prof. Manju Mohan Mukherjee, Social Work, P.S.V., V.B.	1985058	J&K	29/04/2016-05/05/2016
10.	Prof. Nilanjan Chakraborti, DEOMEL, Bhasha-Bhavana, V.B.	1993030	Arunachal Pradesh	05/06/2016-12/06/2016
11.	Prof. Nirmalendu Das, Graphic Art, Kala-Bhavana, V.B.	1984050	J&K	01/06/2016-10/06/2016
12.	Sri Sakshi Gopal Mukherjee, Helper, Purchase & Store, V.B.	2002010	Kolkata	14/05/2016-15/05/2016
13.	Prof. Samar Kumar Saha, Deptt. of Zoology, Siksha-Bhavana, V.B.	2005035	J&K	07/06/2016-16/06/2016
14.	Prof. Santi Ranjan Mitra, ASEPAN, P.S.B., V.B.	1988130	Kalyani	01/06/2016-15/06/2016
15.	Prof. Sarbajit Sengupta, Deptt. of Economics, Vidya-Bhavana, V.B.	1990004	Shillong	26/05/2016-29/05/2016
16.	Sri Sudipta Das, Asstt. Professor, Deptt. of Physics, Siksha-Bhavana, V.B.	2009060	Karimganj, Assam	04/05/2016-18/05/2016
17.	Smt. Tandrima Patrea, Associate Professor, Deptt. of Chinese, Bhasha-Bhavana, V.B.	1994003	J&K	06/06/2016-11/06/2016

Necessary steps may please be taken accordingly.

Joint Registrar
(Establishment)

Copy to:-

1. Person concerned(17)
2. Guard file
3. Personal file
4. Hindi Officer, Hindi Cell
- ✓ 5. University Webmaster- Kindly upload it in the University website

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