



VISVA-BHARATI
Central Library
(Visva-Bharati Library Network)

Memo No. CL/ 885 /2017-18/(15/77I)

Date: 20 February 2018.

ENQUIRY (Revised 27 February 2018)

LAST DATE OF SUBMISSION	05 March 2018
HOURS (I.S.T.)	4.00pm

To
M/S
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Dear Sir,

You are requested to submit your signed quotation by mentioning GSTN, and other necessary items along with rates and facilities for the **“Integrated Project for supply of few items and Revampaing of the existing PA System for Conference Hall”** to Prof. Nirmalya Banerjee, Prof.-in-Charge, University Library, Visva-Bharati on or before the date and time noted above.

Sl. No.	Item Description
1.	<p>One Podium with Interactive Pad: The podium shall be wheel mounted capable of moving in all directions with a facility of lock them while the Electronic podium is in use. The enclosure shall be made of Polymer Powder Coated Steel Body with wooden top panels, designed to work in suitable environmental conditions. The wooden top shall have lock and key and should have a sliding cover for opening/closing easily. The Podium should have internal housing and connectivity for Visual Presenter while the visualiser is in use or not in use. Built-in highly sensitive Interactive Panel with adjustable tilt mechanism. 21 inches or higher LED Screen with 1920 x 1080 or higher resolution, 16:9/16:10 Aspect Ratio, One USB, One VGA/DVI Port, Touch with Finger and Stylus, 2048 Pen Pressure Sensitivity, Annotation software shall include features like draw, choose, pens, annotate, erase, color, shapes, sizes, text, edit, fonts, stamp, move, capture picture, video, save, rotate, undo, image gallery, print, floating keyboard and background etc. , System with Minimum 3 GHZ Processor, win 10 preloaded, Outer body of the podium must have RGB Input, USB Input, LAN. The podium must have built in devices like Gooseneck Microphone with XLR output and a controller with minimum 2 VGA inputs, 2 Audio Inputs, 2 Video inputs and required outputs to exploit all the functionality of the podium and a built in Video Scalar feature.</p> <p>Make: Globus or others having ISO 9001 certification.</p>

2.	One LCD Projector: 3400 ANSI Lumens, WUXGA Resolution, 15000:1 Contrast Ratio, up to 10000 hours lamplife, 210W UHE Lamp (ELPLP96), 2W Sound Output, USB 2.0 Type A, USB 2.0 Type B, VGA in, HDMI in (2x), Composite in, Cinch audio in, Wireless LAN IEEE 802.11b/g/n (optional), MHL along with the Ceiling Mounting bracket with cables for the necessary connection and installation. Make: Epson EB-U05, Sony VPL EX450 or others having ISO 9001 certification.
3.	One 6' x 4' Motorised Screen Make: Dalite, Elite or others having ISO 9001 certification.
4.	Revamping of the existing system including minor repairing as and whichever is required: At present Library has PA System with 25 nos. Speaker/ mouth piece out of which around 15 are not functioning which needs to be repair or replacement after technical verification by the bidder.
5.	Charges for integration for the existing system with cables and connectors: The sound system of the above noted podium must be integrated with the existing sound system. Further, the existing sound box must be verified and needs to be compatible with the new system. This will include the necessary minor civil, carpentry and electrical works which is the responsibility of the bidder as part of the project. However, library may coordinate with the local concerned people with the vendor for successful execution of the project work.

Please quote your rate for the above items (sl. No 1 to 3) to be supplied including GST and Charges for sl. No. 4 & 5 separately to enable the library to finalize the project on the basis of availability of fund. This may please be noted that, based on the fund availability sl. 2&3 may be dropped from the project noted above. In that case, it is expected that the bidder will supply the item of Sl. No. 1 with a condition to satisfying the point 4 & 5 as integrated project. All the items as mentioned will be of latest edition/version. Manufacturing Firms are also requested to submit their Proprietary Certificate. Please see terms & conditions as mentioned below, which are mandatory.

TERMS AND CONDITIONS:

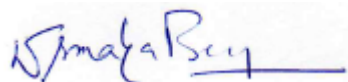
1. The offers addressed to Prof. Nirmalya Banerjee, Prof.-in-Charge, University Library, Visva-Bharati, Santiniketan-731235, MUST be sealed and marked as “Enquiry No.CL/885/2017-18/(15/77H) Dated 20 February 2018, **Due Date 05 March 2018** on the face of the envelope”.
2. Payments will be released only after successful installation, commissioning, integration and satisfactory services of all the items at the Conference Hall, Central Library. There is no provision of advance payment.
3. Lowest Bidder will be considered on the basis of the total price of all the items/works from Sl. No. 1 to 5 as an integrated project, but not on the basis of the price of the individual items.
4. University will not pay any installation charges and visiting charges for the purpose. Quoted price will be inclusive all and up to successful installation.
5. Necessary documents are to be attached regarding the authorization/dealership, list of institutes where you have supplied the items and installed the unit, etc.
6. Quantity/Item may vary at the time of placing final order, subject to availability of fund.
7. Apart from other applications in respect of the quality, standard, terms etc, the offer should specially clarify the points noted below, in the following order:

- (i) Validity of offer
- (ii) Period of Delivery
- (iii) Place of Delivery
- (iv) GSTN as applicable
- (v) Excise Duty
- (vi) Insurance
- (vii) Packing and forwarding Charges and Freight
- (viii) Other incidental charges. The rates and terms should be noted on F.O.R. / F.O.B basis or delivery at V.B. site.

8. Below are the details of the above points:

- (i) Validity of the offer: Here please mention the time (From _____ to _____) up to which your quotations shall be current. The bidder shall have no right to revise them within the period given here on the plea of fluctuations in the marker rate. Normally the validity of the offer should be for a specified period of 90 days.
 - (ii) Time of Delivery: State the period during which the supplies will be executed by you in full.
 - (iii) Place of Delivery: Mention clearly the place of destination, and mode of transit by which the supplies will be executed without any extra charge. The University will prefer F.O.R. Santiniketan prices in case of outstation suppliers and delivery at our site in case of local suppliers.
 - (iv) Central Sales Tax: State the present rates leviable, in case the same is not applicable, mention 'Not Applicable' and if the prices are inclusive of this sales tax, please write 'Included in the Prices'. The GST No. or Registration Number (as the case may be) should invariably be quoted in the offer, a photo copy of the latest clearance certificate of the above be enclosed with the offer, failing which the offer will not be considered.
 - (v) Provincial Sales Tax: As detailed under (iv) above.
 - (vi) Excise Duty: As detailed under (iv) above. (V.B. can provide Excise Duty exemption certificate wherever applicable)
 - (vii) Insurance: If the rates are inclusive of insurance, please write 'Included in the prices' otherwise state "Not Included". In case local suppliers where insurance is not necessary, they may mention 'Does not arise'.
 - (viii) Packing and forwarding charges: If these charges are accounted for in the prices quoted by you, please mention 'Included in the prices', otherwise please give an approximate charge thereof, It may be noted that the University will pay only the actual expenses on these accounts.
 - (ix) Other incidental charges: other charges, which are not fully accounted for by the replies given above, may be mentioned.
9. University reserves the right to accept / cancel any of the tender or part thereof without assigning any reason.
10. Suppliers having Rate Contract with Central or Provincial Government should quote along with a certified copy of the current Government Rate Contract.

11. The offers must be accompanied by the related catalogues, leaflets, brochures and samples wherever possible. While every effort is made to return the samples to the suppliers, the HOD/P.I/Coordinator/Indenter cannot accept and responsibility in this respect.
12. All quotations should be net, after showing discounts etc.
13. If the terms of the quotation etc. are vague, incomplete, contradictory and confusing, the offer will be rejected without and explanation.
14. The suppliers will be informed of the decision in due course in case of decision in their favour and any interim enquiries about offers will not be attended to.
15. Once the offer is accepted by the HOD/P.I/Coordinator/Indenter and the order is placed on the basis, the suppliers will have to deliver the goods accordingly with the stipulated time, or meeting the compensation for loss, if any, on account of non execution of the supply order.
16. Liquidated Damage: Visva-Bharati reserves the right to impose liquidated damage as and when required; the rate of penalty will be at par with the same of the Govt. of India's instruction.
17. Bank commission where applicable will have to be borne by the supplier.
18. All disputes subject to "Bolpur, Birbhum, W.B, jurisdiction" only.
19. Intending bidder is requested to visit the library for proper understanding of the project before submission of the bid on their own cost and responsibility.
20. Wednesdays and Thursday are the weekly holidays of Visva-Bharati, However Library is open on Wednesdays and Thursday during 10.00am to 5.00pm.
21. Tender specific authorization for all the components is must.
22. Datasheets must be attached with the bid.
23. The organization and items must be an ISO9001 certificate holder.
24. For any clarification please contact with Dr. N. C. Saha, Deputy Librarian, with the second number (i.e. 9434546031) noted below.
25. **Earnest Money Deposit (EMD):** An amount of Rs. 15000/- (fifteen thousand) only is to be deposited as **Earnest Money** along with the quotation through Cheque / DD in favour of 'Accounts Officer', Visva-Bharati Payable at SBI, Santiniketan Branch.



(Prof. N. Banerjee)

Prof.-in-Charge, University Library,
Central Library, Visva-Bharati, Santiniketan-731235
Contact No. 9932619010/ 9434546031.

Sub: FORMAT OF PRICE/QUOTATIONS

Sl. No.	Item Description	Quantity	Unit Price Amount Rs.	GST	Total Amount in Rs.
1.	Globus Podium with Interactive Pad	01			
2.	Epson EB-U05 LCD Projector	01			
3.	6' x 4' Motorised Screen Make Dalite/Elite	01			
4.	Revamping of the existing system including minor repairing as and whichever is required:				
5.	Charges for integration for the existing system with cables and connectors:				

Estimated Time required for completion of the entire project including Supply, Installation and Integration:

This format is to be made in the respective vendors pad.

Signature of the authorized personnel with date & Seal