

The Registrar
Visva-Bharati
Santiniketan

Date: 16-06-2015
Santiniketan

Ref: Memo No. Est / E-I / AOH & IC / 2015-16/ 10, dated 16-06-2015

Sub: Handover and Takeover the charge of the Head, Department of Philosophy & Comparative Religion.

Sir,

In response to your office order mentioned under reference I, Prof. Md. Sirajul Islam, do hereby handover the charge of the Head of the Department of Philosophy & Comparative Religion, Visva-Bharati on this day, the 16th day of June, 2015 at afternoon, since 17th June 2015 is weekly holiday (Wednesday).

Sd/-
(Md. Sirajul Islam)
Professor

Department of Philosophy & Comparative Religion
Visva-Bharati, Santiniketan

Sir,

I, Dr. Kausik Bhattacharya, do hereby takeover the charge of the Head of the Department of Philosophy & Comparative Religion, Visva-Bharati on this day, the 16th day of June, 2015 at afternoon without verification, since 17th June 2015 is weekly holiday (Wednesday).

Sd/-
(Kausik Bhattacharya)
Associate Professor

Department of Philosophy & Comparative Religion
Visva-Bharati, Santiniketan

Memo No. Est / E-I / AOH & IC / 2015-16 / 11

SANTINIKETAN

Date: 19-06-2015

Copy forwarded for information & necessary action to:-

- 1) Pro-Vice-Chancellor / All Provosts / Directors / Principals of Bhavana / Vibhagas
- 2) All Heads of Departments / Centres / Sections
- 3) Professor Md. Sirajul Islam, Department of Philosophy & Comparative Religion, Vidya-Bhavana
- 4) Dr. Kausik Bhattacharya, Head, Department of Philosophy & Comparative Religion, Vidya-Bhavana
- 5) Controller of Examination
- 6) Proctor & Chairman, (HMC)
- 7) Dean / Deputy Dean of Students Welfare
- 8) Finance Officer
- 9) All Joint Registrars / Deputy Registrars / Assistant Registrars
- 10) Dy. Registrar (Accounts) – [With a request to make payment of honorarium to Dr. Kausik Bhattacharya during his tenure as HOD, Philosophy & Comparative Religion w.e.f. 18-06-2015]
- 11) C.M.O., P. M. Hospital / Chief Security Officer / University Engineer
- 12) Internal Audit Officer
- 13) Hindi Officer- [With a request to translate it into Hindi and arrange to upload in the University Website]
- 14) C.S to Upacharya
- 15) P.A. to Registrar
- 16) Section Officer, Meeting
- 17) University Web-Master- Please upload it in the University Website
- 18) Personal file

Joint Registrar (Establishment)
Visva-Bharati