


**VISVA-BHARATI
SANTINIKETAN**

OFFICE ORDER

The undersigned is directed to convey that the Upacharya is pleased to approve the engagement of Shri Uttam Kumar Basak, Assistant Professor, Department of Graphic Art, Kala-Bhavana as NSS Programme Officer of Kala-Bhavana for a period of 02(two) years w.e.f. date of joining, in place of Shri Lawanshaibha Kharmawlong, Assistant Professor, Department of Sculpture, Kala-Bhavana. Shri Uttam Kumar Basak will be paid admissible honorarium during his tenure on NSS Programme Officer.

Shri Lawanshaibha Kharmawlong and Shri Uttam Kumar Basak are requested to handover and takeover the charge of NSS Programme Officer of Kala-Bhavana with an intimation to the undersigned.

Memo No. Estab / E-I / NSS / 2015-16
Date: 07-07-2015


Joint Registrar (Establishment)
Visva-Bharati

Copy to:

- 1) Shri Lawanshaibha Kharmawlong, NSS Programme Officer of Kala-Bhavana.
- 2) Shri Uttam Kumar Basak, Assistant Professor, Department of Graphic Art, Kala-Bhavana

Copy forwarded for information & necessary action to:-

- 1) Pro-Vice-Chancellor / All Provosts / Directors / Principals of Bhavana / Vibhagas
- 2) All Heads of Departments / Centers / Sections
- 3) Controller of Examination
- 4) Proctor & Chairman, (HMC)
- 5) Dean / Deputy Dean of Students Welfare
- 6) Librarian, Central Library
- 7) Finance Officer
- 8) Deputy Registrar (Accounts)
- 9) Chief Medical Officer, P.M. Hospital
- 10) Hindi Officer- [With a request to translate it into Hindi and arrange to upload in the University Website]
- 11) C.S to Upacharya
- 12) P.A. to Registrar
- 13) Section Officer, Meeting for noting to- E.C.
- 14) University Web-Master- Please upload it in the University Website
- 15) Personal file