

# VISVA-BHARATI

Founded by  
RABINDRANATH TAGORE



Sales/GV.NIQ-1/2018-19

12 January 2018

## NOTICE INVITING QUOTATION

Sub : Construction and decoration of Visva-Bharati Publishing Department's stall at the 42nd International Kolkata Book-Fair 2018, at Central Park, Bidhannagar, from 31 January to 11 February 2018

A quotation is invited as subject mentioned above. Quotations for construction and decoration of the stall should be reach at our office on or before 19 January 2018 at 5 pm.

### SPECIFICATIONS :

1. Size of the Stall- 72sq.meter
  2. Straight shelves- 5 ft. high on 3 sides of stall (each shelf-space height 13") with back rest.
  3. Arrangements of two (2) counters 'U' pattern with two drawers and lock and keys facility behind window show-case (3' height 2' wide and length as per available space).
  4. Four sides of the interior portions are to be covered with vinyl sheet.
  5. Outside wall of the stall is to be made with plywood.
  6. One enclosure of seating arrangement with sofa set and tea table in one side.
  7. 10 nos. garden chairs are to be supplied.
  8. Floor of the stall is to be covered with wooden platform and jute matting.
  9. Two signboards (matter for signboards will be given with the work order) should be fixed on two sides of the stall.
  10. 2 collapsible gates are to be fitted with locking facility.
  11. Roof of the stall is to be covered with proper fire-retardant polythene/tin/or additional tarpaulin sheets in order to prevent books from being damaged by fire & rain.
  12. Interior & exterior of the stall will be of several graphic design.
  13. Stipulated conditions of Fire Brigade have to be strictly adhered to.
- **The tender may be cancelled any time without showing any reasons.**
  - **Copy of Trade License, PAN, GST, Income Tax certificate, experience and credibility certificate must be submitted with the quotation.**
  - **Payment will be made by a/c payee cheque only after satisfactory report on the work done.**
  - **Please quote rate @ sq meter sealed quotations should be addressed to the Director, Visva-Bharati Publishing Department. 6, A.J.C. Bose Road, Kolkata-700017.**

Deputy Manager (Production)

For and on behalf of

Director (Offg)

Visva-Bharati Publishing Department

&

Registrar (Acting), Visva-Bharati