



VISVA-BHARATI
SANTINIKETAN

Ref.No.V.B./Est-II/ 21/

Date: 28/11/2015

The Deputy Registrar
(Accounts)

Sub.: Approval of LTC advance
Ref.: Submission of LTC application for advance

The undersigned is directed to convey that competent authority has been pleased to sanction LTC advance in favour of the following employee(s) of the University subject to the following condition :-

- The official should produce evidence of purchase of tickets within 10 days of receipt of the advance to the Accounts Office for confirmation of journey
- Claim/Adjustment should be submitted within one month from the date of return journey, otherwise, penal interest as applicable rate would be levied

Details of advance are given below for taking necessary action

Sl.No.	Name of the employee, Department and ID No.	Place of visit	Duration	Block	Advance amount sanctioned
1.	Sri Atanu Kumar Sinha, Professional Asstt., P.S.V. Library, V.B.	Andaman	10/02/2016-17/02/2016	2014-2017	75,000/-
2.	Sri Chhatrapati Murmu, Asstt. Lecturer, Patha-Bhavana, V.B.	Puri	28/11/2015-03/12/2015	2014-2015	7,200/-
3.	Sri Hiranmoy Banerjee, Jr. Office Asstt., R.B. Section, V.B.	Andaman	19/01/2015-26/01/2015	2014-2017	75,000/-
4.	Sri Sambhu Thakur, Driver, C.T.C., V.B.	Kerala	05/12/2015-15/12/2015	2014-2017	19000/-
5.	Smt. Siuli Sinha (Ghosh), Asstt. Lecturer, Siksha-Satra, V.B.	Hyderabad	01/01/2016-14/01/2016	2014-2015	45,000/-

Joint Registrar
Establishment

Copy to :-

- 1) Person Concerned
- 2) University Webmaster : with a request to upload in the University Website
- 3) Personal file



VISVABHARATI
SANTINIKETAN

Ref.No. V.B./Est-II/ 21

Date: 28/11/2015

The Deputy Registrar
(Accounts)
Visva-Bharati

Sub.: Approval of LTC adjustment / claim
Ref.: Submission of LTC bill

The undersigned is directed to convey that competent authority has been pleased to sanction LTC final bill in favour of the following employee(s) of the University subject to the following condition :-

- i) Claim/Adjustment would be settled within 10 days from the date of issuing this Office Order by the Official; otherwise, claim due from the employee would be adjusted against the monthly salary of the next month by the Accounts Office.

Sl.No.	Name of the employee, Department and ID No.	Place of visit	Duration	Block	Advance amount	LTC bill sanctioned
01.	Sri Jalad Baran Das, P.A.(Level-B), Finance Office, 1988050	Shillong	21/10/2015-27/10/2015	2014-2015	38,400/-	48,749/-
02.	Sri Sonam Zangpo, Asstt. Professor, Indo-Tibetan Studies, 2011037	H.P.	12/10/2015-05/11/2015	2014-2015	48,000/-	17,748/-
03.	Sri Barendra Nath Pradhan, Sevak, V.C's Residence, 2000020	Midnapur	19/10/2015-29/10/2015	2014-2015	7000/-	1135/-
04.	Md. Mozharul Hamid, Asstt. Lecturer, Siksha-Satra, 2002099	Rajasthan	14/10/2015-21/10/2015	2014-2015	32000/-	32875/-
05.	Dr. Gireesh.A., Asstt. Professor, Integrated Science Systems, Siksha-Bhavana, 2013006	Kochi(H.T.)	01/09/2015-07/09/2015	2015	-	39917/-
06.	Prof. Prashanta Kumar Mandal, Deptt. of Mathematics, Siksha-Bhavana, 2005010	Andaman	21/10/2015-30/10/2015	2014-2015	100000/-	103078/-
07.	Sri Atul Prakash Trivedi, F.O., V.B., 2013007	Bhopal	08/11/2015-15/11/2015	2014-2015	65000/-	64994/-
08.	Prof. Amrit Sen, DEOMEL, Bhasha-Bhavana, 1998007	Kerala	30/10/2015-14/11/2015	2014-2015	72000/-	84894/-
09.	Sri Jayanta Kumar Bhattacharya, Principal, Siksha-Satra, 2006001	Rajasthan	17/10/2015-26/10/2015	2014-2015	125000/-	116215/-

Cont.2

PA
30.11.15

Approval of LTC advance.

-2-

Ref.No. V.B./Est-II/ 21

Date: 28/11/2015

10.	Sri Dhiman Kumar Kar, Office Asstt., Siksha-Satra, 1988112	Puri	14/10/2015-22/10/2015	2014-2015	7200/-	6240/-
11.	Smt. Chayaranjini Chakraborty, Asstt. Lecturer, Ananda Pathshala, 1988006	Bangalore	16/10/2015-31/10/2015	2014-2015	28000/-	30306/-
12.	Sri Rajendra Balmiki, Deptt. of Botany, Siksha-Bhavana, 2001113	Ranchi	28/09/2015-30/09/2015	2014-2015	5000/-	3435/-
13.	Sri Tapan Kumar Jash, Section Officer, R.B. Section, 1991047	Andaman	26/10/2015-02/11/2015	2014-2015	110000/-	125260/-
14.	Sri Pradip Kumar Saha, Asstt. Registrar, 1998045	Varanasi	25/10/2015-31/10/2015	2014-2015	-	6210/-
15.	Smt. Gopa Banerjee, Mate, Engineering Office, 1990049	Sainthia	10/11/2015-16/11/2015	2014-2015	-	20/-
16.	Smt. Rangya Gachui, Asstt. Professor, Deptt. of Anthropology, 2009016	Manipur	18/10/2015-09/11/2015	2015	-	6517/-
17.	Sri Asit Baran Dey, Sr. Asstt., E-III, 1988068	Varanasi	25/10/2015-31/10/2015	2014-2015	-	6210/-
18.	Smt. Trishna banerjee, Asstt. Professor, Vinaya-Bhavana, 2003016	Andaman	26/10/2015-02/11/2015	2014-2017	73000/-	93731/-
19.	Sri Dibas Mondal, Sr. Asstt, Physical Education, 1987003	Shillong	21/10/2015-27/10/2015	2014-2017	28000/-	32499/-
20.	Sri - Kamal Kumar Halder, P.A.(Level-B), R/O, 1988049	Ramlochanpur	20/10/2015-28/10/2015	2014-2015	-	3090/-

Joint Registrar
Establishment

30.11.15

Copy to :-

- 1) Person Concerned
- 2) University Webmaster : with a request to upload in the University Website
- 3) Personal file