

विश्वभारती
VISVA-BHARATI



NOTIFICATION

Sub: Implementation of File Tracking Management System in all Administrative and Academic Units from 1st July 2026.

In pursuance of the direction of the Competent authority, it is hereby notified that the File Tracking System (FTS) will be implemented across all Administrative Offices, Sections, Units, Centres, Institutes, Departments, and Academic Units of Visva-Bharati with effect from 1st July, 2026.

All concerned Departments, Sections, Centres, Institutes, Offices and Units are advised to ensure that official files are processed and tracked through the File Tracking System (FTS) from the aforesaid date..

This issues with the approval of the competent authority. For any assistance the Nodal Officer, Samarth may be contacted.

No: Admn./G/N-5/199

Date: 29/06/2026


Registrar
Visva-Bharati
कुलसचिव
विश्वभारती
Registrar
Visva-Bharati

Copy to:

1. Directors and Principals of Bhavanas/Vibhagas
2. Heads/In-charge of Academic & Administrative Departments/Centres/Offices, etc.
3. Joint Registrar & C.S. to Vice-Chancellor
4. Section Officer, Registrar's Office
5. In-charge, Computer Centre: To upload it on the University Website