

विश्वभारती
VISVA-BHARATI



JOINING CIRCULAR

Sl. No.	Name	POST to which joined	Scale of Pay	Bhavana / Department	Date of joining	Date of Birth	Reference of Appointment	Terms and condition of Appointment	Remarks
1.	Sri Tapas Panja	Multi Tasking Staff (MTS) (UR)	Level 1 of 7 th CPC Pay Matrix with Entry (Corresponding to Rs. 5,200/- - 20,200/-, GP 1,800/- as per 6 th CPC)	Registrar / Visva-Bharati	23.12.2023 (Forenoon)	23.03.1997	Est./E-I/ Appoint/126/ 2023-24 dated. 15.09.2023	1. Pay Fixation : As per rules. 2. Probation Period: One year. 3. Retirement benefit : will be covered under New Pension Scheme (NPS)	I.D.No. 2023382 Advt.No. 1/2023 Dated 17.04.2023 Post Sl. No.12 PAN: DKUPP4782F

Memo No. Est/E-1/Appoint/2023-24

December 23, 2023

Copy forwarded for information and necessary action to:-

1. Directors / Principals of all Bhavanas / Vibhagas
2. Heads of all Departments/Centres/Sections
3. Finance Officer / Joint Registrar (Accounts) / IAO
4. Proctor/Dean/Deputy Dean of student welfare / Chief Medical Officer/ In-Charge of Security/University Engineer(Offg.)
5. All Joint Registrars/ Joint Registrar & C.S. to Upacharya / Deputy Registrars/ Assistant Registrars
6. Assistant Registrar(Meeting)
7. Assistant Registrar(SC/ST Cell) , Section Officer (E-I, E-II, E-III), File Section
8. In Charge, Hindi Cell-with a request to translate it into Hindi and arrange to upload in the University Website.
9. P. A. to Registrar
10. Pay Cell –for Pay Fixation
11. In Charge, Computer Centre : You are requested to upload to the website
12. Personal file/Person Concerned

Registrar(Acting)
 Visva-Bharati

कुलसचिव (कार्यवाहक)
 विश्वभारती
 Registrar (Acting)
 Visva-Bharati