

NOTIFICATION

The Upacharya, on the recommendation of the concerned committee and subject to ratification by the Karma-Samiti (Executive Council), has been pleased to approve the enclosed Recruitment-Cum-Promotion Rules for the following categories of employees (including a guideline for screening/short listing).

- i) Principal, School Level.
- ii) Assistant Lecturers (A)(PGT)
- iii) Assistant Lecturers (B)(TGT)
- iv) Assistant Lecturers (C)(PRT)
- v) Assistant Lecturers (C)(Art)
- vi) Assistant Lecturers (C)(Music)
- vii) Assistant Lecturers (C)(Wood Work)

These Recruitment-Cum-Promotion Rules will take effect from the date of approval of the competent authority i.e. 28/01/2021.

No. Estab./E-I/R&P Rules/2020-2021 Dated: 18/03/2021

Registrar(Acting) Visva-Bharati हा (द्वार विष्यमारती Registrar (Acting) Visva-Bharati

Copy to:

- 1) Principal, Patha-Bhavana & Siksha-Satra.
- 2) Finance Officer/Joint Registrar (Accounts)/IAO
- 3) Chief Medical Officer/ Prof. in-Charge of Security /University Engineer
- 4) All Joint Registrars/All Deputy Registrars/All Assistant Registrars
- 5) Dy Registrar-Cum-C.S. to Upacharya
- 6) Assistant Registrar (Meeting)-For ratification by the Karma-Samiti.
- 7) In Charge, Hindi Cell -with a request to translate it into Hindi and arrange to upload in the University Website.
- 8) P.A. to Registrar

9) In-Charge, Computer Centre, V.B. - Please upload it in the University Website



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Recruitment Cum Promotion Rules for the post of Principal, School Level

SI. No.	Details	Proposed Recruitment Cum Promotion Rules	
01.	Name of the Post	Principal, School Level	
02.	No. of Post	Total 02(Two) posts.	
03.	Classification	Group – A	
04.	Scale of Pay	Level 12 with entry pay of Rs. 78,800 as per 7 th CPC Pay Mati [Pay Band 3 of 15600-39100with GP = 7600/- (PR)] (Entry Scale) As per MHRD letter F. No. 10-1/2008(JCRC) School Teache dated 13-04-2016 and MHRD letter No. F.5-180/86-UT dated 1 08-1987)	
05.	Age Limit for direct recruits	Minimum 35 years and maximum 50 years. Age relaxation SC/ST/OBC and other categories as applicable under the Gov India rules would be applicable.	
06.	direct recruits. direct recruits. A. Academic I) Master Degree from recognized u 50 % marks in aggregate II) B. Ed or equivalent teaching degr B. <u>Experience</u> (a)Persons holding analogous posts or pr Central /State Govt./ Autonomous organizati Govt. in the Pay Band of Rs.15600-39100/- Rs. 7600/- OR (b)Vice-Principal/Assistant Education Office Govt. /Autonomous organizations of Central /A band of Rs, 15600-39100 with Grade pa combined services of 5(five) years as PGT Vice- Principal. OR (c) Persons holding posts of PGTs or Lectu Govt. /Autonomous organizations of Central /A band of Rs. 9300-34800 with Grade Pay of R with at least 8 years' regular services in the afor OR (d)15 years combined regular services as TG Rs. 9300-34800 /- with Grade Pay of Rs. 46 Pay Band of Rs. 9300-34800/- With Grade Pay of Rs. 46 Pay Band of Rs. 9300-34800/- With Grade Pay of		
07.	Desirable qualification	which 3(three) years as PGT. Knowledge on the life and work of Rabindranath Tagore. The candidates should have the ability in written and spoken English as he/she has to play a key role in Visva-Bharati Administration and in disseminating Tagore's Philosophy of education. The candidate should be well versed in educational innovation, design of new courses and curricula. Experience in working in a residential School.	
08.	Method of recruitment	100% Direct Recruitment	
09.	Period of probation, if any	One Year. May be extended	
10.	If a DPC exists, what is its composition	Selection Committee as constituted by the EC	

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Recruitment Cum Promotion Rules for the post of Assistant Lecturers in Patha Bhavana and Siksha Satra

SI. No.	Details	Proposed Recruitment Cum Promotion Rules		
01.	Name of the Post	Assistant Lecturer (A) (PGT)		
02.	No. of Posts	58 posts		
03.	Classification	Group – B		
04.	Scale of Pay	Level 8 with entry pay of Rs.47,600/- as per 7 th CPC Pay Matrix [Pay Band-2, Rs.9,300/ 34,800/- with G.P. – Rs.4,800/- (PR)] (Entry Scale) Rs.15,600/ 39,100/- with G.P. of Rs.5,400/- (PR) (Level – 10, as per 7 th CPC) (Senior Scale) Rs.15,600/ 39,100/- with G.P. of Rs.6,600/- (PR) (Level – 11, as per 7 th CPC) (Selection Scale) (As per MHRD letter F.no.10-1/2008(JCRC) School Teachers dated 13-04-2016 and MHRD letter No. F.5-180/86-UT dated 12-08-1987)		
05.	Whether selection post or non selection post	Selection Post		
06.	Age Limit for direct recruits	40 years. Age relaxation for SC/ST and other categories as applicable under the Govt. of India rules would be applicable.		
07.	Educational and other qualifications required for direct recruits	 Essential Qualification : (a) (i) Master Degree in the relevant subject from a recognized University/Institution with at least 50% marks in aggregate. (ii) B.Ed or equivalent degree in the concerned subject from recognized University. (b) Pass in the Central Teacher Eligibility Test (CTET) conducted by the CBSE in accordance with the Guidelines framed by the NCTE for the purpose. OR Teacher Eligibility Test conducted by the various states. (c) Working knowledge of Bengali/English/Hindi Medium. Desirable Qualification : Knowledge of Computer Applications. 		
08.	Minimum Experience	Not Applicable		
09.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes	Not Applicable		
10.	Method of recruitment	Direct Recruitment		
11.	In case of recruitment by promotion grades from which promotion to be made	Not Applicable		
12.	Period of probation, if any	One year, may be extended		
13.	If a DPC exists, what is its composition	Selection Committee as constituted by the Executive Council		

Note : Posts of Fine Arts/Performing Arts/Crafts etc. have different recruitment rule.

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Г	SI.	cruitment Cum Promotion Rules for th	e post of Assistant Lecturers in Patha Bhavana and Siksha Satra
	No.	Details	P. D.
	01.	Name of the Post	Proposed Recruitment Cum Promotion Rules
	02.	No. of Posts	Assistant Lootuur (The Assistant Lootuur)
	03.	Classification	Assistant Lecturer (B) (TGT) 54 posts
	04.	Scale of Pay	Group – B
			Level 7 with entry pay of Rs.44,900/- as per 7 th CPC Pay Matr [Pay Band-2, Rs.9,300/ 34,800/- with G.P Rs.4,600/- (PR (Entry Scale) Rs.9,300/ 34,800/- with G.P. of Rs.4,800/- (PR) (Level - 8, as per 7 th CPC) (Senior Scale) Rs.9,300/ 34,800/- with G.P. of Rs.5,400/- (PR) (Level - 10, as per 7 th CPC) (Selection Scale) (As per MHRD lotter 5
			dated 13-04-2016 and MHRD letter No. F.5-180/86-UT dated 12-08-1987)
05	. N	/hether selection post or non selection po	
- 00			ost Selection Post
06.	. Ag	ge Limit for direct recruits	0.5
			35 years. Age relaxation for SC/ST and other categories a applicable under the Govt. of India rules would be an involved by the second
07.	Fd	lucational	applicable under the Govt. of India rules would be applicable.
	for	lucational and other qualifications requir direct recruits	ed Essential o un
	101	un eet recruits	ed Essential Qualification :
			 (a) (i) Minimum second class Bachelors Degree with at least 50% marks in Elective/Honours in concerned subject. (ii) B.Ed or equivalent degree in the concerned subject from recognized University. (b) Pass in the Central Teacher Eligibility Test (CTET) conducted by the CBSE in accordance with the Guidelines framed by the NCTE for the purpose.
			OR
			Teacher Eligibility Test conducted by the various states.
			(c) Working knowledge of Bengali/English/Hindi Medium
08.	Minim	num Experience	Desirable Qualification : Knowledge of Computer Applications
			Not Applicable
09.	Wheth	her age and oduce	and a plicable
	prescr	her age and educational qualifications ibed for direct recruits will apply in the of promotes	Not Applicable
0	case c	of promotes	1 Prior DIG
10. N	Netho	d of recruitment	
			Direct Recruitment
11. lı fr	n case rom w	e of recruitment by promotion grades hich promotion to be made	Not Applicable
		of probation if any	0
1		Cexists what in its	One year, may be extended
	a DP(wild IS IS composition	
3. If	a DP(and composition	Selection Committee as as
3. If	osts	of Fine Arts/Porform	Selection Committee as constituted by the Executive Council s etc. have different recruitment rule.

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Recruitment Cum Promotion Rules for the post of Assistant Lecturers in Patha Bhavana and Siksha Satra SI. No. Proposed Recruitment Cum Promotion Rules 01. Name of the Post 02 No. of Posts Assistant Lecturer (C) (PRT) 03. Classification 9 (Nine) posts 04 Scale of Pay Group - B Level 6 with entry pay of Rs.35,400/- as per 7th CPC Pay Matrix [Pay Band-2, Rs.9,300/- - 34,800/- with G.P. - Rs.4,200/- (PR)] (Entry Scale) Rs.9,300/- - 34,800/- with G.P. of Rs.4,600/- (PR) (Level - 7, as per 7th CPC) (Senior Scale) Rs.9,300/- - 34,800/- with G.P. of Rs.4,800/- (PR) (Level – 8, as per 7th CPC) (Selection Scale) (As per MHRD letter F.no.10-1/2008(JCRC) School Teachers dated 13-04-2016 and MHRD letter No. F.5-180/86-UT dated 05. Whether selection post or non selection post Selection Post 06. Age Limit for direct recruits 30 years. Age relaxation for SC/ST and other categories as applicable under the Govt. of India rules would be applicable. Educational and other qualifications required 07. for direct recruits **Essential Qualification :** (a) (i) Senior Secondary (Class XII) with 50% marks (ii) JBT or equivalent after Senior Secondary. (b) Pass in the Central Teacher Eligibility Test (CTET) conducted by the CBSE in accordance with the Guidelines framed by the NCTE for the purpose. OR Teacher Eligibility Test conducted by the various states. (c) Working knowledge of Bengali/English/Hindi Medium Desirable Qualification : Knowledge of Computer Applications 08. Minimum Experience Not Applicable Whether age and educational qualifications 09. prescribed for direct recruits will apply in the Not Applicable case of promotes 10. Method of recruitment Direct Recruitment 11. In case of recruitment by promotion grades from which promotion to be made Not Applicable Period of probation, if any 12. One year, may be extended If a DPC exists, what is its composition 13. Selection Committee as constituted by the Executive Council Note : Posts of Fine Arts/Performing Arts/Crafts etc. have different recruitment rule.

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03. Classification Grou 04. Scale of Pay Level Matrix Matrix 05. Age Limit for direct recruits 35 year as app applicate 6. Educational & other qualifications required for Essential	Proposed Recruitment Cum Promotion Rules tant Lecturer (B) (TGT) b) posts. [Physical Education] - B - 7 with entry pay of Rs. 44,900/- as per 7 th CPC Pay [Pay Band -2, 9,300/34,800/- with GP-4600/- (PR)] (Entry Scale) Rs. 9,300-34,800/- with GP of Rs. 4800/-(PR) (Level -8, as per 7 th CPC) (Senior Scale) Rs. 9,300-34,800/- with GP of Rs. 5400/- (PR) (Level -10, as per 7 th CPC) (Selection Scale)
01. Name of the Post Assi 02. No. of Posts 2(Tv) 03. Classification Grou 04. Scale of Pay Level Matrix Matrix Matrix 05. Age Limit for direct recruits 35 year as app applicate 6. Educational & other qualifications required for Essential	Proposed Recruitment Cum Promotion Rules tant Lecturer (B) (TGT) b) posts. [Physical Education] - B - 7 with entry pay of Rs. 44,900/- as per 7 th CPC Pay [Pay Band -2, 9,300/34,800/- with GP-4600/- (PR)] (Entry Scale) Rs. 9,300-34,800/- with GP of Rs. 4800/-(PR) (Level -8, as per 7 th CPC) (Senior Scale) Rs. 9,300-34,800/- with GP of Rs. 5400/- (PR) (Level -10, as per 7 th CPC) (Selection Scale)
01. Name of the Post Assi 02. No. of Posts 2(Tv) 03. Classification Grou 04. Scale of Pay Level Matrix Matrix Matrix 5. Age Limit for direct recruits 35 year as app applicate 6. Educational & other qualifications required for Essential	Proposed Recruitment Cum Promotion Rules tant Lecturer (B) (TGT) b) posts. [Physical Education] - B - 7 with entry pay of Rs. 44,900/- as per 7 th CPC Pay [Pay Band -2, 9,300/34,800/- with GP-4600/- (PR)] (Entry Scale) Rs. 9,300-34,800/- with GP of Rs. 4800/-(PR) (Level -8, as per 7 th CPC) (Senior Scale) Rs. 9,300-34,800/- with GP of Rs. 5400/- (PR) (Level -10, as per 7 th CPC) (Selection Scale)
01. Name of the Post Assi 02. No. of Posts 2(Tv) 03. Classification Grou 04. Scale of Pay Level Matrix Matrix Matrix 15. Age Limit for direct recruits 35 year as app applicate 3. Educational & other qualifications required for Essential	Proposed Recruitment Cum Promotion Rules tant Lecturer (B) (TGT) b) posts. [Physical Education] - B - 7 with entry pay of Rs. 44,900/- as per 7 th CPC Pay [Pay Band -2, 9,300/34,800/- with GP-4600/- (PR)] (Entry Scale) Rs. 9,300-34,800/- with GP of Rs. 4800/-(PR) (Level -8, as per 7 th CPC) (Senior Scale) Rs. 9,300-34,800/- with GP of Rs. 5400/- (PR) (Level -10, as per 7 th CPC) (Selection Scale)
02. No. of Posts 2(Tx) 03. Classification Grou 04. Scale of Pay Level Matrix Matrix 25. Age Limit for direct recruits 35 year 35. Educational & other qualifications required for Essential	tant Lecturer (B) (TGT) b) posts. [Physical Education] - B - 7 with entry pay of Rs. 44,900/- as per 7 th CPC Pay [Pay Band -2, 9,300/34,800/- with GP-4600/- (PR)] (Entry Scale) Rs. 9,300-34,800/- with GP of Rs. 4800/-(PR) (Level -8, as per 7 th CPC) (Senior Scale) Rs. 9,300-34,800/- with GP of Rs. 5400/- (PR) (Level -10, as per 7 th CPC) (Selection Scale)
03. Classification Grou 04. Scale of Pay Level Matrix Matrix 5. Age Limit for direct recruits 35 year as app applicate 6. Educational & other qualifications required for Essential	 b) posts. [Physical Education] B 7 with entry pay of Rs. 44,900/- as per 7th CPC Pay [Pay Band -2, 9,300/34,800/- with GP-4600/- (PR)] (Entry Scale) Rs. 9,300-34,800/- with GP of Rs. 4800/-(PR) (Level -8, as per 7th CPC) (Senior Scale) Rs. 9,300-34,800/- with GP of Rs. 5400/- (PR) (Level -10, as per 7th CPC) (Selection Scale)
04. Scale of Pay Level Matrix 12-08-1 12-08-1 5. Age Limit for direct recruits 35 year as app applicate 6. Educational & other qualifications required for Essential	- B - 7 with entry pay of Rs. 44,900/- as per 7 th CPC Pay [Pay Band -2, 9,300/34,800/- with GP-4600/- (PR)] (Entry Scale) Rs. 9,300-34,800/- with GP of Rs. 4800/-(PR) (Level -8, as per 7 th CPC) (Senior Scale) Rs. 9,300-34,800/- with GP of Rs. 5400/- (PR) (Level -10, as per 7 th CPC) (Selection Scale)
04. Scale of Pay Level Matrix 12-08-1 12-08-1 15. Age Limit for direct recruits 35 year as app applicate 6. Educational & other qualifications required for Essential	- B - 7 with entry pay of Rs. 44,900/- as per 7 th CPC Pay [Pay Band -2, 9,300/34,800/- with GP-4600/- (PR)] (Entry Scale) Rs. 9,300-34,800/- with GP of Rs. 4800/-(PR) (Level -8, as per 7 th CPC) (Senior Scale) Rs. 9,300-34,800/- with GP of Rs. 5400/- (PR) (Level -10, as per 7 th CPC) (Selection Scale)
Scale of Pay Level Matrix Matrix As per dated 12-08-1 5. Age Limit for direct recruits 35 year as app applicate 6. Educational & other qualifications required for Essential	- 7 with entry pay of Rs. 44,900/- as per 7 th CPC Pay [Pay Band -2, 9,300/34,800/- with GP-4600/- (PR)] (Entry Scale) Rs. 9,300-34,800/- with GP of Rs. 4800/-(PR) (Level -8, as per 7 th CPC) (Senior Scale) Rs. 9,300-34,800/- with GP of Rs. 5400/- (PR) (Level -10, as per 7 th CPC) (Selection Scale)
5. Age Limit for direct recruits As per dated 12-08-1 5. Age Limit for direct recruits 35 year as app applicate 6. Educational & other qualifications required for Essential	(Entry Scale) Rs. 9,300-34,800/- with GP of Rs. 4800/- (PR) (Level -8, as per 7 th CPC) (Senior Scale) Rs. 9,300-34,800/- with GP of Rs. 5400/- (PR) (Level -10, as per 7 th CPC) (Selection Scale)
5. Age Limit for direct recruits 35 year as app applications required for Essentia	Rs. 9,300-34,800/- with GP of Rs. 5400/- (PR) (Level -10, as per 7 th CPC) (Selection Scale)
5. Age Limit for direct recruits 35 year as app applications required for Essentia	For (OFC) (Selection Scale)
5. Age Limit for direct recruits 35 year as app applications direct recruits. 5. Educational & other qualifications required for Essential	
 B. Educational & other qualifications required for Essential 	/HRD letter F. No. 10-1/2008(JCRC) School Teache 3-04-2016 and MHRD letter No. F.5-180/86-UT dat 87)
	Age relaxation for SC/ST/OBC and other categorie cable under the Govt. of India rules would b e.
	Qualification :
equivaler	or Degree in
b) Worki	g knowledge of Bengali/English/Hindi medium.
Minimum Experience	qualification:- Knowledge of Computer Applications
Not applic	ble
Method of recruitment	
Period of probation, if any	ot Recruitment
One Year	lov be a state
If a DPC exists, what is its composition	
One Year.	lav be end

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Recruitment Cum Promotion Rules for the post of Assistant Lecturer in Siksha Satra, Visva-Bharati

SI.	Details	Broncerd D	
No.		Proposed Recruitment Cum Promotion Rules	
01.	Name of the Post	Assistant Lecturer (B) (TGT)	
02.	No. of Posts	1(One) post. [Assistant Lecturer in Drawing and Painting]	
03.	Classification	Group – B	
04.	Scale of Pay		
04.	Stale of Pay	Level – 7 with entry pay of Rs. 44,900/- as per 7 th CPC Pay Matrix [Pay Band -2, 9,300/34,800/- with GP-4600/- (PR) (Entry Scale)	
		Rs. 9,300-34,800/- with GP of Rs. 4800/-(PR) (Level -8, as per 7 th CPC) (Senior Scale)	
		Rs. 9,300-34,800/- with GP of Rs. 5400/- (PR) (Level -10, as per 7 th CPC) (Selection Scale)	
		As per MHRD letter F. No. 10-1/2008(JCRC) School Teachers dated 13-04-2016 and MHRD letter No. F.5-180/86-UT dated 12-08-1987)	
05.	Age Limit for direct recruits	35 years. Age relaxation for SC/ST/OBC and other categories as applicable under the Govt. of India rules would be applicable.	
06.	Educational & other qualifications required for direct recruits.	Essential Qualification :	
		 Five years Diploma in Drawing and Painting etc. from a recognized Institution. 	
		Or BFA or its equivalent Degree from recognized Institution.	
		2. Working knowledge of Bengali/English/Hindi medium.	
		Desirable qualification:- Knowledge of Computer Applications	
7.	Minimum Experience	Not applicable	
8.	Method of recruitment	100 % Direct Recruitment	
Э.	Period of probation, if any	One Year. May be extended.	
).	If a DPC exists, what is its composition	Selection Committee as constituted by the EC	

Note :- For subsequent promotion the incumbent will have to acquire B. Ed. or equivalent degree.

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Recruitment Cum Promotion Rules for the post of Assistant Lecturer in Siksha Satra, Visva-Bharati

SI. No.	Details	Proposed Recruitment Cum Promotion Rules		
01.	Name of the Post	Assistant Lecturer (B) (TGT)		
02.	No. of Posts	1(one) post. [Electrical Servicing and Maintenance]		
03.	Classification	Group – B		
04.	Scale of Pay Level – 7 with entry pay of Rs. 44,900/- as per Matrix [Pay Band -2, 9,300/34,800/- with GP (Entry Scale)			
		Rs. 9,300-34,800/- with GP of Rs. 4800/-(PR) (Level -8, as per 7 th CPC) (Senior Scale)		
		Rs. 9,300-34,800/- with GP of Rs. 5400/- (PR) (Level -10, as per 7 th CPC) (Selection Scale)		
		As per MHRD letter F. No. 10-1/2008(JCRC) School Teachers dated 13-04-2016 and MHRD letter No. F.5-180/86-UT dated 12-08-1987)		
05.	Age Limit for direct recruits	35 years. Age relaxation for SC/ST/OBC and other categor as applicable under the Govt. of India rules would applicable.		
06.	Educational & other qualifications required for direct recruits.	Essential Qualification :		
		 a) Three years Diploma after Higher Secondary in Electrical. Electronics Engineering from an institution recognized by Stage Govt./Govt. of India (The minimum qualification for admission to the Diploma Course should be at least Higher Secondary). 		
		OR b) Graduate in Electrical or Electronics Engineering from a recognized University/Institutions.		
		c) Working knowledge of Bengali / English/ Hindi Medium		
		Desirable :- (i) One year practical experience in a recognized workshop institution / factory. (ii) Knowledge of Computer Applications.		
)7.	Minimum Experience	Not applicable		
18.	Method of recruitment	100 % Direct Recruitment		
9.	Period of probation, if any	One Year. May be extended		
0.	If a DPC exists, what is its composition	Selection Committee as constituted by the EC		

Note :- For subsequent promotion the incumbent will have to acquire B. Ed. or equivalent degree.

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Recruitment Cum Promotion Rules for the post of Assistant Lecturers in Patha Bhavana and Siksha Satra

SI. No.	Details	Proposed Recruitment Cum Promotion Rules
01.	Name of the Post	Assistant Lecturer (C) (Art)
02.	No. of Posts	Total 10(Ten) posts. [Assistant Lecturer, Fine Arts & Crafts, Drawing and Painting, Artistic Handicraft, Batik & Painting, Weaving, Art & Crafts (Modelling) etc.]
03.	Classification	Group – B
04.	Scale of Pay	Level 6 with entry pay of Rs. 35,400/- as per 7 th CPC Pay Matrix [Pay Band -2, 9,300-34,800/- with GP – 4200/- (PR)] (Entry Scale)
		Level -7, as per 7 th CPC Pay Matrix [Pay Band – 2, 9,300-34,800/- with GP-4600/- (PR)] (Senior Scale)
		Level -8, as per 7 th CPC Pay Matrix [Pay Band – 2, 9,300-34,800/- with GP-4800/- (PR)] (Selection Scale)
		As per MHRD letter F. No. 10-1/2008(JCRC) School Teachers dated 13-04-2016 and MHRD letter No. F.5-180/86-UT dated 12-08-1987)
05.	Age Limit for direct recruits	30 years. Age relaxation for SC/ST/OBC and other categories as applicable under the Govt. of India rules would be applicable.
06.	Educational and qualifications required for direct recruits.	Essential Qualification :-
		1.Five years Diploma in Drawing and Painting / Sculpture / Graphic Art / Design / Weaving /Fine Arts etc. from a recognized Institution.
		Or BFA or its equivalent Degree from a recognized Instution.
		2. Working knowledge of Bengali / English/ Hindi medium.
		Desirable qualification:- Knowledge of Computer Applications
07.	Minimum Experience	Not applicable
08.	Method of recruitment	100% Direct Recruitment
)9.	Period of probation, if any	One Year. May be extended
0.	If a DPC exists, what is its composition	Selection Committee as constituted by the EC

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Recruitment Cum Promotion Rules for the post of Assistant Lecturers in Patha Bhavana and Siksha Satra

SI. No.	Details	Proposed Recruitment Cum Promotion Rules		
01.	Name of the Post	Assistant Lecturer (C) (Music)		
02.	No. of Posts	Total 8(Eight) posts. [Assistant Lecturer, Dance, Classical Music, Rabindra Sang Tabla & Khole and others.]		
03.	Classification	Group – B		
04. Scale of Pay		Level 6 with entry pay of Rs. 35,400/- as per 7 th CPC Pay Matrix [Pay Band -2, 9,300-34,800/- with GP – 4200/- (PR)] (Entry Scale)		
		Level -7, as per 7 th CPC Pay Matrix [Pay Band – 2, 9,300-34,800/- with GP-4600/- (PR)] (Senior Scale)		
		Level -8, as per 7 th CPC Pay Matrix [Pay Band – 2, 9,300-34,800/- with GP-4800/- (PR)] (Selection Scale)		
		As per MHRD letter F. No. 10-1/2008(JCRC) School Teachers dated 13-04-2016 and MHRD letter No. F.5-180/86-UT dated 12-08-1987)		
05.	Age Limit for direct recruits	30 years. Age relaxation for SC/ST/OBC and other categor as applicable under the Govt. of India rules would applicable.		
06.	Educational and qualifications required for direct recruits.	Essential Qualification :- 1.Senior Secondary School Certificate with 50% marks or Intermediate with 50% marks or its equivalent and Bachelor Degree in Music (Rabindra Sangit/Dance/Classical Music/ Tabla & Khole etc.) or equivalent from a recognized University/Institution. 2. Working knowledge of Bengali/English/Hindi medium.		
		Desirable qualification:- Knowledge of Computer Applications		
07.	Minimum Experience	Not applicable		
08.	Method of recruitment	100% Direct Recruitment		
09.	Period of probation, if any	One Year. May be extended		
10.	If a DPC exists, what is its composition	Selection Committee as constituted by the EC		





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SI. No.	Details	Proposed Recruitment Cum Promotion Rules	
01.	Name of the Post	Assistant Lecturer (C) (Wood Work)	
02.	No. of Post	Total 02(Two) posts. [Assistant Lecturer, Wood Work]	
03.	Classification	Group – B	
04.	04. Scale of Pay Level 6 with entry pay of Rs. 35,400/- as Matrix [Pay Band -2, 9,300-34,800/- with GP - (Entry Scale)		
		Level -7, as per 7 th CPC Pay Matrix [Pay Band – 2, 9,300-34,800/- with GP-4600/- (PR)] (Senior Scale)	
		Level -8, as per 7 th CPC Pay Matrix [Pay Band – 2, 9,300-34,800/- with GP-4800/- (PR)] (Selection Scale)	
		As per MHRD letter F. No. 10-1/2008(JCRC) School Teachers dated 13-04-2016 and MHRD letter No. F.5-180/86-UT dated 12-08-1987)	
05.	Age Limit for direct recruits	30 years. Age relaxation for SC/ST/OBC and other categori as applicable under the Govt. of India rules would applicable.	
06.	Educational and qualifications required for direct	Essential Qualification :-	
	recruits.	 Diploma in Wood Work or its equivalent from a recognized Institution. 	
		2. Working knowledge of Bengali/English/Hindi medium.	
		Desirable qualification:- Knowledge of Computer Applications	
07.	Minimum Experience	Not applicable	
08.	Method of recruitment	100% Direct Recruitment	
09.	Period of probation, if any	One Year. May be extended	
10.	If a DPC exists, what is its composition	Selection Committee as constituted by the EC	

BIHShwy Registrar (Acting) Registrar (Acting) Visva-bharati

VISVA-BHARATI SANTINIKETAN

Guidelines for Screening /Short listing of candidates for appointment to the post of Assistant Lecturer & its equivalent.

In order to restrict the number of candidates to be called for interview so as to enable the selection committee to have a comprehensive assessment of the candidates, applications received for the Assistant Lecturer & equivalent posts shall be screened on the basis of the academic and other related credentials of the candidates through the following criteria:

For the post of Assistant Lecturer & equivalent posts, the criteria for evaluation of candidates for determining their eligibility for short listing shall be on based on a 100 point marks. The distribution of marks will be as follows:-

S	Academic Record		-	p0013.		
N	0.			Score		
01	equivalent	above =20	% 70% to less than 80% = 15	60% to less than 70% =12		1.070 10
02	its equivalent (10+2)	above =20	70% to less than 80% = 15	60% to less than 70% =12		45% to
03.	Graduation	80% & above =20	70% to less than 80% = 15	60% to less than 70% =12	55% to less than 60% =10	45% to less than 55% = 05
04.	Post Graduation	80% & above =25	70% to less than 80% = 15	60% to less than 70% =12	55% to less than 60% =05	45% to less than
05.	B. Ed	60% & above = 10 marks / Less than 60 % 03 marks			55% = 05	
06. 07.	JBT or its equivalent Teaching	60% & above = 10 marks / Less than 60 % 03 marks 45% to less than 55% = 05				
	experience (regular appointment only) [one marks per year each]	Maximum 05 marks				
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A. Criteria for short listing of candidates for interview for the post of Assistant Lecturer & its equivalent posts.

Total score = 100

Note:- (a)A relaxation of 5% shall be allowed at the Higher Secondary(10+2) / Bachelor's / Master's level in the concerned subject for the candidates belonging to SC/ST/OBC (Non-creamy layer)/PWD candidates, as per GOI rule.

(b)The above scores will be applicable as per concerned posts.

c) The above academic score shall be considered for short-listing / screening of the candidates for interview only and the selections shall be based only on the performance in

B. Constitution of Committee for Short listing / Screening consisting of the following members for the post of Assistant Lecturer & equivalent :-

SI. No.	Short-listing / Screening Committee	rer & equivalent :-
		Position
01.	Principal of the care	
	Principal of the concerned Bhavana	Chairman (a)
)2.	Senior most Assistant I	Chairman / Chairperson
	Senior most Assistant Lecturer of the concerned Bhavana	Momele
3.		Member
	One member from the subject concerned to be nominated by Upacharya	Member
	One invitee member to be nominated by the Upacharya to assist in calculating Academic scores as per rule	Member
i. (One SC/ST/OBC member to be nominated by the Jpacharya	
	Jpacharya	Member

Note :- At least three members including subject expert shall form the quorum.

C. Short-listing of candidate :- Criteria and Process :-

01. The Short-listing / screening Committee will draw a list of all the candidates indicating the marks scored by them in descending order i.e. starting from the candidate getting the highest marks towards the candidates getting the lower marks.

02. In case of tie in determining of marks of two or more candidates, the candidates having the higher / highest marks at the Higher Secondary / Graduation / Postgraduation (wherever applicable) level shall be taken into consideration and ranked prepared accordingly. In case of same rank exists, date of birth of the candidates will

03. Maximum 15 candidates shall be called for interview against one post according to

04. The marks awarded to the candidates during the process of short-listing / screening of

applications shall not have any weightage / credit or merit during the interview of the candidates by the Selection Committee as these marks shall be used only for short listing / screening purposes.

05. In case of any dispute with regard to short listing / screening of the applications, the decision of the Short-listing / Screening Committee shall be final.

Signature of the members of the committee.