



विश्वभारती
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Visva-Bharati



आचार्य: श्री नरेंद्र मोदी
ACHARYA (CHANCELLOR)
SHRI NARENDRA MODI

संस्थापक: रवीन्द्रनाथ ठाकुर
Founder: Rabindranath Tagore

उपाचार्य: प्रोफेसर विद्युत चक्रवर्ती
UPACHARYA (VICE-CHANCELLOR)
PROF. BIDYUT CHAKRABARTY

NOTIFICATION

This is to notify for information of all concerned that the Karma Samiti (Executive Council) of the University in its meeting held on 21/02/2023 under Agenda Item No. 9, approved for implementation of the 'Visva-Bharati Contributory Health Scheme-2022' duly recommended by the Committee constituted by the University for extending medical treatment facilities to the permanent employees of Visva-Bharati and their dependent family members and pensioners/family pensioners in line with GoI rules with effect from 21/02/2023.

A copy of the 'Visva-Bharati Contributory Health Scheme-2022' is attached for information of all concerned.

This issues with the approval of the competent authority.

Enclo : As stated

No. Admn./G/N-5/912
Date : 28/02/2023

 28/02/2023
Deputy Registrar
(Administration)
Visva-Bharati

To :

1. All Directors/Principals of Bhavanas/Vibhaga, V.B.
2. All Heads of both Academic and Administrative Offices, V.B.
3. Finance Officer (Acting), V.B.
4. Chief Medical Officer (Acting), V.B.
5. Joint Registrar (Accounts), V.B.
6. Joint Registrar & C.S. to Vice-Chancellor, V.B.
7. Deputy Registrar (Establishment), V.B.
8. Internal Audit Officer (Acting), V.B.
9. Assistant Registrar (Meetings), V.B.
10. P.A. to Registrar, V.B.
11. University Webmaster – to upload it in the University website.

Visva-Bharati Contributory Health Scheme – 2022

1. APPLICABILITY

These rules may be called Visva-Bharati Contributory Health Scheme (i) Coverage of Medical Attendance, Treatment and Procedure for Reimbursement of Medical Expenses incurred by the University Employees and their dependent family members, (ii) Coverage of Medical Attendance and treatment for Pensioners and Family Pensioners.

1.1 These Medical Rules supersede all previous rules, circulars and administrative instructions etc. These rules are mainly drawn from Central Services (Medical Attendance) Rules, 1944 and Central Government Health Scheme (CGHS) as amended from time to time. As such, any future amendments/modifications in CSMA/CGHS will get extended to Visva-Bharati employees after they are approved by the Executive Council (Karma-Samiti) of the University for adoption.

1.2 These rules shall apply to the following category of Employees and Pensioners :

- (i) Permanent employees and their dependent family members
- (ii) Pensioners / Family Pensioners of Visva-Bharati who opt for availing medical treatment at Pearson Memorial Hospital, Santiniketan.

2. DEFINITIONS

2.1 “Hospital” means Pearson Memorial Hospital and other hospitals recognized / approved by the University (Annexure-I), in the State and Country for the purpose of these rules.

2.2 “Family” for the purpose of these rules shall mean employee’s wife or husband, as the case may be, parents, sisters, widowed-sisters, widowed-daughters, minor brothers, children, stepchildren, divorced / separated daughters and step-mother wholly dependent upon the Government servant and are normally residing with the Government servant.

2.3 Authorized Medical Attendant (A.M.A.) means:

- (a) The Medical Officers of Pearson Memorial Hospital, Visva-Bharati
- (b) The Consultants working in the Pearson Memorial Hospital, Visva-Bharati
- (c) Any qualified Medical Officer of Central Government / State Government Hospital appointed as AMA by competent authority of the University.
- (d) Any qualified and registered medical practitioner, possessing recognized medical qualification not below M.B.B.S. in Allopathic system or its equivalent in

Homeopathic and Indian system of medicines, appointed as AMA by the competent authority of the University.

NOTE: (i) The Vice-Chancellor, Visva-Bharati is authorized to appoint a Private Registered Medical Practitioner holding qualification not below the one defined at para 2.3(d) as AMA.

(ii) The Vice Chancellor, may appoint private medical attendants as AMAs with their defined areas of jurisdiction. Visva-Bharati employees residing in such defined areas may consult the private AMA appointed by the University for that area in addition to the option of consulting a doctor employed in any Government Hospital or Pearson Memorial Hospital, Visva-Bharati.

(iii) The Private Registered Medical Practitioner when appointed as A.M.A. would be required to follow strictly the rules and orders issued under the Visva-Bharati Contributory Health Scheme – 2022.

2.4 “Government” means the Government of India or the State Government, as the case may be.

2.5 “Employee” means any permanent employee (both teaching and non-teaching).

2.6 “Beneficiary” means any serving Visva-Bharati employee and dependent family members or Visva-Bharati pensioner / family pensioner who is admitted to the Visva-Bharati Contributory Health Scheme – 2022.

2.7 “Patient” means any serving Visva-Bharati employee and dependent family members or Visva-Bharati pensioner / family pensioner to whom these rules apply and who himself / herself or any of his eligible family member has fallen ill.

2.8 “Medical Attendance” means consultation with the Authorized Medical Attendants at the hospital (OPD) or at the residence of Visva-Bharati Contributory Health Scheme – 2022 beneficiary or at the consulting room of A.M.A.

2.9 “Specialist” means anyone employed and working in a Hospital including a specialist and for the time being attached to a specialized department of a Government Hospital or Visva-Bharati / (CGHS) recognized / approved Hospitals or Visva-Bharati Registered Medical Officer or Consultants at Pearson Memorial Hospital, Visva-Bharati.

2.10 “Medical Treatment” means the use of all Medical, Surgical, Gynaecological, Pathological, Radiological etc. facilities available to the patient at the recognized / approved hospital in which he/she is treated as an indoor and / or outdoor patient as well as supply of drugs prescribed by the A.M.A./Specialist who considers them to

be essential for the recovery of prevention of deterioration in the condition of the patient.

3. COMMENCEMENT

These Rules shall come into force with effect from the date these are notified.

4. MEDICAL CONTRIBUTION

(a) Serving Visva-Bharati Employees

Membership of the scheme would be compulsory for the permanent serving Visva-Bharati employees. Admission to the Scheme shall be on payment of contribution, which will be on the basis of the pay being drawn by the employees. The rates of contribution would be as mentioned below :

Sl. No.	Corresponding levels in the Pay Matrix as per 7th CPC	Contribution (Rs. per month)
1	Level : 1 to 5	125
2	Level : 6	225
3	Level : 7 to 11	325
4	Level : 12 & above	500

The rates will be subject to revision from time to time.

- (i) If both husband and wife are Visva-Bharati employees, the contribution will be paid by the one who gets higher pay.
- (ii) Contributions will be recovered from the monthly pay / pension.
- (iii) Contribution is payable for the period of duty, suspension / leave (other than EOL) not exceeding 3 months.
- (iv) In case of leave and suspension exceeding 3 months, the employee can opt not to contribute and if he / she so opts, the facility will not be admissible during that period.

(b) Pensioners / Family Pensioners of Visva-Bharati :

The scheme shall be open to the Visva-Bharati pensioners / family pensioners who opt for the scheme. Fixed Medical Allowance as applicable shall be forfeited / deposited to Visva-Bharati.

- (c) Pensioners who are on extension of service or re-employment shall pay normal contribution as in the case of serving employees.

5. EMPANELLED HOSPITALS OF VISVA-BHARATI (approved by competent authority)

The following shall be the approved Hospitals/ Diagnostic Centres for the purposes of reimbursement of medical expenses for hospitalization as well as medical, surgical,

gynaecological, pathological, radiological tests etc. which are not available in the Pearson Memorial Hospital, Santiniketan.

[Annexure-I]

6. EXCEPTION IN EMERGENCIES AND LIFE-THREATENING CONDITIONS

In emergencies, when patients may not be able to follow the norm referral procedure, they are permitted to be admitted to any hospital. Necessary claim bills may be submitted to the Pearson Memorial Hospital for endorsement that the treatment was essentially required in emergency situation and life-threatening condition within the prescribed time period. Concerned employee or his family member / relative shall inform the University about his / her illness forthwith.

7. OUTSTATION TREATMENT

Employees (including the members of the family who fall sick while out of station or who are visiting home town, may avail of the treatment from the Hospitals of State / Central Govt./CGHS recognized private hospitals and expenditure in such cases would be reimbursed to the extent admissible under the rules.

8. GRANT OF ADVANCE

The Registrar may sanction medical advance to the permanent serving Visva-Bharati employees in connection with the treatment of their own and dependent members of the families in Govt. / Private recognized / approved hospitals subject to the following conditions:

- 8.1. The amount of advance is limited to 90% of the estimate submitted by the Govt./private recognized / approved hospital.
- 8.2. The medical advance is admissible to permanent employees, irrespective of any pay limit subject to fulfillment of other conditions.
- 8.3. For settlement of advance, the employee will be required to settle the adjustment bill within a period of one month from the date of his / her discharge from the hospital. In case the employee does not settle the advance within the stipulated period, the recovery of advance would be initiated as per provisions contained in GFR.
- 8.4. Medical claims in respect of special diseases like Cancer, Mental, Diabetes, Tubercular etc. may be regulated as per instructions contained in CS (MA) Rules, CGHS and Govt. of India instructions issued from time to time.

9. RULES FOR REGULATING MEDICAL CLAIMS

- i) Employee whose wife / husband is working in Govt. of India or any other institution where separate medical facility is available may opt to avail of the facilities either under these rules or as per the rules applicable to the spouse. For this purpose, he/ she will have to submit a declaration.
- ii) If the spouse is in receipt of fixed medical allowance, the Government servant can avail medical facilities under Medical Attendance Rules for himself and members of family residing with him except for the spouse. For this purpose, he / she will have to submit a declaration.

10. INTERPRETATION OF RULES

If any question arises regarding the interpretation of these rules, it shall be referred to the Vice-Chancellor whose decision shall be treated as final and binding.

11. APPLICATION OF THE ORDERS OF GOVT. OF INDIA

In all other matters not specified in this Scheme, the provisions of Central Services (Medical Attendance) Rules, 1944 and rules governing CGHS beneficiaries as amended from time to time and the instructions / orders issued there-under shall apply mutatis mutandis once these are approved for adoption by the Executive Council.

ANNEXURE-I**LIST OF EMPANELLED HOSPITALS / INSTITUTES**

Sl. No.	Name & Address of the Hospital/Institute	Recognized / approved as per CS (MA) / CGHS / Karma- Samiti Rules	Name of Disease
1.	Apollo Nursing Home & Park Nursing Home, Burdwan	Karma-Samiti Resolution No. 37 dated 26.03.1992	No Particular disease is mentioned.
2.	Cancer Centre Welfare Home, Thakurpukur, Kolkata	K.S. No. 11(B) dated 30.01.1996	Treatment of Cancer
3.	Anandalok Hospital, Kolkata and Raniganj	K.S. Resolution No.25, dated 24-07- 2004	General Treatment
4.	AMRI (Advance Medical Research Institute), Dhakuria, Kolkata and Saltlake Branch.	(I) K.S.R. No.25 dated 24-07-2004 & (II) K.S.R. No.44 dt. 30-03-2008	General Treatment
5.	Peerless Hospital, Kolkata	K.S. resolution No.: 25 dated 24-07- 2004	General Treatment
6.	Disha Eye Hospital, Barrackpore	- Do -	Eye Treatment
7.	CAMRI (Chittaranjan Advance Medical Referral Institute), Burdwan	- Do -	No Particular disease is mentioned
8.	Rabindranath Tagore International Institute of Cardiac Sciences, Kolkata	(I) K.S. No. 25 dtd. 24-07-2004 and by (II) K.S.R. No. 15 dated 08-07-2007 (III) K.S.R. No. 44 dtd. 30-03-2008	Cardiological care only. No disease mentioned. Extended for cardiothoracic Surgery.
9.	B.M Birla Heart Research Centre, Kolkata	(I) Karma-Samiti Resolution No. 15 dated 08.07.2007 (II) K.S.R.No.44 dated 30.03.2008	Neurology Cardiology & Cardiothoracic Surgery
10.	Asian Institute of Gastroenterology, Hyderabad	K.S.R. No. 15 dated 08.07.2007	Abdomen Gastro
11.	Wockhard Hospital, Kolkata	-do-	Nephro Surgery
12.	Apollo Institution, Chennai	Karma-Samiti Resolution No.44 dated 30.03.2008	General Treatment
13.	Bellevue Clinic, Kolkata	Karma-Samiti Resolution No. 15 dated 08.07.2007	-do-
14.	Kothari Medical Centre, Kolkata	-do-	-do-
15.	Apollo Gleneagles Hospital, Kolkata	-do-	-do-
16.	Sankara Nethralaya, Kolkata	K.S.R.No.20(b) dated 13.09.2009	Eye treatment
17.	Mission Hospital, Durgapur	-do-	General treatment

Sl. No.	Name & Address of the Hospital/Institute	Recognized / approved as per CS (MA) / CGHS / Karma- Samiti Rules	Name of Disease
18.	Sri Satya Sai Institute of Higher Sciences, Bangalore, Karnataka		General Treatment
19.	C.M.C.H., Vellore	Karma -Samiti Resolution No. 15 dated 08-0702007	General, Nephrology, Oncology & Cardiothoracic or Neuro-Surgery
20.	Rammohan Mission Eye Hospital, Prantick	K.S.R. No. 15 dated: 08-07-2007	Eye Treatment
21.	Sankar Nethralaya, Chennai	C.S. (MA) Rules	Vitreo Retinal Disorders
22.	Tata Memorial Hospital, Mumbai	-Do-	Cancer Treatment
23.	Desun Hospital, Kolkata	Recognized by C.G.H.S. Rules	All Diseases
24.	Fortis Hospital & Kidney Institute, Rash Behari, Kolkata		General Treatment
25.	Columbia Asia Hospital, Kolkata		General Treatment
26.	I Q City Narayana Multispecialty Hospital, Durgapur		General Treatment
27.	Vivekananda Hospital, Durgapur		General Treatment
28.	Gouri Devi Hospital & Research Institute, Durgapur		General Treatment
29.	Medica Super Specialty Hospital, Kolkata		General Treatment
30.	AMRI Hospital, Mukundapur		General Treatment
31.	Woodlands Multispecialty Hospital Ltd., Kolkata		General Treatment
32.	Calcutta Medical Research Institute, Kolkata		General Treatment
33.	Sharanya Multispecialty Hospital, Burdwan		General Treatment
34.	ANAMOY (Super Specialty Wing Hospital of B.M.C.&H.)		Neuro & Cardio
35.	Fortis Hospital (General), Anandapur, Kolkata (Beside Ruby Hospital)		General Treatment
36.	Hardia Eye Hospital, Indore		Eye Treatment
37.	Manipal Hospital, Airport, Bangalore		General Treatment
38.	Disha Eye Hospital, Durgapur		Eye Treatment
39.	Tata Cancer Centre, Newtown, Rajarhat		Cancer
40.	L.V. Prasad Eye Institute, Hyderabad		Eye Treatment
41.	Institute of Neurosciences Kolkata (INK)		Neurology