



**Visva-Bharati
Santiniketan**

17 January 2022

Computer Centre

Visva-Bharati Computer Center (VBCC) is going to arrange one online special session on “**Zoom - A Video Conferencing Tool**” on 19 January 2022 (Wednesday) at 3.00PM.

The session will cover the followings;

- Downloading the Zoom App
- Steps and Ways of Sign-up and Sign-in
- Creating Meeting Link
- Basic Settings and Advance Settings
- Tips (Dos and Donts) for the Participant and Host

Members of Visva-Bharati *Parivar* are requested to make it convenient to join the session. Principal of the different Bhavanas of Visva-Bharati are requested ensure participation of at least three/four faculty members of the respective Bhavana so as to enable the proper usage of the Zoom license allocated to the each Bhavana.

The zoom meeting link for the session is noted below;

<https://zoom.us/j/92760054649?pwd=UnBrQ0w4SUU4bStSd0N1UHcwb1FnQT09>

Meeting ID: 927 6005 4649

Passcode: 505665

All are welcome to join till the capacity (nos. 300) of Zoom permitted on first-come-first serve basis.

In-charge
Computer Centre
Visva-Bharati