

বিশ্বভারতী  
विश्वभारती  
VISVA-BHARATI



ESTATE OFFICE



Memo no: - Estate/QT- 8/91-B/292 /26-27

Date: 17-07-2026

**ALLOTMENT CIRCULAR**

The undersigned is directed to notify that the following allotments have been approved by the Vice-Chancellor on 13-07-2026 in favour of the following employees of Visva Bharati.

All allottees are requested to contact this office for clarifications, if any, and also to send the duly filled-in and signed information sheet (as enclosed) as a token of acceptance within **seven working days** from the date of issuance of this circular.

The allottees are also requested to contact the Junior Engineer (Electrical), Santiniketan / Sriniketan for finalization of the **electric metre reading before occupying/ vacating quarters**.

| SL.NO | NAME OF ALLOTTEES                                                 | DESIGNATION & DEPT<br>/OFFICE                                       | PARTICULARS OF QUARTERS                                                      |
|-------|-------------------------------------------------------------------|---------------------------------------------------------------------|------------------------------------------------------------------------------|
| 1.    | PROF. DIBYENDU BANERJEE,<br>ID- 2003005,<br>M- 9434634333         | PROFESSOR,<br>DEPT OF MATHEMATICS,<br>SIKSHA-BHAVANA,               | New Type -V, Quarters no-<br>04, Purbapalli                                  |
| 2.    | Dr.RANVIR SUMEDH<br>BHAGWAN,<br>ID-2009032,                       | ASSISTANT PROFESSOR<br>MARATHI, BHASHA-<br>BHAVANA,                 | A Type Qtr no 04, IGCNI Flat<br>vacated by Prof. V. K.<br>Thomas             |
| 3.    | PROF, MAHESH SAWATA<br>KHETMALIS,<br>ID-2009062,<br>M-9475852056, | ASSOCIATE PROFESSOR,<br>HYSICAL EDUCATION &<br>SPORT SCIENCE        | New Type -V, Quarters<br>no- 02, Purbapalli                                  |
| 4.    | DR. BIDYUT PATAR,<br>ID- 2022009,                                 | ASSISTANT PROFESSOR,<br>HISTORY,<br>VIDYA-BHAVANA                   | A Type Qtr no 01 Awagarh<br>House vacated by Prof.<br>Dibyendu Banerjee      |
| 5.    | DR. SOUMYA SASMAL,<br>ID-2022012,<br>M-8588898094                 | ASSISTANT PROFESSOR,<br>BIO-TECHNOLOGY,                             | A Type Qtr no 41<br>Dakshinpalli vacated by Sri<br>Kalishankar Chattopadhyay |
| 6.    | DR. KRISHANU PRADHAN,<br>ID--2023012,<br>M-9403033919             | ASSISTANT PROFESSOR,<br>DEPT OF ECONOMICS &<br>POLITICS             | B Type Qtr no 23<br>Andrewspalli vacated by Dr<br>Sumitava Pal               |
| 7.    | DR. VIVEK KUMAR KHARE,<br>ID-2021006,<br>M-9009713978             | ASSISTANT PROFESSOR,<br>PLANT PATHOLOGY, PSB                        | B Type Qtr no 26, PSB<br>Sriniketan                                          |
| 8.    | DR. PINAKI GAYEN,<br>ID-2021016,                                  | ASSISTANT PROFESSOR,<br>DEPT OF TEXTILE<br>DESIGN, KALA-<br>BHAVANA | New Type- III Quarter no-<br>07, Dakshinpally                                |
| 9.    | DR.AVIJIT GHOSH,<br>ID-2026023,<br>M- 8967350266                  | ASSISTANT PROFESSOR,<br>SANSKRIT, PALI &<br>PRAKRIT                 | New Type- III Quarter no-08,<br>Dakshinpally                                 |

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Estate Office  
Visva Bharati

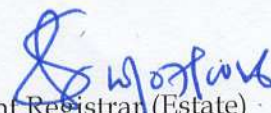
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20/7/26

| SL.NO | NAME OF ALLOTTEES                                     | DESIGNATION & DEPT<br>/OFFICE                          | PARTICULARS OF QUARTERS                                                                  |
|-------|-------------------------------------------------------|--------------------------------------------------------|------------------------------------------------------------------------------------------|
| 10    | SAMIR DAS,<br>ID-1993042,<br>M-8918763707             | OFFICE ASSISTANT, P.M.<br>HOSPITAL                     | B Type Qtr no 20, PSV<br>vacated by Sadhana Mandal                                       |
| 11    | JAGADISH HARIJAN,<br>ID -T201429                      | CLTS                                                   | LSS Qtr no 24, Dakshinpalli<br>vacated by Smt Archana<br>Biswas                          |
| 12    | SHOVAN KUMAR RUJ,<br>ID-2009067,<br>M-9064782887      | SENIOR ASSISTANT,<br>CENTRAL LIBRARY,                  | New Type- III Quarter no-02,<br>Dakshinpally                                             |
| 13    | MANISH KUMAR,<br>ID-2023357<br>M-8340704800           | MTS,<br>PROCTOR'S OFFICE,                              | C Type Qtr no 04, Vinaya<br>Bhavana, vacated by Sri<br>Jishnu Mitra                      |
| 14    | NILKRISHNA MUKHERJEE,<br>ID-2023304,<br>M- 8609689197 | MTS,<br>EXAMINATION SECTION,                           | C Type Qtr no 36,<br>Dakshinpalli, vacated by Smt<br>Mita Sarkar Das                     |
| 15    | SAHIL YADAV<br>ID-2023273<br>M-8851174472             | MTS,<br>UNIVERSITY GUEST<br>HOUSE,                     | C Type Qtr no 04,<br>Dakshinpalli, vacated by Sri<br>Avijit Chandra                      |
| 16    | VIKAS KUMAR YADAV, ID-<br>2023209,<br>M-7690990403    | MTS,<br>AGRICULTURE FARM, PSB                          | 8 Unit Teachers Hostel Flat<br>no 3, Cheepkuthi, vacated by<br>Dr. Susmita Patel         |
| 17    | NIPA KUNDU,<br>ID-2023214,<br>M-6290890992            | MTS,<br>ACADEMIC & RESEARCH,                           | 9 Unit Teachers Hostel Flat<br>no 8, Purbapalli vacated by<br>Dr. Sanhita Chatterjee     |
| 18    | BAISHAKHI ADAK<br>ID-2023063,<br>M-8670612858         | MTS,<br>HORTICULTURE AND<br>POST-HARVEST<br>TECHNOLOGY | Amrapali Hostel Flat no 8                                                                |
| 19    | TANUSHREE DEY,<br>ID-2023127,<br>M-8697476883         | MTS,<br>ESTABLISHMENT(FILE<br>SECTION),                | C Type Qtr no 1/B,<br>Ratanpalli, vacated by Sri<br>Gopal Das                            |
| 20    | SHUBHAM KUMAR PRASAD<br>ID-2023161,<br>M-8783880157   | MTS<br>AGRICULTURAL<br>ECONOMICS                       | 8 Unit Teachers Hostel Flat<br>no 4, Cheepkuthi, vacated by<br>Dr. Sumanta Das           |
| 21    | LOKESH VERMA<br>ID-2023334,<br>M- 9131712562          | MTS<br>ESTABLISHMENT<br>( FILE SECTION)                | C Type Qtr no 1/A,<br>Ratanpalli, vacated by Sri<br>Sourav Ganguli                       |
| 22    | DIBYENDU MONDAL,<br>ID-- 2023034,<br>M- 8583957085    | MTS<br>GARDEN SECTION                                  | C Type Qtr no 01,<br>Dakshinpalli, vacated by Sri<br>Sanjoy Kumar Roy                    |
| 23    | SHANTANU KARMAKAR, ID-<br>2023131,<br>M- 8367816356   | MTS,<br>EXEMANATION SECTION,                           | Bachelor's Flat no 16,<br>Purbapalli, vacated by Sarkar<br>Gurumurthy                    |
| 24    | PRASENJIT MAHATA,<br>ID- 2023020,<br>M- 7407543728    | MTS,<br>AGRICULTURAL<br>ECONOMICS, PSB                 | 8 Unit Teachers Hostel Flat<br>no 8, Cheepkuthi, vacated by<br>Dr. Girish Chandra Dehury |
| 25    | JAGANNATH BASUNIA, ID-<br>2023136,<br>M- 8972894302   | MTS,<br>RABINDRA-BHAVANA,                              | C Type Qtr no 12,<br>Nichubungalow, vacated by<br>Sri Sukumar Halder                     |

| SL.NO | NAME OF ALLOTTEES                                   | DESIGNATION & DEPT<br>/OFFICE                                                   | PARTICULARS OF QUARTERS                                                        |
|-------|-----------------------------------------------------|---------------------------------------------------------------------------------|--------------------------------------------------------------------------------|
| 26    | ATUL KUMAR MISHRA, ID-<br>2023226,<br>M- 8547048041 | MTS<br>(IQAC)                                                                   | C Type Qtr no 23, Sevapalli,<br>vacated by Sri Sudipta<br>Sarkar               |
| 27    | PRERIT KUMAR SINGH                                  | ESTATE OFFICER<br>ESTATE OFFICE<br>"Reserve Pool"<br>accommodation as per rules | Type III, Flat no 26, Block G,<br>Andrewspalli, vacated by Dr.<br>Rebeka Singh |

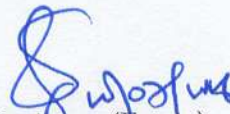
**Relevant portions of the Accommodation Rules: -**

- If an employee fails to accept the allotment of residence made to him under the rules, within SEVEN days or fails to take possession of the residence after acceptance, within 30 days from the date of receipt of the letter of allotment, he/she shall not be eligible for another allotment for a period of one year from the date of issue of allotment letter and the residence shall be allotted to the next eligible employee.
- Where an employee who is in occupation of a residence is allotted another residence and he/ she occupies that residence, the allotment of the former residence shall be deemed to be cancelled from the date of occupation of the new residence. He may, however retain the former residence without payment of licence-fee for the day and the subsequent day of shifting.
- Provided that if the former residence is not vacated by the subsequent day as aforesaid, the employee shall be liable to pay damage for use and occupation of the residence equal to the market licence-fee to be determined by the Accommodation Committee from time to time or double the penal licence-fee under FR-45-B with effect from the date he/she takes possession of the latter residence.

  
Joint Registrar (Estate)  
Visva-Bharati

**Copy to: -**

- Prof. Ashok Kumar Sarkar of Accommodation (Allotment) Sub- Committee, V.B.
- Prof. Goutam Kumar Das, kala-Bhavana, Member
- Prof-In-Charge-Security, V.B.
- Internal Audit Officer, Member
- J. R. and C.S to the Vice-Chancellor, V.B.
- Joint Registrar (Accounts), V.B.
- University Engineer, VB
- Section Officer (Registrar Office)
- Junior Engineer (Electrical) Santiniketan/Sriniketan, V.B.
- In-Charge, Computer Centre, VB - Kindly upload the allotment on Visva-Bharati web-site for wide circulation.

  
Joint Registrar (Estate)  
Visva-Bharati

Joint Registrar  
Estate Office  
Visva-Bharati  
20-7-26

To  
The Joint Registrar (Estate)  
Visva-Bharati



Sir,

(Recent Colour photograph)

I accept the allotment of qtrs no. \_\_\_\_\_ located at \_\_\_\_\_

Vacated by \_\_\_\_\_ . These are my particulars:-

INFORMATION SHEET FOR ALLOTTEES OF RESIDENTIAL QUARTERS.

Ref: - Allotment circular no: -

dated:-

1. Name (in block letters) & Telephone no: \_\_\_\_\_
2. ID No. \_\_\_\_\_
3. Category: SC/ST/OBC/PH/General: \_\_\_\_\_
4. Permanent Address (including home state, District, P.O., P.S.): \_\_\_\_\_
5. Date of Birth: \_\_\_\_\_
6. Date of entry in Visva-Bharati Service: \_\_\_\_\_
7. Date of confirmation against a permanent post: \_\_\_\_\_
8. Present Designation and place of posting: \_\_\_\_\_
9. Present Pay Scale. \_\_\_\_\_
10. Date of superannuation: \_\_\_\_\_
11. Name of husband/wife: \_\_\_\_\_
12. Does the husband/wife reside in an accommodation provided by Gov't /PSU/  
Autonomous body? If yes give details. \_\_\_\_\_
13. Details of dependents (except spouse):

| <u>Name</u> | <u>Age</u> | <u>Relationship</u> |
|-------------|------------|---------------------|
|             |            |                     |
|             |            |                     |
|             |            |                     |
14. Whether it is a new allotment or a change of residence of the same type or higher type  
of residence: \_\_\_\_\_
15. Particulars of the existing University residence, if any, already allotted: \_\_\_\_\_



16. A) whether the applicant or his parents/ wife/ her husband/ children including step-children and legally adopted children / brothers / sisters own a house within 5 km. of the applicants place of duty: Yes/No

B) If the reply to the above is in the affirmative, indicate –

i) Location of the house, house number and street etc -----

ii) Relationship with the owner -----

iii) Whether the owner is residing with is wholly dependent upon the applicant -----

#### DECLARATION

I hereby declare that I shall abide by the rules governing the allotment of residential quarters of the University and state that the particulars given by me above are correct and that allotment to be made to me or already made shall be subject to these rules and subsequent amendments, if any.

If subsequent to the allotment of the University accommodation I/ my wife/ husband or any dependent child (including step child and legally adopted child) or father, mother, brother or sister residing with and wholly dependent on me constructs a house or otherwise becomes owner in full or in part of a house located within 5 km. of the place of my duty, I shall notify the fact to the Registrar within a period of four weeks from the date on which I myself or such family member becomes owner the house.

Signature of the applicant with date

NB: If there is any break in service indicate the date of commencement of the existing continuous service. Not more than one change is allowed in respect of one type of residence allotted to the employee.