



आचार्य: श्री नरेंद्र मोदी  
ACHARYA (CHANCELLOR)  
SHRI NARENDRA MODI

संस्थापक: रवीन्द्रनाथ ठाकुर  
Founder: Rabindranath Tagore

उपाचार्य: प्रोफेसर विद्युत चक्रवर्ती  
UPACHARYA (VICE-CHANCELLOR)  
PROF. BIDYUT CHAKRABARTY

## NOTICE

### **Placement and Internship (Hindi teacher)**

Interested students are requested to go through the attached information sheets and advertisements of the eigoPaathshala for necessary information and application process.

**Director, PSNS (Officiating)**  
**Visva-Bharati, Santiniketan**

**Ref. No.: Dir/PSNS/HT/87/2021-22**

**Date: 06.12.21**



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## Job Announcement Form

Name of Company	eigoPaathshala
Website	<a href="http://www.eigop.com">www.eigop.com</a>
Industry / Sector	Education
Brief profile of the Company	<p>We are dedicated to bridge the language barrier between Foreigners and Indians. We are a team of young and passionate professionals and our team comprises of Indians, Europeans and Japanese natives.</p> <p>Currently operational in India - (Delhi/Gurgaon/Mumbai/Pune/Bangalore/Chennai) and in Japan. We primarily teach English and other regional Indian languages to foreigners. At present we take classes with foreigners throughout India and Japan.</p>

## Contact Details

Head of HR	Miss Riya
Contact number (LL-Direct)/Mobile	8802557755
Email ID	hr@eigop.com
Company SPOC	Ms. Jayshree
Telephone no. (LL-Direct)/Mobile	9511262844
E-mail ID	hr@eigop.in
Fax Number	
Office Address	World Trade Centre, 22nd floor, Bangalore 560055

## JobDetails

Job Designation/Post Offered	<u>Hindi Teacher</u>
Job Description	<ol style="list-style-type: none"><li>1. Planning, preparing and delivering lessons. Should be able to teach Hindi to complete beginners.</li><li>2. Preparing teaching materials.</li><li>3. Researching and devising entertaining, creative and productive lessons for students.</li><li>4. Maintaining class work records and timesheets.</li><li>5. Recognize variations in student backgrounds, abilities, and learning styles.</li><li>6. Designing lesson plans and curriculum.</li></ol>



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	7. Presentations on any given topic and contribution towards making the classes lively and enjoyable for students.
No. of vacancies (approx. range)	7
Place of posting	Job - Flexible (Metropolitan city within India)
Will this be full-time or part-time?	Full time
Will this be work from remote location?	No
Office Timings	Shift (10 hours shift with 2 hours break time) will be between time window 7am to 10pm. No night shifts.
Qualification looking for (UGs/PGs etc.)	UGs/PGs
Discipline looking for (Arts/Science/Commerce etc.)	Any stream (preference as mentioned in eligibility criteria). Science and Commerce students with good Hindi speaking skills can also apply
Eligibility Criteria (Marks %, Special skills, etc.)	-Bachelor's or master's degree, preferably in Hindi (linguistics/literature) -Excellent spoken and written Hindi language skills - Outstanding personal and interpersonal communication skills
Bond or Service Contract: (Yes/No) (If Yes, give details)	Yes, for one year.
Medical Requirements if any	Should be medically fit

#### Salary Details

CTC (Cost to Company) PA	Job – 2.5-3.5 Lacs + (based on education qualifications and experience) First 6 months will be internship with stipend upto Rs. 20,000 (minimum Rs. 15,000). Job CTC starts post internship completion.
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#### Selection Procedure

Shortlist from Resumes: (Yes/No)	Yes
Personal/HR/Technical Interviews: (Yes/No)	Yes
No. of rounds (If pre-decided else approx.):	3



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## Internship Announcement Form

Name of Company	eigoPaathshala
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Industry / Sector	Education
Brief profile of the Company	<p>We are dedicated to bridge the language barrier between Foreigners and Indians. We are a team of young and passionate professionals and our team comprises of Indians, Europeans and Japanese natives.</p> <p>Currently operational in India (Delhi/Gurgaon/Mumbai/Pune/Bangalore/Chennai) and Japan. We primarily teach English and other regional Indian languages to foreigners. At present we take classes with foreigners throughout India and Japan.</p>

### Contact Details

Contact Person	Ms. Jayshree
Telephone No.(Direct)/Mobile	9511262844
E-mail ID	hr@eigop.in

### Internship Details

Internship offered	<b>Hindi Teaching Intern</b>
Roles and Responsibilities	<ol style="list-style-type: none"><li>1. Planning, preparing and delivering lessons. Should be able to teach Hindi to complete beginners.</li><li>2. Preparing teaching materials</li><li>3. Researching and devising entertaining, creative and productive lessons for students</li><li>4. Maintaining class work records and timesheets.</li><li>5. Recognize variations in student backgrounds, abilities, and learning styles</li><li>6. Designing lesson plans and curriculum.</li><li>7. Presentations on any given topic and contribution towards making the classes lively and enjoyable for students</li></ol>
Type of internship	Unpaid with perks & benefits
Perks & benefits	<ol style="list-style-type: none"><li>1. Work from home.</li><li>2. Flexible working hours. No clash to college classes.</li><li>3. One month leave for exams.</li></ol>



विश्वभारती  
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Visva-Bharati



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	4. Internship certificate on successful completion. 5. Recommendation letter for top performers. 6. Japanese language course on Company's cost for good performers.
No. of vacancies (approx. range)	7
Duration	6 months
Qualification looking for (UGs/PGs etc.)	UGs/PGs
Discipline looking for (Arts/Science/Commerce etc.)	Any stream
Eligibility Criteria (Marks %, Special skills, etc.)	-Pursuing bachelor's or master's degree, preferably in Hindi (linguistics/literature) -Excellent spoken and written Hindi language skills - Outstanding personal and interpersonal communication skills
Medical Requirements if any	Should be medically fit

## Selection Procedure

Shortlist from Resumes and introduction video: (Yes/No)	Yes
Personal/HR/Technical Interviews: (Yes/No)	Yes
No. of rounds (If pre-decided else approx.):	2-3