



विश्वभारती



ACHARYA (CHANCELLOR)
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UPACHARYA (VICE-CHANCELLOR)
SUSHANTA DATTA GUPTA

VISVA-BHARATI
FOUNDED BY
RABINDRANATH TAGORE



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Sales/11

2 January 2015

Tender Notice 1/2015

Sub: Construction and decoration of our stall at the 39th Kolkata Book-Fair 2015 at Milan Mela Ground. Kolkata from 28 January to 8 February 2015.

Sir,

Sending Quotation in invited as subject mentioned above, kindly submit your quotation for construction and decoration of our stall on or before 13 January as per specifications given below.

1. Size of the Stall- 72sq.meter
 2. Straight shelves- 5 ft. high on 3 sides of stall (each shelves-space height 13")
 3. a) Arrangements of stacking of books on one side and Ledger counters and drawers(3' height, 2' wide and length as per available space).
b) Arrangement of one additional counter behind window show-case.
 4. Four sides of the interior portions are to be covered with plywood.
 5. Outside of the stall is to be made with plywood.
 6. 2 pcs. thick coloured screens are to be provided for the two gates.
 7. 10 nos. garden chairs are to be supplied.
 8. Floor of the stall is to be covered with wooden platform and jute matting.
 9. Cut-Out of flex designed letters in colour reading "VISVA-BHARATI" in Bengali (specimen is enclosed herewith) are to be fixed on our signboard with 2 symbols (crest) in red.
 10. 2 collapsible gates are to be fitted at the gates.
 11. Roof of the stall is to be covered with proper polythene/tin/or additional tarpaulin sheets in order to prevent books from being damaged by rain.
 12. Interior & exterior of the stall is to be painted with good quality paint.
 13. Stipulated conditions of Fire Brigade have to be strictly adhered to.
- Lowest rate of the quotations only in sealed envelope will be accepted.
 - The tender may be cancelled any time without showing any reasons.
 - Send your quotation with the copy of Trade License, PAN,VAT, Income Tax certificate etc.
 - Payment will be made by A/c payee cheque only.

Please quote your rate with book-shelves and without book-shelves positively.

Director
Visva-Bharati Granthana Vibhaga