



**VISVA-BHARATI
SANTINIKETAN**

OFFICE ORDER

The undersigned is to convey that the following transfer is made in the interest of the University.

Sl. No.	Name & Designation	Transfer from	Transfer to
1.	Shri Monojit Gayen Senior Assistant Employee Code : 1991040	Palli Samgathana Vibhaga	Kala-Bhavana
2.	Smt. Sadhana Mondal Office Assistant Employee Code : 2000051	Palli Samgathana Vibhaga	Department of Indo Tibetan Studies
3.	Shri Sukumar Bauri Office Assistant Employee Code: 1992072	Department of Indo Tibetan Studies	Women's Studies Centre
4.	Sk. Jerman Peon Employee Code: 1988139	Palli Samgathana Vibhaga	Department of Chemistry
5.	Shri Tinku Hazra Sevak Employee Code: 1995044	Guest House	Watch & Ward
6.	Shri Sumalya Sarkar Hostel Attendant Employee Code: 2000019	Guest House	Department of Zoology

Head of the Department(s) concerned are requested to release the above incumbent(s) immediately to enable them to join the new place of posting. The joining report(s) should be sent to the undersigned through Head of the Department(s) concerned.

No. Estab/DR/O.O./ 89
Date: 29/06/2015


Registrar
Visva-Bharati

To,

All the above incumbents | Through Head of the Department

Copy forwarded of information and necessary action to:

1. Principal, Palli Samgathana Vibhaga
2. Principal, Siksha-Bhavana
3. Principal, Kala-Bhavana
4. Principal, Bhasha-Bhavana
5. Head, Department of Indo-Tibetan Studies
6. Head, Department of Chemistry
7. Head, Department of Zoology
8. Chairperson, Women's Studies Centre
9. Joint Registrar (Establishment)
10. Deputy Registrar In-charge Security
11. Deputy Registrar (Accounts)
12. Assistant Registrar (Guest House)
13. CS to Vice-Chancellor
14. PA to Registrar
15. Hindi Officer – to translate into Hindi and arrange to upload Hindi version in the website
16. University Webmaster – to upload in the University Website
17. File