

विश्वभारती  
VISVA-BHARATI




Ref. No. EST/E-II/20

Date: 15/01/2024

**Sub: Approval of detention during Winter Vacation, 2023**

The undersigned is directed to convey that the competent authority has been pleased to approve detention during Winter Vacation 2023 in favour of the following members.

SL. No	Name, Designation, Department, I.D. NO.	Brief Description of work	Period of detention	No. of days
1.	Dr. Sushil Kumar, Assistant Professor, DES, Siksha-Bhavana, V.B. (I.D.NO. 2021009)	To carry out the official work.	26/12/2023 to 30/12/2023	5 days
2.	Dr. Sudhansu Sekhar Maiti, Professor, Dept. of Statistics, Siksha-Bhavana, V.B. (I.D.NO. 1999042)	To perform day to day official works of department.	26/12/2023 to 30/12/2023	5 days
3.	Dr. Tapu Biswas, Associate Professor, Department of English, Bhasha-Bhavana, V.B. (I.D.NO. 2009063)	To perform routine administrative responsibilities as H.O.D.	26/12/2023 to 30/12/2023	5 days
4.	Dr. Nilanjana Das, Head & Associate Professor, Department of Biotechnology, Siksha-Bhavana, V.B. (I.D.NO.2005008)	To look after day to day Departmental affairs	23/12/2023 to 24/12/2023	She is not entitled to Compensatory Leave for performing duties during the period from 23/12/2023 to 24/12/2023
5.	Dr. Rakesh Kundu, Vice Principal, Siksha-Bhavana, V.B. (I.D.NO.2009006)	To look after day to day Departmental affairs	25/12/2023	He is not entitled to compensatory leave for performing

 17/01/2024

				duties on 25/12/2023
6.	Dr. Narottam Dey, Assistant Professor, Department of Biotechnology, Siksha-Bhavana, V.B. (I.D.NO.2009038)	To look after day to day Departmental affairs	28/12/2023 to 30/12/2023	3 days
7.	Dr. Soumya Sasmal, Assistant Professor, Department of Biotechnology, Siksha-Bhavana, V.B. (I.D.NO.2022012)	To look after day to day Departmental affairs	26/12/2023 to 27/12/2023	2 days

Necessary certificate regarding actual days of attendance of duties of the concerned members may be sent to the office of the undersigned for obtaining further approval from the competent authority to credit Earned Leave in the leave account of the respective members.

  
 Deputy Registrar (Establishment)  
 Visva Bharati

Copy forwarded for information and necessary action to:

- 1) Adhyaksha, Siksha-Bhavana, V.B.
- 2) Adhyaksha, Bhasha-Bhavana, V.B.
- 3) Head, DES, Siksha-Bhavana, V.B.
- 4) Head, Dept. of Statistics, Siksha-Bhavana, V.B.
- 5) Head, Department of Biotechnology, Siksha-Bhavana, V.B.
- 6) Head, Department of English, Bhasha-Bhavana, V.B.
- 7) Personal file (07)
- 8) University Webmaster to upload it in the University Website.