



**VISVA-BHARATI
SANTINIKETAN**

OFFICE ORDER

The undersigned is to convey that the following rearrangements of place of posting are made in the interest of the University with immediate effect.

Sl. No.	Name & Designation	Present Posting	To be posted
1.	Shri Soumyendra Sen Joint Registrar	General Administration Section	Development Section
2.	Dr. Prajnalanakar Bhikkhu Joint Registrar	SC/ST Cell	Granthana Vibhaga
3.	Dr. Tanmay Nag Deputy Registrar	Vice-Chancellor's Secretariat	Will also look after General Administration Section in addition to his duties as Deputy Registrar & CS to Vice-Chancellor
4.	Shri Pradip Kumar Saha Assistant Registrar	Establishment Section - I	Will also look after SC/ST Cell in addition to his duties as Assistant Registrar in Establishment Section
5.	Prof. Abhijit Sen	Department of English	Professor-in-charge of SC/ST Cell

The above incumbents are requested to hand over and take over the respective charges immediately. Joining report(s) should be sent to the undersigned.

No. REG/O.O./89/ 1281
Date: 17/12/2019

17/12/2019
Registrar (Acting)
Visva-Bharati

To,

1. Person(s) concerned

Copy forwarded for information and necessary action to:

1. All Directors/Principals of all Bhavanas/ Vibhagas
2. All Heads of Academic and Non-teaching Departments/ Centres/Sections
3. Proctor
4. Finance Officer
5. Joint Registrar (Accounts)
6. Joint Registrar (Establishment)
7. All Joint Registrars/ JFO/Deputy Registrars/IAO/Assistant Registrars
8. C.M.O./C.S.O/U.E.
9. CS to Vice-Chancellor
10. Assistant Registrar (Meeting)
11. PA to Registrar
12. Pay Fixation Cell
13. University Webmaster – to upload in the University Website
14. Hindi Officer – to translate into Hindi and arrange to upload in the website
15. File