

विश्वभारती
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VISVA-BHARATI



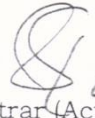
OFFICE ORDER

The undersigned is to convey that the following re-arrangement of official duties is made temporarily for two months (January – February, 2024) or until further order, whichever is earlier, in order to handle huge number of visitors at Uttarayan, Rabindra Bhavana.

Sl. No.	Name & Designation	From	To
01.	Shri Raj Kumar MTS (ID No. 2023251)	Central Library	Rabindra Bhavana
02.	Shri Avik Jana MTS (ID No. 2023269)	Central Library	Rabindra Bhavana
03	Shri Sourav Roy MTS (ID No. 2023272)	Central Library	Rabindra Bhavana
04	Shri Gaurav Rathaur MTS (ID No. 2023340)	Central Library	Rabindra Bhavana

The Librarian (Acting) is requested to release the above incumbent immediately to enable them to join Rabindra Bhavana. The joining reports may be sent to the undersigned through the controlling officer concerned.

No. Estab/E-III/O.2
Date: 02/01/2024


02/01/2024
Registrar (Acting)
Visva-Bharati
कुलसचिव (कार्यवाहक)
विश्वभारती
Registrar (Acting)
Visva-Bharati

To,

Persons concerned, through Head of the Department concerned

Copy forwarded for information and necessary action to:

1. Director, Rabindra Bhavana, Visva-Bharati
2. University Librarian (Actg.), Visva-Bharati
3. Finance Officer
4. Joint Registrar (Accounts)
5. Deputy Registrar (Establishment)
6. Joint Registrar & C.S. to Upacharya
7. In-Charge, Hindi Cell – to translate into Hindi and arrange to upload the Hindi version in the University website
8. University Web Master – To upload in the University Web site
9. P.A. to Registrar
10. File