

TENDER NOTICE

VISVA-BHARATI



SANTINIKETAN


Advertisement No: VB/WW/285/2018-19

Dated: 22/01/2019

Quotations are invited from the interested parties in sealed envelope under scribed with "Quotation for hiring of 02 (Two) 9 Seated (preferably Pre-installed GPS system) Diesel / Petrol Jeeps (Scorpio or Bolero) with Drivers for Watch and Ward Department" on contract basis on the following conditions:-

- 1) The contract shall be valid for a period of 02 Two Years from the immediate date of engagement, preferably from 01.03.2019 for patrolling the university campus will be provided by the Agency. Each vehicle will have to cover 140 km (average) per day. In case of requirement, the vehicle may go to Kolkata and other Districts.
- 2) The rate quoted for vehicles will be all inclusive of Drivers' wages, Fuel, Lubricant, Maintenance and repair cost for both the vehicles pre-calculated monthly basis.
- 3) The Drivers should be paid relevant wages in accordance with minimum wages Act and notification of GOI and should pay EPF and ESI subscription as per the rules. The payment to the Drivers has to be made through individual Bank Account only. Proof of such bank transaction and EPF and ESI submission should be submitted along with the monthly bill for reimbursement from the University.
- 4) The vehicles preferably supplied by the Agency itself. Necessary legal papers should be submitted to the office of Chief Security Officer.
- 5) In case of any accident / break down of vehicle, the entire responsibility of payment to the Third Party / Driver / Staff and Repair Cost will be borne by the Agency and no claim in this regard will be entertained by the University.
- 6) The drivers engaged in the vehicles should have valid commercial Driving Licenses and without any adverse Police record, free from any addiction to Drugs / Liquor, free from any contagious disease. Normally they should be allowed for eight (8) hours duty at a stretch. The drivers should remain clean in appearance and behave gently. They are to be covered by all Govt. rules and norms as applicable.
- 7) Payment will be made on monthly basis by the Accounts Officer, Visva-Bharati on submission of bill from the vehicle supplier through the Chief Security Officer.
- 8) In case of satisfactory performance the authority may renew the contract for the further period of another one year on the existing terms and conditions.
- 9) The vehicle should have valid permit for plying in Birbhum District and hold commercial number.
- 10) No demand for alteration of rate in connection with the fluctuation of market price for fuel/lubricant will be entertained by the University during the period of engagement.
- 11) Selected Party has to sign a formal agreement with the University covering the above said points at its own cost within seven days from the date of work order.
- 12) Vendors are requested to quote their hiring rates for 24 hours basis in a prescribe format of the CPP Portal in BOQ for formation as design by Central Purchase Section within 11/02/2019 at 1200 hrs. Tender opening date is 12/02/2019 at 1530 hrs.
- 13) Interested parties should submit Demand Draft of Rs 40,000/- (Forty Thousand) as earnest money and Rs. 1,000/- (One Thousand) as the cost of the Tender Form drawn on State Bank of India, payable at Santiniketan in favor of Account Officer, Visva-Bharati along with the quotation. Earnest money will be refunded to the unsuccessful bidders.
- 14) The University reserves the right to terminate the contract in case of unsatisfactory performance by giving 10 (Ten) days notice.
- 15) The University reserves rights to accept/reject any/all tenders without assigning any reason.


(Supriya Gangopadhyay)
Chief Security Officer (Offg)
Visva-Bharati

Government eProcurement System		eProcurement System Government of India	
Tender Details		Date : 22-Jan-2019 04:48 PM	
 Print			
Basic Details			
Organisation Chain	Visva-Bharati Store and Purchase-Santiniketan - VB		
Tender Reference Number	VB/WW/285/2018-19		
Tender ID	2019_VB_434131_1		
Tender Type	Open Tender	Form of contract	Supply
Tender Category	Services	No. of Covers	1
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No
Payment Instruments		Cover Details, No. Of Covers - 1	
Offline	S.No	Instrument Type	Cover No
	1	Demand Draft	Cover
			Document Type
			Description
			1
			Fee/PreQual/Technical/Finance
			.pdf
			Blue Book
			.pdf
			Valid driving licences of six drivers to be engaged
			.pdf
			First party insurance coverage
			.pdf
			Pollution under control certificate
			.pdf
			GST registration certificate
			.xls
			BOQ
Tender Fee Details, [Total Fee in ₹ * - 1,000]		EMD Fee Details	
Tender Fee in ₹	1,000	EMD Amount in ₹	40,000
Fee Payable To	Account Officer, Visva-Bharati	EMD Exemption Allowed	No
Fee Payable At	Santiniketan	EMD Fee Type	fixed
Tender Fee Exemption Allowed	No	EMD Percentage	NA
		EMD Payable To	Account Officer, Visva-Bharati
		EMD Payable At	Santiniketan
Work /Item(s)			
Title	VB/WW/285/2018-19		
Work Description	Diesel or Petrol SUV with Drivers		
Pre Qualification Details	Please refer Tender documents.		
Independent External Monitor	NA		
Tender Value in ₹	0.00	Product Category	Sub category
			NA

			Facility Management Services		
Contract Type	Tender	Bid Validity(Days)	30	Period Of Work (Days)	7
Location	Watch and Ward Department, Visva-Bharati	Pincode	731235	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	Watch and Ward Department, Visva-Bharati
Should Allow NDA Tender	No	Prequalification Approval Date	NA	Allow Preferential Bidder	No

Critical Dates

Publish Date	22-Jan-2019 05:00 PM	Bid Opening Date	12-Feb-2019 03:30 PM
Document Download / Sale Start Date	22-Jan-2019 05:00 PM	Document Download / Sale End Date	11-Feb-2019 12:00 PM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	22-Jan-2019 05:00 PM	Bid Submission End Date	11-Feb-2019 12:00 PM

Tender Documents

NIT Document	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf	NIT	355.21

Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	BOQ	BOQ_454930.xls	BOQ	219.00

Bid Openers List

S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	m_sutradhar@visva-bharati.ac.in	MALLOY SUTRADHAR	MALLOY SUTRADHAR
2.	tiyas.bolpur@gmail.com	DIPANKAR ROYCHOWDHURY	DIPANKAR ROY CHOWDHURY
3.	ranjitkumarkalsi@gmail.com	RANJIT KUMAR KALSI	RANJIT KUMAR KALSI

Tender Inviting Authority

Name	Chief Security Officer, Visva-Bharati
Address	Watch and Ward Department, Visva-Bharati

Tender Creator Details

Created By	DIPANKAR ROYCHOWDHURY
Designation	SR. OFFICE ASSISTANT
Created Date	22-Jan-2019 04:43 PM