

VISVA-BHARATI
SANTINIKETAN

Ref.No. V.B./EST-II/33

Date:19/07/2019

The Joint Registrar(Accounts)
Visva-Bharati

Sub: Administrative approval towards encashment of 10 days earned leave for LTC journey

With reference to the above, the undersigned is directed to convey that the competent authority has been pleased to approve towards encashment of 10 days earned leave as admissible for availing LTC journey in favour of the following employee.

It may further be noted that 10 days leave encashment would be made to the employee who have submitted LTC final bills for adjustment.

It may be ensured that all LTC advances are to be adjusted within a maximum period of three (3) months from the date of completion of journey.

Details are given below:-

Sl.No.	Name, Designation & Department	ID No.	Place	Period of LTC journey for leave encashment
1.	Sri Anup Kumar Das, Superintendent, Agril Farm, P.S.B., V.B.	1991056	Uluberia	20/05/2019-21/05/2019
2.	Sri Anup Prasad, Office Assistant, G.V., V.B.	2011045	Nalanda, Bihar	11/05/2019-17/05/2019
3.	Smt Arpita Sen, Associated Professor, Deptt. of History, V.B.	1997077	Shillong	05/05/2019-19/05/2019
4.	Smt Gopa Banerjee, Peon, Engineering Section, V.B.	1990049	Kolkata	08/06/2019-08/06/2019
5.	Sri Lwanshaibha Kharmawlong, Assistant Professor, Kala-Bhavana, V.B.	2012054	Mairang, Meghalaya	30/04/2019-30/05/2019
6.	Sri M.Kendra Singh, Accompanist, RSDD, angit-Bhavana, V.B.	2014009	Imphal, Manipur	21/06/2019-24/06/2019
7.	Prof. Nilanjan Chakraborty, CMELLCs, Bhasha-Bhavana, V.B.	1993030	Leh-Ladakh	15/06/2019-23/06/2019
8.	Sri Rabindranath Panja, Pharmacist, P.M.H., V.B.	1987038	Nubra Valley	08/06/2019-15/06/2019
9.	Sri Rajesh K.V., Assistant Professor, RSDD, Sangit-Bhavana, V.B.	2012018	Kochi	22/04/2019-19/05/2019
10.	Sri Sandip Debnath, Assistant Professor, P.S.B., V.B.	2015003	Gaighata	19/06/2019-21/06/2019
11.	Prof. Sudipta Bhattacharya, Deptt. of Economics & Politics, V.B.	2001082	Ooty	16/05/2019-23/05/2019
12.	Smt Uma Chatterjee, Asstt. Lecturer, Patha-Bhavana, V.B.	1986028	Bengaluru	12/05/2019-08/06/2019

Necessary steps may please be taken accordingly.

19.7.19
Assistant Registrar
(Establishment)

Copy to:-

1. Person concerned(12)

2. Guard file

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4. Hindi Officer, Hindi Cell

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