



**Visva-Bharati
Santiniketan**

NOTICE

This is for information of all concerned that all academic, non-academic staff and students of the University should keep their University ID Card with them-selves during staying at University campus due to the security reasons of ensuing Convocation-2019 and Presidential visit to be held on 10th & 11th Nov 2019.

Memo. No. REG/Notice/93/1197
Date: 09.11.2019

Abhimanu 9/11/2019
Registrar (Acting)
Visva-Bharati

Copy forwarded for information and necessary action:

1. All Directors / Principals of all Bhavanas / Vibhagas
2. All Heads of Academic and Non-teaching Departments/ Centres/ Sections/ Sadana
3. Proctor
4. Faculty-in-Charge of Security
5. Librarian, Central Library
6. Finance Officer
7. All Joint Registrars / JFO / Deputy Registrars / IAO / Assistant Registrars
8. C.M.O. / C.S.O. / U.E
9. Dy. Registrar and C.S. to Vice-Chancellor
10. P.A. to Registrar
11. Hindi Officer – to translate into Hindi and arrange to upload in the University Website
12. University Webmaster – With a request to upload in the University Website