



03 September 2025

VISVA-BHARATI
Santiniketan

Rashtriya Karmayogi Large Scale Jan Seva Programme (RKLSJSP)

Cascading Training Schedule of twelve Batches (Time – 9.30 am)

Sr. No.	Date	Name of the Master Trainers	No. of Participants	Remarks
Batch - I	26.08.2025 (Tuesday)	Prof. Avijit Banerjee Prof. Ganesh Chandra Malik	27	Completed Successfully
Batch - II	27.08.2025 (Wednesday)	Prof. Avijit Banerjee Prof. Ganesh Chandra Malik	29	Completed Successfully
Batch - III	28.08.2025 (Thursday)	Prof. Avijit Banerjee Dr Pradip Kumar Saha	32	Completed Successfully
Batch - IV	29.08.2025 (Friday)	Prof. Avijit Banerjee Dr Nimai Chand Saha	34	Completed Successfully
Batch - V	01.09.2025 (Monday)	Dr Nimai Chand Saha Mr Pradip Kumar Saha	36	Completed Successfully
Batch - VI	02.09.2025 (Tuesday)	Prof. Avijit Banerjee Dr Nimai Chand Saha	35	Completed Successfully
Batch - VII	03.09.2025 (Wednesday)	Prof. Avijit Banerjee Dr Nimai Chand Saha	40	Completed Successfully
Batch - VIII	04.09.2025 (Thursday)	Dr Nimai Chand Saha Mr Pradip Kumar Saha	35	Proposed
Batch - IX	08.09.2025 (Monday)	Dr Nimai Chand Saha Mr Pradip Kumar Saha	35	Proposed
Batch - X	09.09.2025 (Tuesday)	Prof. Ganesh Chandra Malik Mr Pradip Kumar Saha	35	Proposed
Batch - XI	10.09.2025 (Wednesday)	Mr Pradip Kumar Saha Prof. Ganesh Chandra Malik	35	Proposed
Batch - XII	11.09.2025 (Thursday)	Prof. Avijit Banerjee Prof. Ganesh Chandra Malik	35	Proposed

All the Director, Principal, HOD, In-charge, Prof.-in-Charge, Officer, Registrar, Finance Officer, University Engineer, CMO, Librarian, Joint Registrar, Deputy Registrar/Librarian, Assistant Registrar / Librarian is requested to nominate faculty members, staff under their control to enable them to attend the said program and thereby help University Master Trainer to train **minimum 400** employees to train within 15th September as instructed by the Ministry.

Venue – Conference Hall, Central Library, Visva-Bharati (Change of venue will be communicated, if any)

Master Trainers, Visva-Bharati

Sd/-
*Prof. Avijit Banerjee

Sd/-
*Prof. Ganesh Chandra Malik

Sd/-
*Mr. Pradip Kumar Saha

Sd/-
*Dr Nimai Chand Saha

Message from Registrar, VB

From: **Registrar Visva-Bharati** <registrar@visva-bharati.ac.in>

Date: Wed, Aug 27, 2025, 18:54

Subject: Re: Training programme under Rashtriya Karmayogi- Large Scale Jan Seva Programme (RK-LSJSP) to be held on 26/08/2025 and 27/08/2025

To: Director, Rabindra-Bhavana <dir.rb@visva-bharati.ac.in>, Director of PESN&SW <directorpsnd@visva-bharati.ac.in>, Director (Grantha-Vibhaga) <directorvbgv@gmail.com>, Principal, PSV <principal.psv@visva-bharati.ac.in>, Principal, Patha-Bhavana <principal.pb@visva-bharati.ac.in>, Ms. Tamali Majumder <tamali.oct24@gmail.com>, Principal, Kala-Bhavana <principal.kb@visva-bharati.ac.in>, Principal, Bhasha-Bhavana <principal.bb@visva-bharati.ac.in>, Principal, PSB <principal.psb@visva-bharati.ac.in>, Adhyaksha Sangit-Bhavana <principal.sgb@visva-bharati.ac.in>, Principal, Siksha-Bhavana <principal.sb@visva-bharati.ac.in>, Principal, Siksha-Satra <siksha-satra@visva-bharati.ac.in>, Principal, Vidya-Bhavana <principal.vdb@visva-bharati.ac.in>, Principal, Vinaya-Bhavana <principal.vb@visva-bharati.ac.in>, Sri Sutanu Chatterjee <sutanu.chatterjee6@gmail.com>, Prof. Arpan Mukherjee <arpan.mukherjee@visva-bharati.ac.in>, Dr. Joydip Mondal <joydip.mondal@visva-bharati.ac.in>, Dr. Subrata Mondal <hod.botany@visva-bharati.ac.in>, Prof. Bidhan Chandra Roy <bidhanchandra.roy@visva-bharati.ac.in>, Prof. Sayed Ejaz Hussain <se.hussain@visva-bharati.ac.in>, Prof. Manabendra Mukhopadhyay <manabendra.mukhopadhyay@visva-bharati.ac.in>, TAPAS RAYMAHAPATRA <trmahapatra@yahoo.com>, Dr. Ranjan Nath <ranjannath2000@gmail.com>, Prof. Sabyasachi Sarkhel <sabyasachi.sitar@gmail.com>, Dr. Wasif Ahmed <ahmad.wasif7@gmail.com>, Dr. Prof. Manjari Bhattacharji <manjari17_bhattacharji@rediffmail.com>, Head, Department of Education, Vinaya-Bhavana <head.doe.vin@visva-bharati.ac.in>, Jyoti Ratan Ghosh <jrghosh@visva-bharati.ac.in>, Prof. Sisir Kumar Sahana Sahana <sisirksahana@gmail.com>, Prof. Narottam Senapati <narottam.senapati@visva-bharati.ac.in>, Dr. Dukhia Murmu <dmurmu2311@gmail.com>, Prof. Anil Kumar <anil.kumar@visva-bharati.ac.in>, Prof. Gopal Chandra Saha <dpe@visva-bharati.ac.in>, Dr. Pabitra Kumar Biswas <hod.ssac@visva-bharati.ac.in>, Prof. Debarati Bandyopadhyay <debarati.bandyopadhyay@visva-bharati.ac.in>, Dr. Prof. Avijit Banerjee <avijit.chinese@gmail.com>, Sri Arghya Priya Majumdar <arghyapriya@gmail.com>, Prof. Nilanjan Chakraborti <dhitang2003@yahoo.co.in>, Prof. Samar Kumar Saha <hod.zoology@visva-bharati.ac.in>, Dr. Nilanjana Das <nilanjana.das@visva-bharati.ac.in>, Amit Kumar Hazra <amit.hazra@gmail.com>, Dr. M. Alankara Masillamani <hod.pck@visva-bharati.ac.in>, Prof. Ganesh Chandra Malik <ganeshchandra.malik@visva-bharati.ac.in>, Susanta Ghosh <susanta.ghosh@visva-bharati.ac.in>, Dr. Paramita Roy <proy669@gmail.com>, Prof. Tapas Roy Mahapatra <hod.math@visva-bharati.ac.in>, Head Genetics & Plant Breeding <hod.gpb@visva-bharati.ac.in>, Prof. Utpal Roy <head.css@visva-bharati.ac.in>, <niazahamed.khan@visva-bharati.ac.in>, Dr. Anindita Saha <hod.agexti@visva-bharati.ac.in>, Prof. Saumya Chakraborti <saumya.chakraborti@visva-bharati.ac.in>, Dr. Prabir Kr. Choudhuri <prabirkumar.choudhuri@visva-bharati.ac.in>, Dr. Sumanta Daw, Assistant Director <sumanta.daw@visva-bharati.ac.in>, Prof. Debasis Bhattacharya <debasis_us@yahoo.com>, Sruti Bandyopadhyay <Srutibandopadhyay@gmail.com>, Prof. Choudhury Habibur Rahaman, <habibur_cr@visva-bharati.ac.in>, Dr. Hirak Chatterjee <hirak.chatterjee@visva-bharati.ac.in>, Goutam Mandal <gmciphet@gmail.com>, Prof. Sudhansusekhar Maiti <dssm1@rediffmail.com>, Dept. of Lifelong Learning and Extension <lle.rec@visva-bharati.ac.in>, Utpal Roy <roy.utpal@gmail.com>, Prof. Gourab Kanti Das <gourabkanti.das@visva-bharati.ac.in>, Prof. Pratak Kr. Padhy <hod.envsc@visva-bharati.ac.in>, prof. Ashis Bhattacharjee <ashis.bhattacharjee@visva-bharati.ac.in>, Prof. Swadesh Ranjan Biswas <swadesh_s2000@yahoo.co.in>, Dr. Dr. Mousumi Bhattacharya <mausumibht@gmail.com>, Sumanta Mondal <sumantavb@gmail.com>, Dr. Anshuman Dasgupta <anshumandasgupta@gmail.com>, Dr. Manjari Chakraborty <manjari.chakraborty@visva-bharati.ac.in>, Dr. K. Mavalai Ranjan, HOD, AIHC&A <kmavalairajan@visva-bharati.ac.in>, Dr. Prasanta Kr. Sahu <sahuprasanta1@gmail.com>, Finance Officer <fo@visva-bharati.ac.in>, Dr. Prajnalankar Bhikkhu <prajnalankar.bhikkhu@visva-bharati.ac.in>, Joint Registrar (Finance) <dfo@visva-bharati.ac.in>, Deputy Registrar Exam <drexam@visva-bharati.ac.in>, Joint Registrar (Administration) Visva-Bharati <jradmin@visva-bharati.ac.in>, Joint Registrar (Accounts) <ir.accounts@visva-bharati.ac.in>, University Engineer, V.B. <ue@visva-bharati.ac.in>, Shri Ashok Kumar Mahato, Registrar & In-charge, Estate & Legal Cell <ashokkumar.mahato@visva-bharati.ac.in>, Joint Registrar(Academic & Research) <drcad@visva-bharati.ac.in>, Joint Registrar(Establishment) <jrestab@visva-bharati.ac.in>, Confidential Secretary to Vice-Chancellor <cstovc@visva-bharati.ac.in>, Internal Audit Officer <lao@visva-bharati.ac.in>, Deputy Registrar(Administration) <administration@visva-bharati.ac.in>, Assistant Registrar(Exam) <arexam@visva-bharati.ac.in>, Shri Bratin Roy, Assistant Registrar(Finance) <bratin.roy@visva-bharati.ac.in>, Malay Sutradhar <m_sutradhar@visva-bharati.ac.in>, Hillol Mukhopadhyay <hillol.mukhopadhyay@visva-bharati.ac.in>, Daibakinandan Das <daibakinandan.das@visva-bharati.ac.in>, Anirban sircar <sircar.anirban@gmail.com>, Assistant Registrar (Establishment) <arestab@visva-bharati.ac.in>, Assistant Registrar(Meeting) <meetings.incharge@visva-bharati.ac.in>, Assistant Registrar(Recruit) <arrecruit@visva-bharati.ac.in>, PA to Registrar <pa2registrar@visva-bharati.ac.in>, Biswanath Jyoti <biswanath.jyoti@visva-bharati.ac.in>

Sir/Madam,

In continuation of notification no. REG/Notify/156/ 229 /2025-26 dated 22/08/2025, this is to inform all concerned that the training programme under Rashtriya Karmayogi- Large Scale Jan Seva Programme (RK-LSJSP) will be continued till 15th September 2025. The programme of aforesaid training will be communicated to concerned Bhavanas/Departments/Sections/Office etc. by the Master Trainers as and when required. For any clarification, Masters Trainers may be contacted, if required.

Regards,

Registrar(Acting), Visva-Bharati

On Fri, Aug 22, 2025 at 8:54 PM Registrar Visva-Bharati <registrar@visva-bharati.ac.in> wrote:

Sir/ Madam,

Please find the attached file.

Regards,

Registrar(Acting)

Visva-Bharati
Santiniketan 731235, West Bengal

Email: registrar@visva-bharati.ac.in

www.visva-bharati.ac.in



एन-विद्यालय विद्यालय

आचार्य मनिष र. जोशी
सचिव

Prof. Manish R. Joshi
Secretary



सत्यमेव जयते



आज़ादी का
अमृत महोत्सव

विश्वविद्यालय अनुदान आयोग
University Grants Commission

(शिक्षा मंत्रालय, भारत सरकार)
(Ministry of Education, Govt. of India)

D.O. No.: F. 1-1/2024(CBC) Part(1)

27 श्रावण 1947/18th August, 2025

Subject: Next Steps and Timelines for Cascading Training under the Rashtriya Karmayogi – Large Scale Jan Seva Programme (RK-LSJSP) - Reg.

आदरणीय महोदया/ महोदय,

This is in continuation of UGC's earlier letter of even number dated 13th June 2025, inviting nominations of Master Trainers' from 45 CUs/7 IUCs regarding the Rashtriya Karmayogi – Large Scale Jan Seva Programme (RK-LSJSP) of Capacity Building Commission (CBC). We extend our sincere appreciation for your university/institution's proactive engagement and the enthusiastic participation of your nominated official in the Master Trainers' (MT) training sessions.

The **three-day residential Master Trainers training**, coordinated and conducted by UGC Lead Trainers, commenced on **30th July 2025** and is scheduled to conclude by **4th September 2025** across the five designated host Central Universities.

As communicated previously, the next critical phase of this initiative is the conduct of a **one-day in-house training for at least 100 teaching and non-teaching staff members per Master Trainer**.

In view of the MT training schedule, the following deadlines have been set for the completion of the cascading training:

- For Master Trainers whose training was completed on or before **13th August 2025**, the **one-day** cascading training at their respective institutions must be completed by **31st August 2025**.
- For Master Trainers undergoing training in the remaining batches, the **one-day** cascading training must be completed by **15th September 2025**.

To facilitate planning and monitoring, the Universities/IUCs may formulate a schedule and action plan for the one-day training at your university/IUC. This plan should be conveyed to the UGC at diksha.ugc@nic.in with a copy marked to prachi.ugc@gmail.com latest by **20th August, 2025**.

Key guidelines for the conduct of the training are reiterated below:

1. Participant Onboarding: All participants of the cascading training must be onboarded onto the iGOT Karmayogi platform by the Master Trainers. This process should be completed 5–7 days prior to the training date. Detailed guidelines are available at <https://cbc.gov.in/node/918>. All trainees must also complete the mandatory Baseline Assessment before the session, accessible at <https://cbc.gov.in/rashtriya-karmayogi-program-document>. For any queries regarding onboarding, please mail at mission.karmayogi@gov.in or muddukrishnaas.kb@karmayogi.in.

2. Training Delivery: All Masters Trainers must conduct the 1-day End- Participant Training in pairs. The Batch size has to comprise 30-35 participants for all trainings. Therefore, each Master Trainer will conduct at least 3 batches of 1-day End – Participant Training. The university/IUC is requested to arrange for necessary facilities such as a projector, reliable internet connectivity, chart papers, and other basic training aids.

3. Financial & Administrative Support: As stated earlier, any costs incurred in organising the training will be borne by the respective University/IUC. You are also requested to extend necessary administrative and logistical support to the Master Trainers.

4. Completion Reporting: Upon successful completion of the cascading training, you are requested to email the final date of training and the total number of participants trained to diksha.ugc@nic.in, with a copy marked to prachi.ugc@gmail.com.

Your timely action in this phase is vital to the success of the overarching mission of creating a more citizen-centric workforce. We look forward to your continued cooperation and support.

सादर,

भवदीय



(मनिष जोशी)

To,

1. The Vice-Chancellors of all 45 Central Universities
2. The Directors of all Inter-University Centres (IUCs)

Copy to:

1. Director, Capacity Building Commission
2. All nominated Master Trainers of Central Universities and IUCs.
3. All Lead Trainers, UGC.

Linkedin Link of UGC: https://www.linkedin.com/posts/ugc-india_rklsjsp-missionkarmayogi-capacitybuilding-activity-7367872953482424320-q0Iq?utm_source=share&utm_medium=member_android&rcm=ACoAADHPfJkBZRy7_4AsykupKhJaqDF8-XM56k8