

Visva-Bharati

Granthana Vibhaga

OFFICE ORDER

dated 16.04.25 15/06/25

With reference to the Office Order Sl. no. 1, this is to notify that the imprest in the name of Sri Anup Prasad, Office Assistant, presently In-charge of Shop no. 1, College Street, Kolkata, will be transferred in the name of Sri Swarup Biswas, MTS and present Cashier.

Sl.No. ADH/122

Date: 12.06.2025

Director (Officiating)

Visva-Bharati Granthana Vibhaga

परिचालक (ग्रन्थनविभाग, विश्वभारती) পরিচালক (গ্রন্থনবিভাগ, বিশ্বভারতী) Director (Publishing Dept. Viava-Bharati)

Copy for necessary information to:

- 1. Deputy Manager (Production), VBGV
- 2. Deputy Manager (Sales) (Officiating), VBGV
- 3. P.A. to Director (Offg.), VBGV
- 4. Inventory Manager, VBGV
- 5. In-charge (Accounts), VBGV
- 6. In-charge (Shop No. 1), VBGV
- 7. In-charge (Shop No. 3), VBGV
- 8. Cashier, VBGV
- 9. Person Concerned
- 10. Office Order File, Establishment Section, VBGV