



**Visva-Bharati
Granthana Vibhaga**

OFFICE ORDER

It is hereby notified that the office will be kept open on Saturday, 14.06.2025, which is normally observed as a weekend holiday, in view of certain official requirements.

The following officials have been directed to attend office on the said date for the purpose of carrying out official duties:

1. Miss Amrita Mukherjee, P.A. to Director
2. Miss Sumona Addhya, M.T.S.
3. Mrs. Srijani Mukherjee, M.T.S.
4. Sri Swarup Biswas, M.T.S.
5. Sri Subir Das, E.C.W.
6. Sri Dinesh Surkheta, D.R.W.
7. Sri Shyamal Das, D.R.W.
8. Sri Uttam Das, DTP (Senior Compositor)

All other staff members shall continue to treat Saturday as a holiday unless otherwise instructed.

In lieu of the above-mentioned date a Compensatory Leave will be granted later to the eligible employees.

Director (Officiating)
Visva-Bharati Granthana Vibhaga

Sl. No. ADH/ 111 (A)
Date: 13.06.2025

परिचालक (ग्रन्थनविभाग, विश्वभारती)
अभिज्ञानक (अभिनविभाग, विश्वभारती)
Director (Publishing Dept. Visva-Bharati)

Copy to:

1. Persons concerned
2. All Sectional Heads
3. Office Order file