



**Visva-Bharati  
Granthana Vibhaga**

**OFFICE ORDER**

The undersigned is pleased to issue the following Office Order for the interest of Visva-Bharati Granthana Vibhaga:

1. Sri Supratim Bhattacharya, Computer Assistant, will serve at the Sales section of Visva-Bharati Granthana Vibhaga. He will report to Deputy Manager, Sales (Officiating), Granthana Vibhaga.
2. Sri Subir Ranjan Das, ECW, will perform the duties at the Accounts section of Visva-Bharati Granthana Vibhaga. He will report to the In-Charge, Accounts, Granthana Vibhaga.

However, Sri Supratim Bhattacharya and Sri Subir Ranjan Das will perform any duty as may be assigned to them by the competent authority of Granthana Vibhaga.

This Office Order comes into immediate effect.

*Sudip Basu*

**Director (Officiating)  
Visva-Bharati Granthana Vibhaga**

परिचालक (ग्रन्थविभाग, विश्वभारती)  
नरिचालक (अकाउन्ट्स विभाग, विश्वभारती)  
Director (Publishing Dept. Visva-Bharati)

Sl. No. ADH/71

Date: 16.04.2025

Copy to:

1. Persons concerned.
2. Personal Assistant to the Director
3. Deputy Manager, Sales (Officiating)
4. In-Charge, Accounts
5. All other sectional Heads
6. Office Order file