



**Visva-Bharati
Granthana Vibhaga**

OFFICE ORDER

The following staff members of Granthana Vibhaga are requested to organize a Granthana Vibhaga pavilion in the "Confluence 2025 – 1st Industry – Academia Meet" to be held on 6th & 7th November 2025 at Santiniketan. They will stay at Santiniketan from 4th to 8th November 2025.

The TA/DA will be given to the deputed staff members as applicable. Dy. Manager (Production) & (Sales) (Offg.) may depute two daily rated workers of Granthana Vibhaga, if required, for the said purpose during the above mentioned period.

An advance of Rs.10,000/- (Rupees Ten Thousand Only) will be drawn in favour of Dr. Ashis Pathak, Dy. Manager (Production) & (Sales) (Offg.) to meet the incidental expenses regarding the same. The adjustment of the advance amount should be submitted within 23rd November 2025.

Sl. No. ADH/202
Date : 28.10.2025

Sudip
28.10.25
Director (Officiating)
Visva-Bharati Granthana Vibhaga

Copy to :

1. Dr. Ashis Pathak, Dy. Manager (Production)
2. Dr. Dibyendu Paladhi, Copy Editor
3. Sri Supratim Bhattacharya, Computer Assistant
4. Sri Uttam Kumar Das, Sr. Compositor
5. The In-Charge, Accounts
6. All other Sectional Heads
7. P.A. to Director
8. Guard File

परिचालक (ग्रन्थनविभाग, विश्वभारती)
परिचालक (ग्रन्थनविभाग, विश्वभारती)
Director (Publishing Dept. Viava-Bharati)