



Visva-Bharati Publishing Department

NOTICE

All staff members are hereby requested to **use air conditioners strictly on “as and when required” basis** with immediate effect.

This directive is being issued to ensure optimal energy usage and cost efficiency across the campus. Kindly exercise discretion and responsibility in operating air conditioning units, turning them off when not needed.

Treat this notice as urgent and comply accordingly.

Your cooperation will be highly appreciated.

Ref. No. ADH/103

Date: 29.05.2025

Judipbar 29.05.25
Director (Offg.), VBGV

Copy to:

1. All sectional heads
2. Office Order File

परिचालक (ग्रन्थनविभाग, विश्वभारती)
अभिधानक (ग्रन्थनविभाग, विश्वभारती)
Director (Publishing Dept. Visva-Bharati)