



**Visva-Bharati  
Granthana Vibhaga**

**OFFICE ORDER**

The following staff members of Granthana Vibhaga are requested to organize a book stall in the "One-Day Confluence on "VIKAS 2025 – Venturing into Industry Knowledge, Apprenticeship and Skilling" to be held on 28<sup>th</sup> November 2025 at Bangladesh Bhavana, Visva-Bharati, Santiniketan. They will stay at Santiniketan from 27<sup>th</sup> to 29<sup>th</sup> November 2025.

1. Dr. Dibyendu Paladhi, Copy Editor
2. Sri Supratim Bhattacharya, Computer Assistant
3. Ms. Srijani Mukherjee, MTS
4. Sri Tapan De, ECW
5. Three Daily Rated Workers (DRW)

The TA/DA will be given to the deputed staff members as applicable. Three daily rated workers of Granthana Vibhaga may depute for the said purpose during the above-mentioned period.

An advance of Rs.30,000/- (Rupees Thirty Thousand Only) will be drawn in favour of Ms. Srijani Mukherjee, MTS to meet the incidental expenses regarding the same. The adjustment of the advance amount should be submitted within 1<sup>st</sup> week of December 2025.

Sl. No. ADH/232  
Date : 21.11.2025

Director (Officiating)  
Visva-Bharati Granthana Vibhaga  
Kolkata

परिचालक (ग्रन्थविभाग, विश्वभारती)  
পরিচালক (গ্রন্থবিভাগ, বিশ্বভারতী)  
Director (Publishing Dept. Visva-Bharati)

Copy to :

1. Dr. Ashis Pathak, Dy. Manager (Production) & Sales (Offg.)
2. Dr. Dibyendu Paladhi, Copy Editor
3. Sri Supratim Bhattacharya, Computer Assistant
4. Ms. Srijani Mukherjee, MTS
5. Sri Tapan De, ECW
6. The In-Charge, Accounts
7. All other Sectional Heads
8. P.A. to Director
9. Guard File